

**RESOLUTION  
KENILWORTH, N.J.**

**BE AND IT IS HEREBY RESOLVED** by the Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey, in meeting assembled, that:

*John Zimmerman*

be and is hereby elected Council President of said Borough Council of the Borough of Kenilworth during the year 2024.

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the aforementioned appointee.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

*Angela Lazzari*  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO	✓		✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the firm **SEMERARO & FAHRNEY, LLC** was responsive to the Request for Proposals (hereinafter, "RFP") due December 1, 2023 at 11:00 a.m. for the position of 2024 Borough Attorney; and

**WHEREAS**, Mayor Karlovitch has filed her appointment of **SEMERARO & FAHRNEY, LLC** as Borough Attorney of the Borough of Kenilworth (hereinafter, the "Borough") for the year 2024; and

**WHEREAS**, the firm **SEMERARO & FAHRNEY, LLC** shall perform all services as Borough Attorney of the Borough consistent with the response submitted by said firm.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **SEMERARO & FAHRNEY, LLC** be and is hereby appointed to the position of Borough Attorney of the Borough effective immediately for a term set to expire December 31, 2024 pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.

**BE IT FURTHER RESOLVED** that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm for their services as Borough Attorney.

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds will be available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED**, that this appointment is subject to the adoption of the 2024 Borough of Kenilworth Temporary Budget.

**BE IT FURTHER RESOLVED** that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO			✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						

  
**Angela Lazzari, RMC**  
 Borough Clerk



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, pursuant to N.J.S.A. 2B:12-4, the Mayor has named the **Honorable Jonathan H. Rosenbluth** to serve as the Municipal Court Judge for the Borough of Kenilworth for a 3-year term commencing on January 1, 2024 and ending on December 31, 2026 at a salary of \$30,000.00 per annum.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor's appointment of the **Honorable Jonathan H. Rosenbluth**, being duly qualified, is hereby confirmed to serve as the Municipal Court Judge for the Borough of Kenilworth, County of Union, State of New Jersey according to the terms set herein.

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds will be available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED**, that this appointment is subject to the adoption of the 2024 Borough of Kenilworth Temporary Budget.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA					✓	
GIORDANO PICERNO			✓			
MAURO			✓			
SCORESE				✓		
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, N.J.

**BE IT HEREBY RESOLVED:** That the Mayor's appointment of **Georgina Pallitto, Esq.** as **PUBLIC DEFENDER** for the year 2024, be and the same is hereby confirmed.

**BE IT FURTHER RESOLVED,** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds will be available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED,** that this appointment is subject to the adoption of the 2024 Borough of Kenilworth Temporary Budget.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024.**

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO			✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



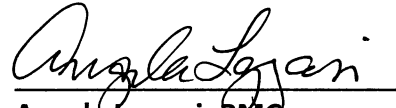
# RESOLUTION KENILWORTH, N.J.

**BE IT HEREBY RESOLVED:** That the Mayor's appointment of **JOSEPH KRATZER** as Recreation Director for 2024 at a salary of \$6,000 per year, be and the same is hereby confirmed.

**BE IT FURTHER RESOLVED,** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds will be available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED,** that this appointment is subject to the adoption of the 2024 Borough of Kenilworth Temporary Budget.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE					✓	
FINISTRELLA					✓	
GIORDANO PICERNO			✓			
MAURO			✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						




**RESOLUTION  
KENILWORTH, N.J.**

**BE IT HEREBY RESOLVED**, that in accordance with Borough Code 41-2 (B) the Mayor's appointments of the following as a member to the **Kenilworth Recreation Committee** for 3-year terms, are effective 1/1/2024 through 12/31/26, be and the same is hereby confirmed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM</u>	<u>EXPIRATION</u>
Kari Bagnewski	Regular Member	3 years	12/31/2026

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO			✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						




# RESOLUTION KENILWORTH, N.J.

**BE IT HEREBY RESOLVED**, that in accordance with Borough Code 41-2 (B) the Mayor's appointments of the following as a member to the **Kenilworth Recreation Committee** for 3-year terms, are effective 1/1/2024 through 12/31/26, be and the same is hereby confirmed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM</u>	<u>EXPIRATION</u>
Gerri Colon	Regular Member	3 years	12/31/2026

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO			✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						




# RESOLUTION KENILWORTH, N.J.

**BE IT HEREBY RESOLVED**, that in accordance with Borough Code 41-2 (B) the Mayor's appointments of the following as a member to the **Kenilworth Recreation Committee** for 3-year terms, are effective 1/1/2024 through 12/31/26, be and the same is hereby confirmed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM</u>	<u>EXPIRATION</u>
Ray Colon	Regular Member	3 years	12/31/2026

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO			✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						




**RESOLUTION  
KENILWORTH, N.J.**

**BE IT HEREBY RESOLVED**, that in accordance with Borough Code 41-2 (B) the Mayor's appointments of the following as a member to the **Kenilworth Recreation Committee** for 3-year terms, are effective 1/1/2024 through 12/31/26, be and the same is hereby confirmed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM</u>	<u>EXPIRATION</u>
John Hartmann, Jr.	Regular Member	3 years	12/31/2026

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
 Angela Lazzari, RMC  
 Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO			✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						




**RESOLUTION  
KENILWORTH, N.J.**

**BE IT HEREBY RESOLVED**, that in accordance with Borough Code 41-2 (B) the Mayor's appointments of the following as a member to the **Kenilworth Recreation Committee** for 3-year terms, are effective 1/1/2024 through 12/31/26, be and the same is hereby confirmed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM</u>	<u>EXPIRATION</u>
Stacie Holzinger	Regular Member	3 years	12/31/2026

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
 Angela Lazzari, RMC  
 Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO			✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						




**RESOLUTION  
KENILWORTH, N.J.**

**BE IT HEREBY RESOLVED**, that in accordance with Borough Code 41-2 (B) the Mayor's appointments of the following as a member to the **Kenilworth Recreation Committee** for 3-year terms, are effective 1/1/2024 through 12/31/26, be and the same is hereby confirmed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM</u>	<u>EXPIRATION</u>
Amalia Perez	Regular Member	3 years	12/31/2026

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
 Angela Lazzari, RMC  
 Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO			✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

**BE IT THEREBY RESOLVED:** that the following Council Committees are designated as follows:

**Dept. of Finance**

Chairman Finistrella, Councilman Scorese, Councilman Mauro

**Dept. of Public Works**

Chairman Boyle, Councilwoman Giordano Picerno, Councilman Zimmerman

**Dept. of Public Safety**

Chairman Zimmerman, Councilman Mauro, Councilman Finistrella

**Dept. of Planning, Zoning & Ordinance**

Chairman Mauro, Councilman Finistrella, Councilman Boyle

**Dept. of Recreation & Fire**

Chairman Scorese, Councilwoman Giordano Picerno, Councilman Zimmerman

**Dept. of Education, Health & Human Services**

Chairwoman Giordano Picerno, Councilman Boyle, Councilman Scorese

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, N.J.**

**WHEREAS**, the firm of **Apruzzese, McDermott, Mastro & Murphy, PC** was responsive to the Request for Proposals (hereinafter, "RFP") due December 1, 2023 at 11:00 a.m. for the position of 2024 Labor Attorney; and,

**WHEREAS**, the Governing Body wishes to appoint **Apruzzese, McDermott, Mastro & Murphy, PC** as Labor Attorney of the Borough of Kenilworth (hereinafter, the "Borough") for the year 2024; and,

**WHEREAS**, the firm **Apruzzese, McDermott, Mastro & Murphy, PC** shall perform all services as Labor Attorney of the Borough consistent with the response submitted by said firm.

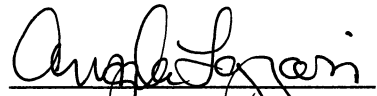
**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Apruzzese, McDermott, Mastro & Murphy, PC** is hereby appointed to the position of Labor Attorney of the Borough effective immediately for a term set to expire December 31, 2024 pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.; and,

**BE IT FURTHER RESOLVED** that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm for their services as for a maximum contract amount not to exceed \$30,000.00; and,

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED** that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the firm **Rogut McCarthy, LLC.** was responsive to the Request for Proposals (hereinafter, "RFP") due December 1, 2023 at 11:00 a.m. for the position of 2024 Bond Counsel; and,

**WHEREAS**, Mayor Karlovitch has filed her appointment of **Rogut McCarthy, LLC.** as Bond Counsel of the Borough of Kenilworth (hereinafter, the "Borough") for the year 2024; and,

**WHEREAS**, **Rogut McCarthy, LLC.** shall perform all services as Bond Counsel of the Borough consistent with the response submitted by said firm.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Rogut McCarthy, LLC.** be and is hereby appointed to the position of Bond Counsel of the Borough of Kenilworth effective immediately for a term set to expire December 31, 2024 pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.; and,

**BE IT FURTHER RESOLVED** that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm.

**BE IT FURTHER RESOLVED** that the professional service agreement shall set forth hourly rates as submitted by the firm for other services rendered not otherwise contractually specified:

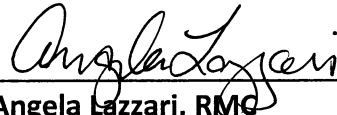
Service	Hourly Rate
Partners	\$150
Of Counsels	\$125
Associates	\$100

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED** that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						

  
 Angela Lazzari, RMC  
 Borough Clerk



# RESOLUTION KENILWORTH, N.J.

**WHEREAS**, N.J.S.A. 40A:5-4 requires the Borough of Kenilworth (hereinafter, the "Borough") to cause to have an annual audit of its books, accounts and financial transactions be made for the fiscal (calendar) year ending December 31, 2024; and

**WHEREAS**, the above captioned statute requires the Borough to employ a Registered Municipal Accountant of New Jersey to perform said annual audit; and

**WHEREAS**, the funds for the purpose of performing said audit are available; and

**WHEREAS**, the firm **Suplee, Clooney & Company CPAs** was responsive to the Request for Proposals (RFP) due December 1, 2023 at 11:00 a.m. for the position of Auditor; and

**WHEREAS**, Mayor Karlovitch has filed her appointment of **Suplee, Clooney & Company CPAs** as Auditor of the Borough for the year 2024; and

**WHEREAS**, **Suplee, Clooney & Company CPAs** shall perform all services as Auditor of the Borough consistent with the response submitted by said firm.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Suplee, Clooney & Company CPAs** be and is hereby appointed to the position of Auditor of the Borough of Kenilworth effective immediately for a term set to expire December 31, 2024 pursuant to a fair and open process under N.J.S.A. 19:44A-20.4 et seq.; and,


**BE IT FURTHER RESOLVED** that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm for their services.

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED** that a notice of this award shall be published according to law within ten (10) days of the date of passage.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						

  
**Angela Lazzari, RMC**  
 Borough Clerk



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the firm **Harbor Consultants, Inc.** was responsive to the Request for Proposals (hereinafter, "RFP") due December 1, 2023, at 11:00 a.m. for the position of 2024 Borough Engineer; and

**WHEREAS**, Mayor Karlovitch has filed her appointment of **Harbor Consultants, Inc.** as Borough Engineer of the Borough of Kenilworth (hereinafter, the "Borough") for the year 2024; and

**WHEREAS**, the firm **Harbor Consultants, Inc.** shall perform all services as 2024 Borough Engineer of the Borough consistent with the response submitted by said firm.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Harbor Consultants, Inc.** be and is hereby appointed to the position of Borough Engineer effective immediately for a term set to expire December 31, 2024, pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.; and,

**BE IT FURTHER RESOLVED** that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm for their services.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED** that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the firm **Triarsi, Betancourt, Wukovits & Dugan, LLC.** was responsive to the Request for Proposals (hereinafter, "RFP") due December 1, 2023 at 11:00 a.m. for the position of 2024 Tax Appeal Attorney; and,

**WHEREAS**, the Governing Body wishes to appoint **Triarsi, Betancourt, Wukovits & Dugan, LLC.** as Tax Appeal Attorney of the Borough of Kenilworth (hereinafter, the "Borough") for the year 2024; and,

**WHEREAS**, **Triarsi, Betancourt, Wukovits & Dugan, LLC.** shall perform all services as Tax Appeal Attorney of the Borough consistent with the response submitted by said firm.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Triarsi, Betancourt, Wukovits & Dugan, LLC.** be and is hereby appointed to the position of Tax Appeal Attorney of the Borough of Kenilworth effective immediately for a term set to expire December 31, 2024 pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.; and,

**BE IT FURTHER RESOLVED** that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm.

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED** that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, N.J.**

**WHEREAS**, the Borough of Kenilworth (the "Borough") is in need of Special Legal Tax Appeal Services (the "Professional Legal Services"); and

**WHEREAS**, the Professional Legal Services are exempt from the requirements of public bidding pursuant to the Local Public Contracts Law, more specifically, N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Borough wishes to enter into a Professional Services Contract with **Carlin, Ward, Ash & Heiart LLC ("Carlin Ward")**, with its offices located at 25B Vreeland Rd. Suite 203, Florham Park, NJ 07932 to provide the Professional Legal Services for a one (1) year term, effective January 1, 2024 through December 31, 2024, at a rate of \$225.00 per hour; and

**WHEREAS**, the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) requires that notice of the award of contracts for "Professional Services" without competitive bidding must be published in a local newspaper; and

**WHEREAS**, this contract is for an amount over \$17,500.00 and is being awarded pursuant to a "Non-Fair and Open Process" pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS**, **Carlin Ward**, has completed and submitted a Business Entity Disclosure Certification, which certifies that **Carlin Ward** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year prior to award, and that the contract will prohibit **Carlin Ward** from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth in the County of Union, New Jersey, that:**


1. The Mayor is hereby authorized and directed on behalf of the Borough of Kenilworth to enter into and execute a contract with **Carlin, Ward, Ash & Heiart LLC ("Carlin Ward")**, to provide Special Legal Tax Appeal Services for the Borough for a one (1) year term, effective January 1, 2024 through December 31, 2024, at a rate of \$225.00 per hour.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(a)(i) of the Local Public Contracts Law because the performance of the service required will be performed by a Law Firm in the State of New Jersey.
3. This contract is awarded pursuant to the Non-Fair and Open Procedures of the State Pay-to-Play Law, (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public Contracts Law, (N.J.S.A. 40A:11-5(1)(a)(i)).
4. The CFO has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget to fund the payment of the bills associated with this professional services contract.
5. A copy of the Determination of Value letter is attached and shall be placed on file with the resolution in the Office of the Borough Clerk.



# RESOLUTION KENILWORTH, N.J.

6. **Carlin Ward** has completed and submitted a Business Entity Disclosure Certificate, which shall be placed on file with the resolution in the Office of the Borough Clerk, certifying that **Carlin Ward** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year, and the contract will prohibit **Carlin Ward** from making reportable contributions through the term of the contract.
7. A copy of the fully executed contract herein authorized shall be filed in the Office of the Borough Clerk and shall be made available for public inspection.
8. There shall be no advance payments made against this contract in accordance with N.J.S.A. 40A:5-16.
9. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this resolution.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the firm **Dasti & Associates, PC.** was responsive to the Request for Proposals (hereinafter, "RFP") due December 1, 2023 at 11:00 a.m. for the position of 2024 Redevelopment Attorney; and,

**WHEREAS**, the Governing Body wishes to appoint **Dasti & Associates, PC.** as Redevelopment Attorney of the Borough of Kenilworth (hereinafter, the "Borough") for the year 2024; and,

**WHEREAS**, **Dasti & Associates, PC.** shall perform all services as Redevelopment Attorney of the Borough consistent with the response submitted by said firm.

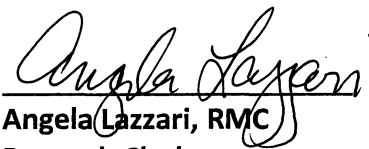
**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Dasti & Associates, PC.** be and is hereby appointed to the position of Redevelopment Attorney of the Borough of Kenilworth effective immediately for a term set to expire December 31, 2024 pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.; and,

**BE IT FURTHER RESOLVED** that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm.

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED** that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough of Kenilworth has resolved to join the Suburban Municipal Joint Insurance Fund, following a detailed analysis; and

**WHEREAS**, the bylaws of said Funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

**WHEREAS**, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

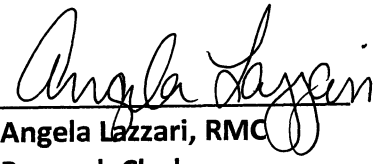
**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey does hereby appoint **Pinnacle Risk Solutions**, 4 Becker Farm Rd., Roseland, NJ 07068, as its Risk Management Consultant in accordance with the Fund's bylaws.

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED** that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						

  
**Angela Lazzari, RMC**  
**Borough Clerk**



# RESOLUTION KENILWORTH, N.J.

**WHEREAS**, a proposal for services was received from Phoenix Advisors, LLC to serve as Continuing Disclosure Agent & Municipal Advisor for the Borough of Kenilworth; and

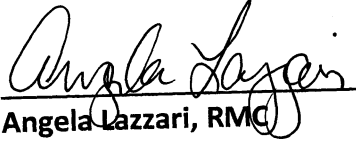
**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the Mayor and Council pass a resolution authorizing the award of contracts.

**NOW THEREFORE BE IT RESOLVED**, as follows:

1. The Borough of Kenilworth hereby awards a contract to **Phoenix Advisors, LLC**, 625 Farnsworth Avenue, Bordentown, NJ 08505, as follows:
  - 1,600 base fee (for up to three (3) outstanding issues), plus \$100 for each additional outstanding obligation, if filings are required.
  - \$450 per issue set-up charge, discounted to \$200 if Phoenix Advisors serves as Municipal Advisor on the transaction.
  - \$250 for each Event filing we make under the SEC's Event Disclosure Rule. Phoenix Advisors will waive this fee if engaged as Municipal Advisor on a transaction that involves such Event filing.
  - \$250 for each Notice of Redemption made in connection with an outstanding term bond maturity.
  - All fees are accumulated and invoiced toward the end of the relevant year.
2. The Mayor and the Borough Clerk are hereby authorized to execute all documents to effectuate the purposes herein expressed.

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

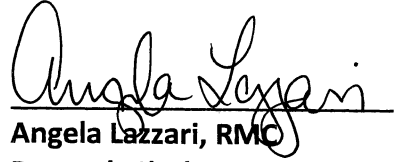
	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, N.J.**

**BE IT HEREBY RESOLVED:** That the annexed By-Laws shall constitute the By-Laws of the Governing Body for the year 2024 or until amended.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024.**

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						





## **BOROUGH COUNCIL BYLAWS**

Borough of  
Kenilworth  
567 Boulevard  
Kenilworth, New  
Jersey 07033

By-law: a law or regulation or rule of a local government adopted by the municipal corporation. The function of a by-law is to prescribe the rights and duties of the members with reference to the internal government of the municipal corporation, the management of its affairs, and the rights and duties existing between the members.

Adopted: 1/3/2024



## **ARTICLE 1 – MEETINGS**

### **SECTION 1 – ANNUAL RE-ORGANIZATION MEETING**

The Annual Re-organization Meeting of the Mayor and Council shall be held within the first seven (7) days of January in the Council Chambers of the Kenilworth Municipal Building. The actual date and time of each meeting shall be determined by Council by resolution.

### **SECTION 2 – REGULAR MEETINGS**

The Regular Meetings of the Mayor and Council shall be held within the Borough at such time and place as the Council may direct by resolution but no less frequently than once a month. Seating at the dais shall have the Mayor in the middle with the Borough Clerk to the immediate right and the Council President to be seated to the immediate left of the Mayor with the remaining members of Council to be seated in alphabetical order by last name left to right.

### **SECTION 3 – SPECIAL MEETINGS**

Special Meetings may be called by the Mayor or any four (4) members of the Council. When any Special Meeting is called, it shall be the duty of the Borough Clerk to notify the Mayor and all members of Council in writing, notice can be satisfied by electronic means.

### **SECTION 4 – ORDER OF BUSINESS**

Except at the Annual Reorganization Meeting and any Special Meeting, the order of business shall be as follows:

1. Open Public Meetings Act Notice
2. Salute to the Flag
3. Roll Call
4. Reading of unapproved minutes
5. Presentation/hearings/etc.
6. Report of Mayor and Committees
7. Payment of Bills and Resolutions
8. Introduction and passage of Ordinances
9. Meeting Open to the Public
10. General Business
11. Adjournment

### **SECTION 5 – RESOLUTIONS**

Resolutions should be offered in writing and presented to the Mayor and Council for preliminary review prior to the start of the meeting.

### **SECTION 6 – GOVERNING OF MEETINGS**



The meetings of the Mayor and Council shall be governed by Robert's Rules of Order, revised, except as otherwise provided herein. A copy of Robert's Rules of Order, Revised, shall be kept at each meeting by the Borough Attorney.

#### **SECTION 7 – QUORUM**

Three council members and the Mayor shall constitute a quorum. In the absence of the Mayor, four (4) council members shall constitute a quorum.

### **ARTICLE II – MAYOR**

#### **SECTION 8 – DUTIES OF MAYOR AND PRESIDENT DURING MEETINGS**

The Mayor shall preside at meetings of the council and may vote to break a tie. In the absence of the Mayor, the Council President shall preside. In the absence of both the Mayor and President, the member of the Council with the most seniority at that particular meeting shall act in their absence. The person duly presiding over the meeting shall maintain order and decorum, may speak on points of order, subject to the appeal of any member of the Council. When a meeting is opened to the Public each speaker shall be limited to three (3) minutes.

#### **SECTION 9 – GENERAL POWERS AND DUTIES**

The Mayor shall be the head of the municipal government and shall have all those powers specifically designated under N.J.S.A 40A:60-5.

The Mayor shall see that the laws of the State and the Ordinances of the Borough are faithfully executed and shall recommend to the Council such measures deemed necessary or expedient for the welfare of the Borough. He/She shall maintain peace and good order and shall have the power to suppress all riots and tumultuous assemblies in the Borough.

#### **SECTION 10 – PRECEDENCE OF SPEAKERS**

When two or more Council members seek recognition at the same time, the Mayor or presiding person shall name the one entitled to the floor.

#### **SECTION 11 – 40A:60-5 APPROVAL OR VETO OF ORDINANCES**

No ordinance shall be passed, or appointment of any subordinate officer of the Borough be confirmed, except by a vote of a majority of the members of the council present at the meeting, provided that at least three affirmative votes shall be required for such purpose, the Mayor voting only in the case of a tie. Every ordinance passed by the Council shall within five (5) days after its passage, Sundays excepted, be presented to the Mayor by the Borough Clerk. The Mayor shall, within (10) days after receiving the ordinance, Sundays excepted, either approve the ordinance by affixing his/her signature thereto or return it to the council by delivering it to the Borough Clerk together with a statement setting forth the objections thereto or any item part of thereof. No



ordinance or any item or part thereof shall take effect without the Mayor's approval, unless the Mayor fails to return the ordinance to the council, as prescribed above, or unless the council, upon consideration of the ordinance following its return shall, by a vote of two-thirds of all members of council, resolve the override of the veto.

If any ordinance contains more than one distinct section, clause or item, the mayor may approve one or more thereof and veto the rest.

### **ARTICLE III – COUNCIL PRESIDENT**

#### **SECTION 12 – ELECTION OF COUNCIL PRESIDENT**

A President of the Borough Council shall be elected by a Majority vote of the Members of the Council at the annual reorganization meeting. If the Council fails to elect a president at the annual reorganization meeting, the Mayor shall appoint the President from the council and, in that case, no confirmation by the Council shall be necessary. The Council President with the assistance of the Borough Clerk shall create all agendas for all meetings of the Governing Body.

#### **SECTION 13 – TERM OF COUNCIL PRESIDENT**

The term of the President of the Council shall be for a period of one year without limit to the number of years that may be served.

#### **SECTION 14 – DUTIES**

In addition to the regular committee assignments the Council President shall preside at regular meetings of the Mayor and Council in the event of the Mayor's absence. The Council President shall have the right to debate and vote on all questions before the council. Where the absence of the Mayor is intended, the Council President shall become the acting mayor until the mayor's return. If the Council President is unable to perform the duties of the acting mayor, then the member of the council with the longest term of service may act temporarily for the president of the council as Acting Mayor until the Mayor or Council President shall return.

#### **SECTION 15 – MATTERS REQUIRING COMMITTEE CONSIDERATION**

All matters requiring consideration by a committee shall upon instruction, be referred by the Council President to the appropriate committee subject to the right of the Council to make any other reference or disposition of the same which they deem best.

#### **SECTION 16 – FILLING OF VACANCIES/APPOINTMENTS**

The Council President shall fill all vacancies in all committees, departments and offices with the advice and consent of the Council, except as otherwise provided by Statute or ordinance, not including subordinate officers of the Borough which shall be appointed in the manner described below.



The Mayor shall nominate and, with the advice and consent of council, appoint all subordinate officers of the borough, unless the specific terms of the general law clearly require a different appointment procedure. He shall make his nomination to any such office within thirty days of that office becoming vacant.

#### **ARTICLE IV – BOROUGH CLERK**

##### **SECTION 17 – DUTIES**

In addition to the duties imposed upon her by law, the Borough clerk shall record the proceedings of the Mayor and Council, furnishing the Mayor and each member of the Council and the Borough Attorney, a copy of the minutes of each session. One copy of all such minutes shall be retained by the Borough Clerk as the Official Record of the Mayor and Council and at the end of the calendar year shall be bound and permanently retained with the Borough Records.

The Borough Clerk shall also keep an Ordinance Book containing the signed copy of all ordinances, an appointment book containing a record of all appointments to the office, the term of which each is appointed. She shall collect fees at her office as may be required and to submit a monthly report on all licenses issued by her.

The Borough Clerk shall send one copy of the official minutes of all meetings of the Mayor and Council to the Kenilworth Free Public Library for permanent retention and for use and access by the residents of Kenilworth.

##### **SECTION 18 – CUSTODY OF SEAL**

The Borough Clerk shall have the custody of the Official Seal of the Borough of Kenilworth.

#### **ARTICLE V – COMMITTEES**

##### **SECTION 19 - APPOINTMENT AND COMPOSITION OF STANDING COMMITTEES: PRESENTATION OF REPORTS**

The Council shall appoint six Standing Committees, each known as a “DEPARTMENT” and each Committee shall consist of three members of the Council, with the Chairman designated by the Council. Each of the Committees may elect one of its members as Secretary and said Committees shall submit their reports at the meetings of the Mayor and Council. A refusal by a member of the governing body to serve on any committee or act as Chairman, after being duly appointed, shall be deemed as creating a vacancy of that office pursuant to N.J.S.A. 40A:16-3(d). A refusal may be either by act or omission and includes, but is not limited to, failure to attend and participate in any meetings of the committees, as committeeman, or Chairman, to which the member of the governing body is appointed for a period of five (5) consecutive meetings without excuse due to legitimate illness.

##### **SECTION 20 – ENUMERATION OF STANDING COMMITTEES: DUTIES**



**A. DEPARTMENT OF FINANCE**

- 1) It shall be the duty of this Committee to prepare the Annual Budget and also the Annual Borough Report. This Committee shall have general charge of all matters relating to the financial affairs of the Borough. All claims and bills Against the Borough shall be referred to this Committee. It shall not be required to approve for payment at Regular Meetings any invoice not in its hands by the preceding Monday. This Committee shall recommend to the Mayor and Council the depositories for the Borough monies and the proportion allotted each depository, but the Governing Body, as such, shall decide upon the depositories and the amounts of deposit.
- 2) This Committee shall be responsible for the recommendation to Council for the Terms and conditions of employment for all employees of the borough of Kenilworth not represented by a Collective Bargaining Agreement.
- 3) This Committee shall exercise a general charge and supervision of the ordering of all printed materials and supplies of the Borough of Kenilworth.
- 4) This Committee shall exercise general supervision of all personnel in the Finance Office, Office of the Clerk and the Administrative Officer of the Borough of Kenilworth unless otherwise preempted by Ordinance or Statute.
- 5) This Committee shall exercise general supervision of all personnel of the Borough of Kenilworth not otherwise delegated to any other committee.
- 6) This Committee shall ensure that personnel policies, employee manuals, job descriptions and employee policies are created, followed and enforced.
- 7) It shall be the duty of the Chairperson of this Committee to chair all meetings relating to the budget of the Borough of Kenilworth.
- 8) The Chairperson of the Department of Finance shall call for the first meeting of the Budget with all members of the Governing Body during December, except where changes in Council composition, or changes in State Law and requirements, which directly affect budget deliberations, preclude such actions.

**B. DEPARTMENT OF PUBLIC WORKS**

- 1) This Committee shall have a general charge of all matters relating to streets, highways, sidewalks, sewers, drainage problems and all public utilities (excepting water and street lighting) and all matters and applications relating to same, their improvement, maintenance, alteration or use.
- 2) This Committee shall have charge of the cleaning of the streets and shall supervise the method adopted by the Mayor and Council for the removal of leaves, snow, debris, grass, garbage and recycling. This Committee shall also constitute the



committee on streets and sewers or as contemplated by all ordinances or as contemplated by all ordinances supplemental thereto. This Committee shall also supervise the removal and planting of all shade trees in the Borough of Kenilworth.

- 3) This Committee shall have charge of the maintenance of all public equipment pertaining to work of the Public Works.
- 4) This Committee shall exercise general supervision of all personnel in the Department of Public Works of the Borough of Kenilworth unless otherwise preempted by Ordinance or Statute.

**C. DEPARTMENT OF PUBLIC SAFETY**

- 1) This Committee shall constitute the Board of Police Commissioners and it shall have general charge of all matters relating to the Police Department or as contemplated by all ordinances or parts of ordinances supplemental, thereto. They shall examine the report on the qualifications of all applications for membership in the Police Department.
- 2) This Committee shall constitute the Committee of the Office of Emergency Management and shall have general supervision of all matters relating to the Office of Emergency Management.
- 3) This Committee shall have charge of the maintenance of all public equipment pertaining to Police and Office of Emergency Management.
- 4) This Committee shall have general charge of all street lighting in the Borough of Kenilworth

**D. DEPARTMENT OF PLANNING, ZONING AND ORDINANCES**

- 1) This Committee shall constitute the Committee with respect to all buildings contemplated to be built or maintained by all ordinances of the Borough of Kenilworth.
- 2) This Committee shall have general charge of the Building Inspector, the building codes and all matters pertaining to the operation of the Building Department.
- 3) This Committee shall have general charge and supervision of all matters pertaining to the Land Use and Zoning Ordinances of the Borough of Kenilworth in connection with all matters concerning zoning and shall have general supervision over the Zoning Enforcement Officer.
- 4) The Chairman of this Committee shall be a member of the Planning Board of the Borough of Kenilworth.



**E. DEPARTMENT OF EDUCATION, HEALTH & HUMAN SERVICES**

- 1) This Committee shall have general charge of all matters pertaining to the Health Department and the Board of Health, the operation of an efficient Dog Control Program, and shall work in conjunction with the Board of Health, in the relief of any and all matters detrimental to the health and well-being of the Borough of Kenilworth. The Chairman of the Committee shall be the Representative of the Mayor and Council at meetings of the Board of Health.
- 2) The Chairman of this Committee shall serve as the Representative of the Council at meetings of the Kenilworth Library Board of Trustees, and this Committee shall act in conjunction with the Library Board of Trustees in matters under the jurisdiction of the Library Board of Trustees.
- 3) This Committee shall have general charge of all matters pertaining to the poor and indigent in the Borough of Kenilworth. The Chairman of this Committee shall be a member of the Local Assistance Board of the Borough of Kenilworth. It also shall cooperate with the Director of Social Services, subject to the laws of the State of New Jersey and ordinances of the Borough of Kenilworth.
- 4) This Committee shall exercise general supervision of all personnel in the Senior Center and Health Department of the Borough of Kenilworth unless otherwise preempted by Ordinance or Statute.
- 5) The Chairperson of this committee shall serve as the Representative of the Mayor and Council at meetings of the Kenilworth Board of Education.

**F. DEPARTMENT OF FIRE AND RECREATION**

- 1) This Committee shall have general charge of the operation and supervision of the Recreation Committee and shall work with the Recreation Committee in establishing a recreation program for the Borough of Kenilworth.
- 2) This Committee shall have general charge of all Public Buildings and equipment pertaining to recreational use, the public parks, playgrounds and other recreational facilities.
- 3) The Chairman of this Committee shall serve as the Representative of the Mayor and Council at the meetings of the Recreation Committee of the Borough of Kenilworth.
- 4) This Committee shall constitute the Board of Fire Commissioners and it shall have general charge of all matters relating to the Fire Department or as contemplated by all ordinances or parts of ordinances supplemental, thereto. They shall examine the report on the qualifications of all applications for membership in the Fire Department.



- 5) This Committee shall have charge of the maintenance of all fire department equipment pertaining to Fire use.
- 6) This Committee shall exercise general supervision of all personnel in the Recreation Department of the Borough of Kenilworth unless otherwise preempted by Ordinance or Statute.

## **ARTICLE V- NEGOTIATIONS COMMITTEE**

### **SECTION 21 – APPOINTMENT OF NEGOTIATIONS COMMITTEE**

- 1) At the Annual Reorganization Meeting in any year during which a Collective Bargaining Agreement shall be subject to negotiation, the Council President shall appoint a Negotiations Committee. The Members of such Committee shall include one (1) Member of the Finance Committee and (1) member of the Committee overseeing the department comprising the Collective Bargaining Unit, i.e. Police Department, Department of Public Works, etc. In the event that the Collective Bargaining Agreements of two (2) units shall be subject to negotiation in any one (1) calendar year the Council President shall appoint as the third member of the Negotiations Committee a member of the Committee overseeing the Bargaining Agreement.
- 2) This Committee shall have responsibility for negotiating the Collective Bargaining Agreements for all employees of the Borough subject to a Collective Bargaining Agreement.

## **ARTICLE VI – ROLL CALL**

### **SECTION 22 – PROCEDURE**

Roll Call of members of the Council shall be in Alphabetical order and no member of the Council shall be excused from voting on any question submitted to it except because of a personal interest in the matter involved. Failure to vote or refusal to vote should be taken as a vote in the negative.

A member of the Council may pass on a vote and upon completion of the roll call shall be asked for their vote on the question. Any member who abstains must state their reason for such abstention.

## **ARTICLE VII – AMENDMENTS**

### **SECTION 23 – PROCEDURE**



After the By-Laws of the Governing Body of the Borough of Kenilworth have been adopted each year, these By-Laws may be altered or amended provided the alteration or amendment be proposed at a Regular Meeting and considered and adopted by a majority of the Council members at the next succeeding Regular Meeting: but any of them may be suspended temporarily with the concurrence of four members of the Council, or with the concurrence of members, in case of a tie-vote, with the Mayor casting the affirmative vote to suspend same.

Incumbent and new members of the Borough Council, if any, shall meet and discuss the By-Laws for the next year at least once before the annual re-organization meeting; to make changes if warranted and to select the Council President and Council Committees for the following year. A copy of the By-Laws shall be provided to all members of the Governing Body and should be available to the public upon request.



# RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough Clerk has prepared a schedule of meetings of the Governing Body of the Borough of Kenilworth for the year 2024, a true copy of which is annexed hereto and made a part hereof in accordance with the Open Public Meetings Act being Chapter 231, Public Law 1975.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Kenilworth that the Borough Clerk on or before January 10, 2024, mail true copies of this Resolution, including aforesaid schedule, to the Home News Tribune, the Local Source, Union, New Jersey; and the Star Ledger, Newark, New Jersey, said newspapers being designated because they have the greatest likelihood of informing the public as to the time and place of meetings set forth in the aforesaid schedule.

**BE IT FURTHER RESOLVED** that the Borough Clerk, acting for the Governing Body of the Borough of Kenilworth, furnish a true copy of the aforesaid schedule and any revisions thereof and any advance written notice required by Sub-section 3 (d) of the Open Public Meetings Act or any regular, special or rescheduled meetings of the Governing Body of the Borough of Kenilworth to any persons who request same.

Work Session to start, unless otherwise noted, at 6:00 P.M. and Regular Meetings to begin at 7:00 P.M.. All meetings to be held in the Council Chamber, Second Floor, Borough Hall, 567 Boulevard, Kenilworth, New Jersey.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



# SCHEDULE OF MEETINGS

## GOVERNING BODY OF THE BOROUGH OF KENILWORTH

### FOR THE YEAR 2024

**WORK SESSIONS** to start at 6:00 P.M. in the Council Chamber, Borough Hall, 567 Boulevard, Kenilworth, New Jersey.

**COUNCIL MEETINGS** to start at 7:00 P.M. in the Council Chamber, Borough Hall, 567 Boulevard, Kenilworth, New Jersey.

Reorganization of the Borough of Kenilworth is scheduled for Wednesday, January 3, 2024 at 7:00pm

January	3 <sup>rd</sup>	17 <sup>th</sup>
February	7 <sup>th</sup>	21 <sup>st</sup>
March	6 <sup>th</sup>	20 <sup>th</sup>
April	.....	17 <sup>th</sup>
May	1 <sup>st</sup>	15 <sup>th</sup>
June	5 <sup>th</sup>	19 <sup>th</sup>
July	.....	17 <sup>th</sup>
August	.....	21 <sup>st</sup>
September	4 <sup>th</sup>	18 <sup>th</sup>
October	2 <sup>nd</sup>	16 <sup>th</sup>
November	6 <sup>th</sup>	.....
December	4 <sup>th</sup>	.....


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**RESOLUTION  
KENILWORTH, NJ**

**BE IT HEREBY RESOLVED** that **ANGELA LAZZARI** is appointed as ADA Coordinator, Local Improvement Search Officer, and Public Agency Compliance Officer (P.A.C.O.) for the year 2024, be and the same is hereby confirmed.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, N.J.**

**BE IT HEREBY RESOLVED** that **KATHLEEN MOSCHITTA** is appointed as Deputy Borough Clerk, Benefit Coordinator, Deputy Records Custodian, and Certifying Officer for the year 2024, be and the same is hereby confirmed.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, N.J.**


**WHEREAS**, the Borough of Kenilworth is a member of the Suburban Municipal Joint Insurance Fund ("SMJIF"); and

**WHEREAS**, it is required by the SMJIF bylaws for the Borough of Kenilworth to have representation on the Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey that:

1. **Angela Lazzari** is hereby appointed as Fund Commissioner representing the Borough of Kenilworth on the Suburban Municipal Joint Insurance Fund Board of Commissioners.
2. **Kathleen Moschitta** is hereby appointed as Alternate Fund Commissioner representing the Borough of Kenilworth on the Suburban Municipal Joint Insurance Fund Board of Commissioners.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, NJ**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that the Governing Body may, and if any contracts, commitments or payments are to be made prior to the adoption of the Budget shall by resolution adopt prior to January 31<sup>st</sup> of the fiscal year, make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the Budget.

**NOW, THEREFORE BE IT RESOLVED** that the following temporary appropriations be made for the year 2024:



**RESOLUTION  
KENILWORTH, NJ**

<u>APPROPRIATIONS</u>	<u>SALARIES AND WAGES</u>	<u>OTHER EXPENSES</u>
Mayor and Council	\$ 984.38	\$ 2,887.50
Municipal Clerk's Office	\$ 55,363.88	\$ 14,148.75
Tax and Finance Office	\$ 65,777.25	\$ 30,240.00
Payroll and Human Resources	\$ -	\$ 12,552.75
Audit Services		\$ 8,793.75
Assessment of Taxes	\$ 7,814.63	\$ 1,837.50
Legal Services and Costs		\$ 60,375.00
Engineering Services and Costs		\$ 32,812.50
Municipal Land Use - Planning Board	\$ 1,417.50	\$ 14,437.50
Other Insurance - Premiums		\$ 143,062.50
Employee Group Health Insurance		\$ 838,687.50
Health Benefits Waiver		\$ 5,250.00
Municipal Court	\$ 46,816.88	\$ 4,620.00
Public Defender		\$ 1,181.25
Police	\$ 932,439.38	\$ 61,845.00
Traffic Control & School Guards	\$ 52,290.00	\$ 11,943.75
Emergency Management	\$ 1,171.01	\$ 4,725.00
First Aid Organization Contribution		\$ 6,562.50
Fire	\$ 2,660.44	\$ 97,254.68
Fire Prevention Bureau	\$ 28,483.88	\$ 3,832.50
Municipal Prosecutor		\$ 4,725.00
Roads Repairs and Maintenance	\$ 256,882.50	\$ 35,437.50
Garbage and Trash Removal	\$ 65,488.50	\$ 18,060.00
Recycling		\$ 42,787.50
Buildings and Grounds		\$ 35,700.00
Sewer System		\$ 8,400.00
Shade Trees		\$ 9,187.50
Parks		\$ 2,100.00
Board of Health	\$ 20,272.88	\$ 7,859.25
Dog and Cat Regulation		\$ 3,483.38
Senior Citizen Transportation	\$ 5,797.31	\$ 787.50



# RESOLUTION KENILWORTH, NJ

<u>APPROPRIATIONS</u>	<u>SALARIES AND WAGES</u>	<u>OTHER EXPENSES</u>
Senior Citizen Director	\$ 4,567.50	\$ 2,231.25
Parks and Playgrounds	\$ 10,710.53	\$ 8,163.75
Construction Official	\$ 29,209.69	\$ 1,955.63
Building Inspector		\$ 9,772.88
Plumbing Inspector	\$ 4,462.50	\$ 52.50
Electrical Inspector	\$ 4,462.50	\$ 52.50
Fire Protection Official	\$ 4,462.50	\$ 52.50
Zoning Enforcement Officer		\$ -
Celebration of Public Events		\$ 7,875.00
Beautification		\$ 525.00
Utilities		\$ 89,250.00
Street Lighting		\$ 36,487.50
Fire Hydrant Services		\$ 37,275.00
Solid Waste Disposal Costs		\$ 105,000.00
Accumulated Leave	\$ 26.25	
Public Employees Retirement System		\$ 99,600.11
Social Security System		\$ 77,437.50
Police and Firemen's Retirement System		\$ 284,747.66
Unemployment Compensation Insurance		\$ 5,250.00
Defined Contribution Retirement Program		\$ 2,625.00
Maintenance of Free Public Library		\$ 186,874.80
Rahway Valley Sewerage Authority		\$ 320,250.00
Length of Service Award Program		\$ 17,062.50
Reserve for Tax Appeals		\$ 7,875.00
Special Emergency Authorization		\$ 17,225.88
Capital Improvement Fund		\$ 15,750.00
Payment of Bond Principal		\$ 940,000.00
Payment of Bond Anticipation Notes		\$ 187,066.00
Interest on Bonds		\$ 93,837.50
Interest on Notes		\$ 341,532.00
Reserve for Uncollected Taxes		\$ 240,408.53
Total	\$ 1,601,561.89	\$ 4,661,813.55

**ADOPTED:** January 3, 2024

I hereby certify that the foregoing resolution was adopted by the Council on **January 3, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						

  
**Angela Lazzari**  
 Borough Clerk



**RESOLUTION  
KENILWORTH, N.J.**

**WHEREAS**, it is required for the Borough of Kenilworth to adopt and have on file a detailed Cash Management Plan regarding investments of Borough funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth that the following Cash Management Plan is hereby adopted and it is to be kept on file in the offices of the Borough CFO and Borough Clerk:

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Kenilworth, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

1. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of Kenilworth.

1. Current Fund	5. CDBG Trust
2. Trust Other Account	6. Unemployment Trust
3. General Capital Fund	7. Affordable Housing
4. Animal Control Trust	8. Grants
	9. Payroll

**III. DESIGNATION OF OFFICIAL AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN AND DESIGNATE AUTHORIZED CHECK SIGNERS**

The Chief Financial Officer of the Borough of Kenilworth (the "Designated Official") and their designees are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

The Chief Finance Officer, Assistance Chief Finance Officer, Municipal Clerk, Mayor, and Assistant Finance Officer are hereby authorized as check signers for borough accounts listed above.

The Payroll Administrator is hereby authorized as check signer for borough payroll account.



**RESOLUTION  
KENILWORTH, N.J.**

**IV. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

For purposes of investing, all institutions presenting a GUDPA certificate may be used. The following banks and financial institutions are hereby designated as official depositories for the deposit of all public funds referred to in this plan: PNC and TD Bank.

A "Certificate of Eligibility" is the certification issued by the New Jersey Department of Banking, Division of Banking, that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Depository Protection Act (GUPA).

**V. AUTHORIZED INVESTMENTS**

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of the purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section I of P.L. 1977, c. 281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) the custody of collateral is transferred to a third party;



**RESOLUTION  
KENILWORTH, N.J.**

- (c) the maturity of the agreement is not more than 30 days,
- (d) the underlying securities are purchased through a public depository as defined in section I of P.L. 1970, c.236 (C.17:9-41); and
- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

(a) which is registered with the Securities and Exchange Commission under the "Investment Company. Act of 1940," 15 U.S.C. sec. 80a-l et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.

(b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and

(c) which has:

(i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

(ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-l et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

(a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;

(b) which is rated in the highest category by a nationally recognized statistical rating organization;

(c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

(d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, C.410 (c.52:14B-l et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;



**RESOLUTION  
KENILWORTH, N.J.**

(e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

(f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49.3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

**VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Kenilworth, then such instrument or security shall be covered by a custodial agreement—with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Kenilworth to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Borough of Kenilworth or by a third-party custodian prior to or upon the release of the Borough's funds.

To assure that all parties with whom the Borough of Kenilworth deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

**VII. FEES CHARGED BY THE OFFICE OF THE TAX COLLECTOR**

The Collector of Taxes shall charge interest at the rate of 8% per annum on the first \$1,500 of a delinquency and 18% per annum on that amount of the delinquency as defined in N.J.S.A. 54:4-67 in excess of \$1,500 on all delinquent taxes and sewer fees to be calculated from the date the tax or fee was due until the date of actual payment.

The grace period of ten (10) calendar days will be allowed for an installment of taxes and sewer fees where payments received on or before the 10<sup>th</sup> of the due date month will not be subject to interest charges as provided by Chapter 105, Public Laws of 1965.

There will be a six percent (6%) penalty on delinquency of ten thousand dollars (\$10,000) or more at the end of the calendar year.



## RESOLUTION KENILWORTH, N.J.

The Tax Collector is hereby authorized to cancel at year-end small balances on taxes and sewer accounts whether owed to the Borough or owed by the Borough an amount of \$5.00 and under.

### VIII. TERM OF PLAN

This Plan shall be in effect from adoption until December 31, 2024. Attached to this Plan is a resolution of the governing body of the Borough of Kenilworth approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the governing body of the Borough of Kenilworth, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, N.J.

**WHEREAS**, the Borough of Kenilworth is in need for payroll services, and;

**WHEREAS**, Casa Payroll Services has provided for these services in the past, and;

**WHEREAS**, the Mayor and Council of the Borough of Kenilworth desires to continue payroll services with Casa Payroll Services for the year 2024; and

**WHEREAS**, on March 23, 2010, the Affordable Care Act was signed into law, and;

**WHEREAS**, employers with fifty (50) or more employees are required to report to the federal government on health coverage they provide as well as ongoing tracking to maintain compliance, and;

**WHEREAS**, CASA Payroll Services, our current payroll service provider, offers tracking and reporting of the required data to comply with the law.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Kenilworth that it does hereby authorize Casa Payroll Services for payroll services and ACA reporting services and HR Administration and compliance under the provisions of Federal and State laws for the year 2024.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

**WHEREAS**, the approval of the Petty Cash funds listed below has been given by the Division of Local Government Services, and

**WHEREAS**, these funds for 2024 have been returned to the Finance Officer according to R.S. 40A5-21;

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the Borough of Kenilworth that the Treasurer be authorized to draw and deliver said warrants to the following Petty Cash Custodians for the year 2024:

Police Department  
Fred Soos, Police Chief

Total Fund  
\$150.00

Tax & Finance  
Lisa Woods Tax & Finance

\$100.00

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						




**RESOLUTION  
KENILWORTH, N.J.**

**BE IT HEREBY RESOLVED**, by the Mayor and Council of the Borough of Kenilworth that the Chief Financial Officer, is hereby authorized to perform all matters necessary to enable the following:

- Issuance of payroll checks in 52 installments throughout the year as authorized by ordinances and resolutions currently in effect
- Issuance of Borough Social Security payments in 52 installments throughout the year
- Issuance of all debt payments throughout the year
- Issuance of the Unemployment/Disability payments on a quarterly basis throughout the year
- Issuance of all medical insurance premiums throughout the year

Without the need of further resolution or action by the Mayor and Council of the Borough of Kenilworth.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**


	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, N.J.**

**BE IT HEREBY RESOLVED:** That the Mayor's designation of **THE LOCAL SOURCE, STAR LEDGER, HOME NEWS TRIBUNE/COURIER NEWS**, and **KENILWORTH LIFE**, as the Official Newspapers of the Borough of Kenilworth for the year 2024, be and the same is hereby confirmed.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

**BE IT HEREBY RESOLVED** that the following be appointed as **Regular School Crossing Guards** for the 2023/24 School Year:

Robert Wolters  
Ugo Capra  
John Martins  
Kimberly Montiero

Ronald Freidman  
Romeo Capra  
Mike Moran  
Jo Mandaglio-Tomasso

Antonia Laversa  
Gail Gross  
Charles Zignauskas  
Rose Piccinnini

**BE IT FURTHER RESOLVED** that the following be appointed as **Alternate School Crossing Guards** for the 2023/24 School Year:

Marianne Ehmann  
Victor Smith  
Bibi Shahabudeen

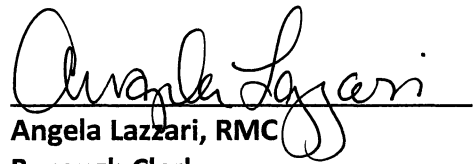
John Graichen  
Dave Aspinwall  
Nick Petito

Michael Otchy  
Charles Santiago

**BE IT FURTHER RESOLVED** that the Regular School Crossing Guards are scheduled according to the 2023/24 School Calendar. In the event of a school closing for inclement weather, Regular Crossing Guards will be paid for the closed days up to the number of days originally included in the school calendar.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, N.J.

**BE IT HEREBY RESOLVED:** That the Mayor's appointment of **Anthony Miguel Prieto, Esq.** as Municipal Prosecutor for the year 2024, be and the same is hereby confirmed.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						




# RESOLUTION KENILWORTH, N.J.

**BE IT HEREBY RESOLVED:** That the Mayor's appointment of **Jared Weiss** as Assistant Public Defender for the year 2024, be and the same is hereby confirmed.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						




**RESOLUTION  
KENILWORTH, N.J.**

No. 2024- 36

**BE IT HEREBY RESOLVED:** That **CARMEN GIORDINO AND JAMES HANNON, III** be and are hereby appointed Smoke Detector Inspectors for the year 2024.

**BE IT FURTHER RESOLVED,** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						




**RESOLUTION  
KENILWORTH, NJ**

**BE IT HEREBY RESOLVED:** That **CARMEN GIORDINO AND JAMES HANNON, III** be and are hereby appointed Fire Prevention Inspectors for the year 2024.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, NJ**

**BE IT HEREBY RESOLVED**, that the Mayor's appointments of **MARIA ANDERSON** and **JOSEPH J. HRDINA III** as Kenilworth's representatives to the Union County Community Development Revenue Sharing Committee be appointed for a 1 yr. term for the year 2024, be and the same is hereby confirmed.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

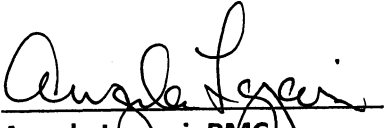
	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, N.J.**

**BE IT HEREBY RESOLVED:** That the appointment of **MARCONI GAPAS** as Public Health Officer and Right to Know Coordinator for the year 2024 be and the same is hereby confirmed.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						

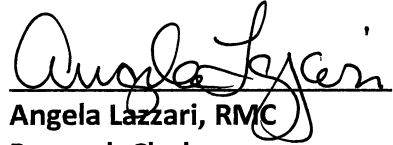


## RESOLUTION KENILWORTH, NJ

**BE IT HEREBY RESOLVED** by the Borough Council of the Borough of Kenilworth, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the **Board of Health**.

NAME	MEMBER TYPE	TERM	EXPIRATION
Jeanine Pentz	Regular Member	3-year	12/31/2026
Jessyca Villareal	Regular Member	3-year	12/31/2026
Michele Panichi	Regular Member	3-year	12/31/2026
Gail Laudati	Alternate, unexpired term	3-year	12/31/2025

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						

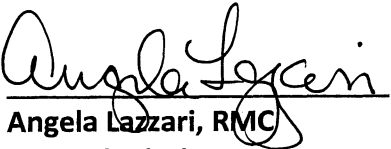


# RESOLUTION KENILWORTH, N.J.

**BE IT HEREBY RESOLVED**, that in accordance with NJSA 40:54-9, the Mayors appointment of the following as members of the **Kenilworth Library Board of Trustees** be and is hereby confirmed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM</u>	<u>EXPIRATION</u>
Barbara Herbert	Regular Member	5 years	12/31/2028

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
 Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						




**RESOLUTION  
KENILWORTH, N.J.**

**IT IS HEREBY RESOLVED** by the Borough Council of the Borough of Kenilworth, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Planning Board for a term to expire 12/31/2024.

**PLANNING BOARD**

**Councilman Mauro, Borough Council Representative      12/31/2024**

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						

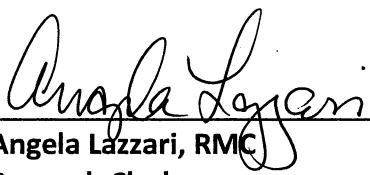


**RESOLUTION  
KENILWORTH, NJ**

**BE IT HEREBY RESOLVED:** That the Mayor's appointment of **JOHN ZIMMERMAN** as Municipal Drug Alliance Committee Chairman for the year 2024, be and the same is hereby confirmed.

**BE IT FURTHER RESOLVED:** That the Mayor's appointment of **SHIRLEY MAXWELL** as Municipal Drug Alliance Coordinator for the year 2024, be and the same is hereby confirmed.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



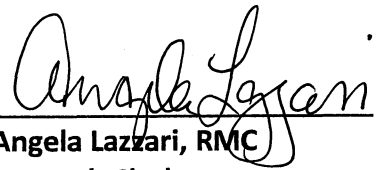
**RESOLUTION  
KENILWORTH, N.J.**

**IT HEREBY RESOLVED:** That the following AD HOC COMMITTEES be continued and/or created for 2024:

MERCK TAX APPEAL & DEVELOPMENT COMMITTEE  
DRUG ALLIANCE COMMITTEE  
PRIDE IN KENILWORTH COMMITTEE

**BE IT FURTHER RESOLVED** that Committees may be added and/or deleted as the need arises.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.



**Angela Lazzari, RMC  
Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



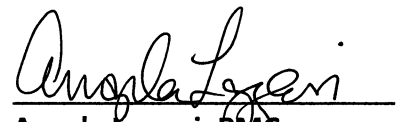
# RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough of Kenilworth has a policy of reimbursing mileage to all officials and employees while on official Borough business; and

**WHEREAS**, the mileage reimbursement rate will be equivalent to the standard business rate as permitted by the Internal Revenue Service effective January 1, 2024.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Kenilworth, County of Union State of New Jersey that authorization is hereby given for all officials and employees a mileage reimbursement rate of **67 cents** per mile of business travel driven, equivalent to the standard business rate as permitted by the Internal Revenue Service, effective January 1, 2024.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough of Kenilworth is in need of obtaining information and technology support (IT) services; and

**WHEREAS**, the Borough of Madison, a municipal corporation, has offered to provide said services in accordance with the Uniform Shared Service and Consolidation Act, P.L. 2007, c.63 (C:40A:65-1, et. seq.); and

**WHEREAS**, the Borough of Madison and the Borough of Kenilworth have negotiated a favorable agreement for the shared services, as follows:

1. Madison shall provide Kenilworth Borough with up to six (6) hours of IT Support per day, subject to existing workload obligations.
2. The IT Support would be delivered either on site or remotely, depending upon the nature and immediacy of the problem.
3. Kenilworth Borough will be billed on a monthly basis for the IT Support as follows:
  - \$596.32 base charge monthly
  - \$90.08 an hour for remote access sessions or phone support in excess of 15 minutes taking place between 8:30 AM and 5:00 PM, Monday through Friday.
  - \$118.85 an hour with a 1 hour minimum for remote access sessions or phone support taking place between before 8:30 AM and or after 5:00 PM, Monday through Friday, or on Holidays or weekends.
  - \$90.08 an hour with a 1 hour minimum for on-site sessions taking place between 8:30 AM and 5:00 PM, Monday through Friday.
  - \$118.85 an hour with a two hour minimum for on-site sessions taking place between before 8:30 AM and or after 5:00 PM, Monday through Friday, or on Holidays or weekends.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Borough Clerk are authorized to enter into a Shared Information and Technology Service Agreement, with the Borough of Madison.

**BE IT FURTHER RESOLVED**, that a fully executed copy of the Shared Service Agreement be forwarded to the Department of Community Affairs, Division of Local Government Services, pursuant to NJSA 40A:65-4.

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**SHARED SERVICES AGREEMENT  
WITH THE BOROUGH OF KENILWORTH**

**SHARED INFORMATION TECHNOLOGY SERVICES**

**THIS AGREEMENT** is made this \_\_\_\_ day of \_\_\_\_\_ 2024, by and between the **BOROUGH OF MADISON**, a Municipal Corporation of the State of New Jersey (“Madison”), having an office at 50 Kings Road, Madison, New Jersey and the **BOROUGH OF KENILWORTH**, a Municipal Corporation of the State of New Jersey (“Kenilworth”), having an office at 567 Boulevard, Kenilworth Borough, New Jersey 07033.

**WITNESSETH**

**WHEREAS**, Madison and KENILWORTH Borough (collectively referred to as the “Parties”) seek to enter into a Shared Services Agreement (“Agreement”) pursuant to the provisions of the Uniform Shared Services and Consolidation Act, P.L.2007, c.63 (C:40A:65-1, *et seq.*); and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, P.L.2007, c.63 (C:40A:65-1, *et seq.*) authorizes and empowers the Parties to enter into this Agreement; and

**WHEREAS**, the Parties have adopted Resolutions and/or Ordinances to authorize this Agreement; and

**WHEREAS**, this Agreement provides for certain Information Technology Support Services (“IT Support”) to be provided by Madison to Kenilworth in accordance with the terms and conditions set forth herein; and

**WHEREAS**, this Shared Services Agreement is subject to resolutions of the Governing Bodies of Madison and Kenilworth approving same; and

**WHEREAS**, the Parties have filed a copy of this Agreement with the Division of Local Government Services in the Department of Community Affairs pursuant to (C:40A:65-4);

**NOW, THEREFORE**, in consideration of the terms and conditions hereinafter set forth, the Parties agree as follows:

1. Madison shall provide Kenilworth with up to six (6) hours of IT Support per day, subject to existing work load obligations.
2. The IT Support would be delivered either on site or remotely, depending upon the nature and immediacy of the problem.
3. Kenilworth will be billed on a monthly basis for the IT Support as follows:
  - \$596.32 base charge monthly



- \$90.08 an hour for remote access sessions or phone support in excess of 15 minutes taking place between 8:30 AM and 5:00 PM, Monday through Friday.
- \$118.85 an hour with a 1 hour minimum for remote access sessions or phone support taking place between before 8:30 AM and or after 5:00 PM, Monday through Friday, or on Holidays or weekends.
- \$90.08 an hour with a 1 hour minimum for on-site sessions taking place between 8:30 AM and 5:00 PM, Monday through Friday.
- \$118.85 an hour with a two hour minimum for on-site sessions taking place between before 8:30 AM and or after 5:00 PM, Monday through Friday, or on Holidays or weekends.

Madison shall provide Kenilworth with monthly documentation of the IT Support services rendered.

4. The IT Support provided by Madison to Kenilworth, consistent with the terms herein shall be as follows:

- Responding to workstation and network problems and making necessary repairs;
- Providing general desktop support, and facilitating use of vertical applications;
- Maintaining anti-virus, spyware and other intruder detection software;
- Overseeing nightly back-up systems;
- Assisting with the purchase of computer supplies and equipment; and
- Prioritizing and scheduling work accordingly, as needed.

5. This Agreement shall commence on or about January 1, 2024 and will end on December 31, 2024.

6. Either party may cancel this Agreement upon thirty (30) days written notice to the other.

7. The Parties can agree to renew this Agreement upon thirty (30) days written notice prior to the expiration of the Agreement, with the understanding that there will be a 2% increase in all fees and charges to take place on January 1 of each subsequent year.

8. **Insurance.** The Parties shall provide the following insurance coverage naming each other as additional insured for the use of each other's equipment and facilities.

Kenilworth shall maintain the following insurances:

- Commercial General Liability: \$1,000,000 Each Occurrence / \$2,000,000 Aggregate
  - Name Madison as an Additional Insured
- Workers' Compensation: Statutory



3. Employers' Liability: \$1,000,000
4. Cyber Liability: \$1,000,000 Each Claim / \$1,000,000 Aggregate
  - a. Waiver of Subrogation issued in favor of Madison

Madison shall maintain the following insurances:

1. Commercial General Liability: \$1,000,000 Each Occurrence / \$2,000,000 Aggregate
  - a. Name Chatham Borough as an Additional Insured
2. Workers' Compensation: Statutory
3. Employers' Liability: \$1,000,000

The Parties shall submit proof of and maintain the insurance coverage listed above upon the execution of the Agreement and for the duration of same.

9. **Assignment.** The Parties shall retain the work under their respective control and shall not assign, transfer, or sublet or otherwise dispose of this Agreement or any right to responsibility hereunder, without the previous written consent of the Parties. The Parties shall not assign, in any way, the monies due or to become due under this Agreement. Any assignment of this Agreement shall not, in any way, release the Parties from their covenants, conditions and terms of this Agreement and the duties imposed hereunder.

10. **Indemnification.** The Borough of Kenilworth shall indemnify and hold Madison, all representatives thereof, harmless from and against any and all claims, damages, losses and expenses to the extent caused by Kenilworth's negligent acts, errors, intentional acts or omissions in the performance of their services and responsibilities under this Agreement.

11. **Confidentiality.** The Parties acknowledge that all information, data, strategies, positions and the like, which the IT support personnel may be exposed to or gain knowledge of by virtue of this Agreement is confidential in nature and shall not be disseminated to the other party to this Agreement or any third party, except only as required by law or order of court.

12. **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

13. **Severability.** In the event that any provision of this Agreement shall, for any



reason, be determined to be invalid, illegal, or unenforceable in any respect, the Parties hereto shall negotiate in good faith and agree to such amendments, modifications, or supplements of, or to this Agreement, or such other appropriate actions as shall, to the maximum extent practicable in light of such determination, to implement and give effect to the intentions of the parties as reflected herein. All other provisions of the Agreement shall remain in full force and effect.

14. **Non-Waiver.** It is understood and agreed that nothing which is contained in this Shared Services Agreement shall be construed as a waiver on the part of the Parties, or of any right which is not explicitly waived in this Agreement.

15. **Entire Agreement.** This Agreement sets forth the entire understanding of the Parties hereto with respect to the transactions contemplated herein. No change or modification of this Agreement shall be valid unless the same is in writing, duly authorized and signed by all the Parties hereto.

16. **Headings.** The paragraph headings in this Agreement are included herein for convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

**IN WITNESS HEREOF**, the Parties have set their hand and seals and caused this Agreement to be executed on the day and year above written.

ATTEST:

**BOROUGH OF MADISON**

\_\_\_\_\_  
Elizabeth Osborne, Borough Clerk

By:

\_\_\_\_\_  
Robert H. Conley, Mayor

ATTEST:

**BOROUGH OF KENILWORTH**

\_\_\_\_\_  
Angela Lazzari, Borough Clerk

By:

\_\_\_\_\_  
Linda Karlovitch, Mayor



**RESOLUTION  
KENILWORTH, N.J.**

**BE IT HEREBY RESOLVED:** That **MARCO ANTONIO STUDIO**, 401 Scott Mobus Place, Harrison, NJ 07029, be contracted to videotape and edit two DVD's of the Borough of Kenilworth Council Meetings for the year 2024 at a rate of \$150 per hour (editing fee of \$55 per meeting/event), not to exceed \$5,000 for the year.

**BE IT FURTHER RESOLVED,** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough understands that it is beneficial to have in place an Employee Assistance Program, which is a third-party professional agency providing counseling and referral services for employees and their dependents; consultation and training for supervisors; human resources consultation and cost containment services; and

**WHEREAS**, while the Local Public Contracts Law does not require competitive bidding for contracts anticipated to be below \$17,500, or which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor; and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, **Intervention Strategies International, Inc.** is qualified and has agreed to provide professional services in relation to the provision of employee assistance pursuant to the rate schedules provided for in its proposal for 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Kenilworth in the County of Union, State of New Jersey that **Intervention Strategies International, Inc., 351 Evelyn St., Paramus, NJ 07652** is hereby awarded a contract for the provision of the Borough's employee assistance program as needed during 2024, pursuant to the non-fair and open process for at a rate of \$500.00 per month.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Borough's official newspaper pursuant to law.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, N.J.**

**RESOLUTION AUTHORIZING THE BOROUGH OF KENILWORTH POLICE DEPARTMENT TO PARTICIPATE  
IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO  
ENABLE THE KENILWORTH POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF  
DEFENSE EQUIPMENT**

**WHEREAS**, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEA's); and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

**WHEREAS**, participation in the 1033 Program allows municipal and county LEA's to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Kenilworth that the Kenilworth Police Department, is hereby authorized for enrollment in the Department of Defense 1033 Program for no more than a one (1) year period, with authorization to participate terminating in the December 31<sup>st</sup> of the current calendar year; and

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the Kenilworth Police Department is hereby authorized to acquire items of non-controlled property designated "**DEMIL A**," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic signal systems, exercise equipment, moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorized, based on the needs of the Kenilworth Police Department, without restriction; and

**BE IT FURTHER RESOLVED**, that the Kenilworth Police Department is hereby authorized to acquire "**DEMIL B through Q**" property, if it shall become available in the period of time for which this resolution authorizes in the attached list; and

**BE IT FURTHER RESOLVED**, that the Kenilworth Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

**BE IT FURTHER RESOLVED**, that the Kenilworth Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately and shall be valid to authorize requests to acquire (1) "**DEMIL A**" property and (2) "**DEMIL B through Q**" property that may



be made available through the 1033 Program during the period of time for which this resolution authorizes, with 1033 Program participation and all property request authorization terminating on December 31st of the current calendar year.

## **DEMIL B- Q ITEM NAME**

ARMORED SECURITY VEHICLE
ARMORED SECURITY VEHICLE 2
AUTOMOBILE, SEDAN
AUTOMOBILE, WAGON
BATON, KINETIC ENERGY
BODY SHIELD
BOAT, ZODIAC
BOAT, AVON
BOAT, INFLATABLE
CAPABILITIES SET NON-LETHAL
CAR ARMORED
CAR ARMORED MINE DISPOSAL
CARRIER AMBULANCE
CARRIER CARGO
CARRIER, COMMAND POST
CARTRIDGE, 12 GAGE SHOTGUN
CARTRIDGE, 12 GAGE SHOTGUN, NON-LETHAL
CLUB, SELF-PROTECTION
COMMUN, EQUIP, SOMS-B
CUTTER HEAD, HYDRAULIC BREACHING AND EXTRICATION TOOL
DOOR OPENER, HYDRAULIC BREACHING AND EXTRICATION TOOL
FACESHIELD, MILITARY, RIOT CONTROL
FACESHIELD, RIOT CONTROL
FACESHIELD, RIOT CONTROL
FORCED ENTRY AND RESCUE EQUIPMENT, AIRCRAFT CRASH
GENERATOR, POWER EQUIPMENT
CARRIER, TRAILER
GOGGLES, PROTECTION, RIOT CONTROL
GUN, PORTABLE RIOT CONTROL
HATBOX, RIOT CROWD
SEARCH AND RESCUE EQUIP
MUNITION, CROWD CONTROL MODULAR, NON-LETHAL
HELMET, POLICE
HELMET, SAFETY
KIT, MECHANICAL BREACH
KIT, RIOT PROTECTION
LIGHT ARMORED VEHICLE
MINE CLEARING VEHICLE, MINE RESISTANT VEHICLE




MISCELLANEOUS WEAPONS - LOGSA LSN
MODIFICATION KIT.GUN.WEAPON
NON-BALLISTIC BODY SHIELD
NON-LETHAL WEAPONS CAPABILITIES SET
COMPLETE COMBAT/ASSAULT Tactical WHEELED VEHICLES
PERSONELL CARRIERS
PROTECTIVE SHIELD, T
RAM.BATTERING
RAM.DOOR. MINI
RIOT CONTROL SHIELD
SEARCH AND RESCUE VEHICLE
SECURITY VEHICLE
SHIELD.PERSONAL PROTECTIVE
SHIELD.SELF-PROTECTION
SHOP EQUIPMENT.CONTACT MAINTENANCE
SHOP SET.CONTACT MAINTENANCE, TRUCK MOUNTED (ENGINEER)
SHOP SET, CONTACT MAINTENANCE, TRUCK MOUNTED (ORDNANCE)
SIGHT, THERMAL
SLEDGE HAMMER
TACTICAL VEHICLE
TOOL.BREAKER, HINGE
TRAINING KIT, DEMOLITION
TRUCK, HMMWV, MRAP
TRUCK TRACTOR
TRUCK, AMBULANCE
TRUCK.ARMORED
TRUCK.BOLSTER
TRUCK, BOMB SERVICE
TRUCK.CARGO
TRUCK, CARRYALL
TRUCK.COMMAND RECONNAISSANCE
TRUCK, DUMP
TRUCK.MAINTENANCE
TRUCK.MATERIALS HANDLING-CONTAINER HOISTING
TRUCK.PALLETIZED LOADING
TRUCK.PANEL
TRUCK, STAKE
TRUCK, TANK
TRUCK, UTILITY
TRUCK.VAN
TRUCK.WRECKER
TRUCKS AND TRUCK TRACTORS, DEMIL C
UP ARMORED NTVS
UTILITY VEHICLE, OFF ROAD
WATER RESCUE EQUIP



WATER RESCUE VEHICLE
WATER RESCUE

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMO**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

## RESOLUTION AUTHORIZING THE BOROUGH OF KENILWORTH POLICE DEPARTMENT POINT OF CONTACT(S) FOR LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE KENILWORTH POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

**WHEREAS,** the Borough of Kenilworth participates in the State Department of Defense excess personal property program which allows approved municipalities to receive excess property at no cost; and

**WHEREAS,** LESO Operations will be coordinating with the Borough to identify and receive property; and


**WHEREAS,** the Borough of Kenilworth has agreed to abide by the provisions of the agreement for any property received.

**BE IT HEREBY RESOLVED,** that the Mayor and Council of the Borough of Kenilworth hereby authorizes the continued participation in the program.

**BE IT FURTHER RESOLVED,** that the following Kenilworth Police Officers be designated as POC's for the LESO Operations Program:

Lieutenant Chris Bryson	Chief Officer and Point of Contact
Detective Anthony Tancs	Point of Contact
Officer Raymond Fuschino	Point of Contact
Officer Robert Rueger	Point of Contact

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough of Kenilworth has the need for the position of Assistant Chief Financial Officer; and

**WHEREAS**, it has been determined that Kenneth P. Blum, Jr., is qualified to fill all the requirements of the position;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Kenilworth that:

1. Kenneth P. Blum, Jr. is appointed as Assistant Chief Finance Officer for one year, January 1, 2024 through December 31, 2024, at an annual salary of thirty-one thousand two-hundred (\$31,200) dollars, to be paid in accordance with the regular Borough payroll schedule.
2. This part-time position is entitled to paid sick leave pursuant to the NJ Sick Leave Law NJSA 34:11-d-1 and any other benefits required by State Law. Other than those benefits required by law, it is agreed that Mr. Blum is not eligible for and/or declines any other employment benefits.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.



**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, N.J.**

**WHEREAS**, Central Jersey Pump, PO Box 541, Springfield, NJ 07081-0541, has submitted a proposal to provide **C-2 Licensed Operator Services** at a rate of \$525.00 per month; and

**WHEREAS**, Central Jersey Pump, PO Box 541, Springfield, NJ 07081-0541, has also submitted a proposal to provide **Pump Station Oversight Services** at a rate of \$250.00 per month; and

**WHEREAS**, the Superintendent of the Kenilworth Public Works Department is recommending Central Jersey Pump be awarded the contract for both **C-2 Licensed Operator** and **Pump Station Oversight** services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey authorizes a contract for **C-2 Licensed Operator Services** at a rate of \$525.00 per month and **Pump Station Oversight Services** at a rate of \$250.00 per month be awarded to:


**Central Jersey Pump  
PO Box 541  
Springfield, NJ 07081  
908-248-4642 (w) 908-202-0903 (c)  
CentralJerseyPump@gmail.com**

UST A/B Operator #8899766  
C-4 Collection System Operator #839384  
Backflow Certification Inspector #13536

for a one-year period, January 1, 2024 through December 31, 2024.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC  
Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						




# RESOLUTION KENILWORTH, N.J.

**BE IT HEREBY RESOLVED**, that the following be appointed as the Kenilworth representative to the **Union County Transportation Advisory Board**;

<b>NAME</b>	<b>TYPE</b>	<b>TERM</b>	<b>EXPIRATION</b>
David La Gruth	Representative	1 year	12/31/2024
Steven Dunn	Alternate	1 year	12/31/2024

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						




# RESOLUTION KENILWORTH, N.J.

**BE IT HEREBY RESOLVED**, that pursuant to N.J.S.A. App.A:9-40.1, **Michael Scuderi** be appointed as the OEM Coordinator for a three (3) year term, effective January 1, 2024 and ending December 31, 2026.

**BE IT FURTHER RESOLVED**, that that pursuant to N.J.S.A. App.A:9-40.1, **James Hannon, Jr.** be appointed as the Deputy OEM Coordinator for a three (3) year term, effective January 1, 2024 and ending December 31, 2026.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough of Kenilworth has received a proposal from, North Jersey Friendship House on November 16, 2023, to provide janitorial services for the Borough of Kenilworth for a one (1) year period beginning January 1, 2024 for an annual cost of \$47,970.00 (forty-seven thousand, nine hundred seventy dollars) to be paid monthly at a rate of \$3,997.50.

**WHEREAS**, in accordance with N.J.S.A. 40A:11-1 et seq "Local Public Contract Law" any contract that exceeds the bid threshold may be negotiated and awarded by the Governing Body without public advertising for bids or bidding therefore and shall be awarded by resolution of the Governing Body if the work is performed by persons employed by a sheltered workshop; and


**WHEREAS**, the proposal was referred to the Qualified Purchasing Agent (QPA) for review and approved; and

**WHEREAS**, after review of the agreement it was determined that North Jersey Friendship House is qualified to perform the services based upon the following:

1. North Jersey Friendship House has been issued a "Sheltered Workshop Certificate" by the State of New Jersey Dept. of Labor; and
2. North Jersey Friendship House is performing similar work throughout the State of New Jersey in many communities; and
3. The proposed cost for providing these services reviewed by the Qualified Purchasing Agent and will remain unchanged throughout the duration of the contract; and
4. Entering into this agreement will ensure uninterrupted and satisfactory services are provided; and
5. North Jersey Friendship House has experience with other municipalities; and
6. The Qualified Purchasing Agent has examined the proposal and determined that it is equal to what could have been obtained under the bidding process.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey, hereby authorizes execution of the aforementioned Agreement with North Jersey Friendship House for the duration and rates indicated herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
 Angela Lazzari, RMC  
 Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

**BE IT THEREBY RESOLVED** that pursuant to the Borough Council Bylaws of the Borough of Kenilworth, County of Union, State of New Jersey the Negotiations Committees responsible for negotiating the specified department's Collective Bargaining Agreements are designated as follows:


## Department of Public Works

Chairman Zimmerman, Councilman Finistrella, Councilman Scorese

## Police Department

Chairman Mauro, Councilman Boyle, Councilman Finistrella

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 3, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

**BE IT RESOLVED**, by the Borough of Kenilworth, County of Union, New Jersey, that the attached summary of bills in the total amount of **\$3,404,431.05**, having been duly audited and found to be correct, are hereby ordered paid and that warrants be drawn for the necessary obligations by the Chief Finance Officer (CFO) prior to the next regularly scheduled Council Meeting.

**BE IT FURTHER RESOLVED**, that in the event of the CFO's absence, the Governing Body authorizes Assistant Finance Officer Lisa Wood to carry out the duties and responsibilities of the CFO as outlined in Borough Code Chapter 5-4.

**BE IT FURTHER RESOLVED**, that the CFO has certified that sufficient uncommitted funds are available in the 2023 Borough of Kenilworth Budget to fund the payment of the following bills attached hereto and made a part of this resolution.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 17, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE		✓	✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	138,266.36	0.00	0.00	138,266.36
CURRENT FUND	4-01	2,994,413.52	0.00	0.00	2,994,413.52
GENERAL CAPITAL	C-04	68,403.32	0.00	0.00	68,403.32
GENERAL TRUST	T-03	1,244.75	0.00	0.00	1,244.75
COMMUNITY DEVELOPMENT	T-06	1,146.00	0.00	0.00	1,146.00
Year Total:		2,390.75	0.00	0.00	2,390.75
Total of All Funds:		3,203,473.95	0.00	0.00	3,203,473.95

POs Total \$ 3,203,473.95

Wire's Total \$ 200,957.10

Total of All Funds \$3,404,431.05



# RESOLUTION KENILWORTH, NJ

**WHEREAS**, Police Lieutenant Robert Cox has notified the Borough of Kenilworth of his intention to retire effective February 1, 2024; and

**WHEREAS**, the governing body of the Borough of Kenilworth hereby accepts the retirement of Police Lieutenant Cox, with a terminal leave date of February 1, 2024; and

**WHEREAS**, Lieutenant Cox is entitled to Terminal Leave pay as per his contract, as follows;

<u>Type</u>	<u># of days</u>
Terminal Leave Days – 25 Years x 2 days =	50
2023 Vacation Days	30
2024 Vacation Days	25
2025 Vacation Days	25
2023 Holidays	13
2024 Holidays (pro-rated)	1.1
<u>2023 Comp Time</u>	<u>43</u>
	<b>187.1</b>

**WHEREAS**, Lieutenant Cox's last day of work was May 5, 2023 and he had 136 scheduled shifts from that date until February 1, 2024. He is using 136 days of his total allotment of 187.1 days to cover those shifts, leaving 51.1 days remaining; and

**WHEREAS**, Lieutenant Cox is entitled to Terminal Leave pay for the remaining 51.1 days at a rate of \$600.52 per day for a total amount of **\$30,686.57**; and

**WHEREAS**, the Kenilworth Police Chief has certified that number of days and amounts due are correct; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth that the Payroll Department is authorized to make payments as indicated above based on a final calculation upon his retirement.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available for the purposes set forth herein in Account # **T-03-56-883-001**.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 17, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE		✓	✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						

  
Angela Lazzari, RMC  
Borough Clerk



# RESOLUTION KENILWORTH, NJ

**WHEREAS**, Police Sargeant Glen Sandull has notified the Borough of Kenilworth of his intention to retire effective February 1, 2024; and

**WHEREAS**, the governing body of the Borough of Kenilworth hereby accepts the retirement of Police Sargeant Sandull, with a terminal leave date of February 1, 2024; and

**WHEREAS**, Sargeant Sandull is entitled to Terminal Leave pay as per his contract, as follows;

<u>Type</u>	<u># of days</u>
Terminal Leave Days – 28.5 Years x 2 days =	57
2024 Vacation Days	25
2025 Vacation Days	25
<u>2024 Holidays (Prorated)</u>	<u>1.1</u>
	108.1

**WHEREAS**, Sargeant Sandull is entitled to Terminal Leave pay for the remaining 108.1 days at a rate of \$569.45 per day for a total amount of **\$61,557.55**; and

**WHEREAS**, the Kenilworth Police Chief has certified that number of days and amounts due are correct; and

**WHEREAS**, Sargeant Sandull would like the maximum allowable amount, up to the entire **\$61,557.55**, deposited into his deferred compensation plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth that the Payroll Department is authorized to make payments as indicated above based on a final calculation upon his retirement.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available for the purposes set forth herein in Account # **T-03-56-883-001**.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 17, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE		✓	✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						

  
Angela Lazzari, RMC  
Borough Clerk



# RESOLUTION KENILWORTH, NJ

**WHEREAS**, Police Captain Dan Sims has notified the Borough of Kenilworth of his intention to retire effective February 1, 2024; and

**WHEREAS**, the governing body of the Borough of Kenilworth hereby accepts the retirement of Police Captain Sims, with a terminal leave date of February 1, 2024; and

**WHEREAS**, Captain Sims is entitled to Terminal Leave pay as per his contract, as follows;

Type	# of days
Terminal Leave Days – 23 Years x 2 days =	46
2024 Vacation Days	25
2025 Vacation Days	25
2024 Unused Sick Days	5
2024 Holidays	1.1
	<b>102.1</b>

**WHEREAS**, Captain Sims is entitled to Terminal Leave pay for the remaining 102.1 days at a rate of \$625.60 per day for a total amount of **\$63,873.76**; and

**WHEREAS**, the Kenilworth Police Chief has certified that number of days and amounts due are correct; and

**WHEREAS**, Captain Sims would like the maximum allowable amount, up to the entire \$63,651.00, deposited into his deferred compensation plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth that the Payroll Department is authorized to make payments as indicated above based on a final calculation upon his retirement.

**BE IT FURTHER RESOLVED** that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available for the purposes set forth herein in Account # **T-03-56-883-001**.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 17, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE		✓	✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						

  
Angela Lazzari, RMC  
Borough Clerk




# RESOLUTION KENILWORTH, NJ

**BE IT HEREBY RESOLVED**, that the following individual(s) be appointed on the Kenilworth Volunteer Fire Department based upon the letter from the Fire Chief dated October 10, 2023;

<u>Name</u>	<u>Appointment</u>
David La Gruth	Firefighter / EMT

**BE IT FURTHER RESOLVED** that this appointment is contingent upon successful completion of medical release, criminal and background checks.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 17, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE		✓	✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, N.J.

**WHEREAS, Robert Rowbotham, Esq.** served as the Public Defender for the Borough of Kenilworth for the year 2023; and

**WHEREAS,** the Professional Attorney Services are exempt from the requirements of public bidding pursuant to the Local Public Contracts Law, more specifically, N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS,** the Borough wishes to enter into a Professional Services Contract with **Robert Rowbotham, Esq.**, to continue his services as Public Defender for the continuation trial in the case of State v. Yunker at a rate of \$250.00 per session; and

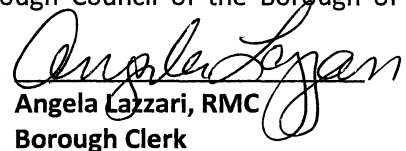
**WHEREAS,** this contract is being awarded pursuant to a "Non-Fair and Open Process" pursuant to N.J.S.A. 19:44A-20.5.

**NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth in the County of Union, New Jersey, that:**

1. The Mayor and/or her desgreee is hereby authorized and directed on behalf of the Borough of Kenilworth to enter into and execute a contract with **Robert Rowbotham, Esq.**, to provide Public Defender Services for the Borough for the continuation trial of State v. Yunker at a rate of \$250.00 per session.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(a)(i) of the Local Public Contracts Law because the performance of the service required will be performed by a Law Firm in the State of New Jersey.
3. This contract is awarded pursuant to the Non-Fair and Open Procedures of the State Pay-to-Play Law, (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public Contracts Law, (N.J.S.A. 40A:11-5(1)(a)(i).
4. The CFO has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget to fund the payment of the bills associated with this professional services contract.
5. A copy of the fully executed contract herein authorized shall be filed in the Office of the Borough Clerk and shall be made available for public inspection.
6. This contract is hereby ratified from January 1, 2024 to the date of adoption of this resolution.
7. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this resolution.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 17, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE		✓	✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						

  
 Angela Lazzari, RMC  
 Borough Clerk



**RESOLUTION  
KENILWORTH, NJ**

**WHEREAS**, Contracts between Pay-to-Play and Qualified Purchasing Agent Bid Thresholds, Sections 11 and 12 of the P.L. 2023, c. 30, known as the "Elections Transparency Act," (the Act) amend N.J.S.A. 19:44A-20.4 and 20.5, respectively, to clarify that the governing body of a municipality or county (or any agency or instrumentality thereof) may delegate the authority to award a contract having an anticipated value in excess of \$17,500 but below the bid threshold of a Local Public Contracts Law contracting unit with a qualified purchasing agent (i.e. a "window contract") to the QPA; and

**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS**, Theodore Georgiou possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

**WHEREAS**, Theodore Georgiou was appointed as the Qualified Purchasing Agent for the Borough of Kenilworth for the year 2024 to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

**WHEREAS**, the Borough of Kenilworth desires to take advantage of the delegation of authority to the QPA to award contracts with an anticipated value in excess of \$17,500 but below the bid threshold.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Kenilworth, in the County of Union, in the State of New Jersey that the Qualified Purchasing Agent is hereby authorized to award contracts having an anticipated value in excess of \$17,500 but below the bid threshold; and

**BE IT FURTHER RESOLVED** that this resolution is hereby ratified from January 1, 2024 until the date of adoption of this resolution.

**BE IT FURTHER RESOLVED** that in accordance with N.J.A.C. 5:34-5.2 the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Theodore Georgiou's certification to the Director of the Division of Local Government Services.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 17, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO	✓		✓			
SCORESE		✓	✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						

  
**Angela Lazzari, RMC**  
**Borough Clerk**



**RESOLUTION  
KENILWORTH, NJ**

**WHEREAS**, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

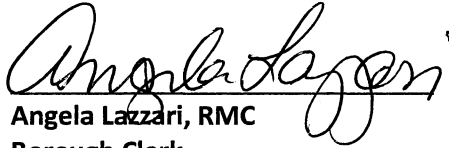
**WHEREAS**, the Borough Council of the Borough of Kenilworth has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

**1. Attorney/Client Privilege – Merck / Onyx Tax Appeal**

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Kenilworth that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

**IT IS FURTHER RESOLVED** that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **January 17, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO			✓			
MAURO			✓			
SCORESE		✓	✓			
ZIMMERMAN	✓		✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, NJ**


No. 2024- 65

**BE IT RESOLVED**, by the Borough of Kenilworth, County of Union, New Jersey, that the attached summary of bills in the total amount of **\$2,050,010.27**, having been duly audited and found to be correct, are hereby ordered paid and that warrants be drawn for the necessary obligations by the Chief Finance Officer (CFO) prior to the next regularly scheduled Council Meeting.

**BE IT FURTHER RESOLVED**, that in the event of the CFO's absence, the Governing Body authorizes Assistant Finance Officer Lisa Wood to carry out the duties and responsibilities of the CFO as outlined in Borough Code Chapter 5-4.

**BE IT FURTHER RESOLVED**, that the CFO has certified that sufficient uncommitted funds are available in the 2023 Borough of Kenilworth Budget to fund the payment of the following bills attached hereto and made a part of this resolution.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



February 2, 2024  
11:36 AM

BOROUGH OF KENILWORTH  
Purchase Order Listing By Vendor Id

Page No: 22

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	96,693.38	0.00	0.00	96,693.38
CURRENT FUND	4-01	1,930,038.47	0.00	0.00	1,930,038.47
GENERAL CAPITAL	C-04	7,345.00	0.00	0.00	7,345.00
GRANTS	G-02	9,330.18	0.00	0.00	9,330.18
GENERAL TRUST	T-03	3,800.00	0.00	0.00	3,800.00
COMMUNITY DEVELOPMENT	T-06	1,213.00	0.00	0.00	1,213.00
Year Total:		5,013.00	0.00	0.00	5,013.00
Total Of All Funds:		2,048,420.03	0.00	0.00	2,048,420.03

POs Total \$ 2,048,420.03

Manual Check Total \$ 1,590.24

Total of All Funds \$ 2,050,010.27



**RESOLUTION  
KENILWORTH, NJ**

No. 2024- *666*

**BE IT HEREBY RESOLVED**, that the following individual(s) be appointed on the Kenilworth Volunteer Fire Department based upon the letter from the Fire Chief dated January 29, 2024;

<b>Name</b>	<b>Appointment</b>
Aaron Cagan	Probationary Firefighter / EMT

**BE IT FURTHER RESOLVED** that this appointment is contingent upon successful completion of medical release, criminal and background checks.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**RESOLUTION AWARDING A GOODS AND SERVICES CONTRACT TO RACHLES/MICHELE'S OIL CO, FOR THE PURCHASE OF GASOLINE FOR THE BOROUGH IN AN AMOUNT NOT TO EXCEED \$70,000.00 PURSUANT TO NEW JERSEY STATE CONTRACT NO. 19-FLEET-00973, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.**

**WHEREAS**, the Borough of Kenilworth ("Borough") pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Mayor and Council of the Borough desires and requires the purchase of goods and services necessary for the purchase of gasoline for the Borough from Rachles/Michele's Oil Co. through New Jersey State Contract No. 19-FLEET-00973; and

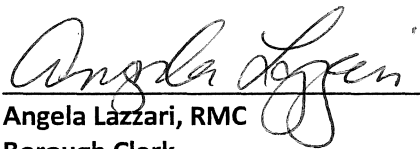
**WHEREAS**, the Mayor and Council of the Borough anticipates entering into a contract in excess of \$17,500 with Rachles/Michele's Oil Co. through this resolution and properly executed purchase orders/contracts, which shall be subject to all the conditions applicable to the current State contracts.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that:

1. The Borough's Qualified Purchasing Agent is authorized to purchase goods and services necessary for the purchase of gasoline for the Borough from Rachles/Michele's Oil Co. through New Jersey State Contract No. 19-FLEET-00973, which shall be subject to all the conditions applicable to the current State contracts, in an amount not to exceed Seventy Thousand Dollars and Zero Cents (\$70,000.00), for the period of January 1, 2024 through December 31, 2024.
2. The Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Budget for the purposes set forth herein and the fund to be charged shall be **4-01-31-430-074**.
3. This contract is ratified from January 1, 2024 until the date of adoption of this authorizing resolution.
4. The within Resolution shall be maintained on file and available for public inspection in the office of the Borough Clerk.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						

  
**Angela Lazzari, RMC**  
**Borough Clerk**



## RESOLUTION KENILWORTH, NJ

**RESOLUTION AWARDING A GOODS AND SERVICES CONTRACT TO NATIONAL FUEL OIL INC., FOR THE PURCHASE OF DIESEL FUEL FOR THE BOROUGH IN AN AMOUNT NOT TO EXCEED \$50,000.00 PURSUANT TO NEW JERSEY STATE CONTRACT NO. 19-FOOD-01100, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.**

**WHEREAS**, the Borough of Kenilworth ("Borough") pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Mayor and Council of the Borough desires and requires the purchase of goods and services necessary for the purchase of diesel fuel for the Borough from National Fuel Oil Inc., 175 Orange St, Newark, NJ 07103 through New Jersey State Contract No. 19-FOOD-01100; and


**WHEREAS**, the Mayor and Council of the Borough anticipates entering into a contract in excess of \$17,500 with National Fuel Oil through this resolution and properly executed purchase orders/contracts, which shall be subject to all the conditions applicable to the current State contracts.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that:

1. The Borough's Qualified Purchasing Agent is authorized to purchase goods and services necessary for the purchase of gasoline for the Borough from National Fuel Oil Inc., 175 Orange St, Newark, NJ 07103 through New Jersey State Contract No. 19-FOOD-01100, which shall be subject to all the conditions applicable to the current State contracts, in an amount not to exceed Fifty Thousand Dollars and Zero Cents (\$50,000.00), for the period of January 1, 2024 through December 31, 2024.
2. The Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Budget for the purposes set forth herein and the fund to be charged shall be **4-01-31-430-074**.
3. This contract is ratified from January 1, 2024 until the date of adoption of this authorizing resolution.
4. The within Resolution shall be maintained on file and available for public inspection in the office of the Borough Clerk.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						

  
**Angela Lazzari, RMC**  
**Borough Clerk**



# RESOLUTION KENILWORTH, NJ

**WHEREAS**, S & L Contractors has been contracted by the Borough of Kenilworth for the Veteran of Foreign Wars Parking Lot Improvements project by way of the public bidding process set forth in the Local Public Contracts Law set forth in N.J.S.A. 40A:11-1 et. seq;

**WHEREAS**, the Borough Engineer, Harbor Consultants Inc., has certified that the services required for the 2<sup>nd</sup> & Final Payment under said contract in the amount of \$5,595.00 have been performed to his satisfaction and he has authorized the Borough to make said payment.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Kenilworth of Union County, New Jersey upon recommendation of the Borough Engineer that 2<sup>nd</sup> and Final Payment for the Contract listed below be and is hereby approved.

**BE IT FURTHER RESOLVED** that the payment authorized herein is conditioned upon compliance with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et. seq.; and

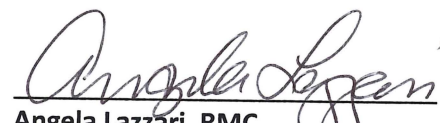
TITLE OF JOB: Veteran of Foreign Wars Parking Lot Improvements  
CONTRACTOR: S & L Contractors, LLC  
200 Swenson Drive  
Kenilworth, NJ

**Payment #: 2<sup>nd</sup> & FINAL**

TOTAL ORIGINAL CONTRACT PRICE	\$107,200.00
Change Order Amount	\$4,700.00
Contract Sum to date:	\$111,900.00
Total Completed and Stored to Date	\$111,900.00
Less 5% retainage to date	\$0.00
Less previous payment	<u>\$106,305.00</u>
<b>Amount Due</b>	<b><u>\$5,595.00</u></b>
Balance to Finish including retainage	\$0.00

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Temporary Borough of Kenilworth Budget for the purposes set forth herein in Account # C-04-55-206-110.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough of Kenilworth is desirous in obtaining services from the Township of Union for Registered Environmental Health Specialist (REHS) Services; and

**WHEREAS**, the Township of Union, Board of Health, is ready, willing and able to furnish said services in accordance with the State minimum standards of performance and licensure; and

**WHEREAS**, the Registered Environmental Health Specialist (REHS) Services will be for a period of January 1, 2024 through December 31, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Kenilworth, County of Union, State of New Jersey, that the Mayor and/or her designee is authorized to enter into and execute a shared services agreement with the Township of Union Board of Health, in substantially the form attached hereto, to provide the Borough of Kenilworth with Registered Environmental Health Services, subject to the approval by the Borough of Kenilworth Board of Health.

**BE IT FURTHER RESOLVED** that the Clerk shall forward a copy of this resolution and the proposed shared services agreement to the Borough of Kenilworth Board of Health for their review, consideration and formal approval at their next meeting.

**BE IT FURTHER RESOLVED** that in accordance with N.J.S.A. 40A:65-1 et seq., this Agreement shall be filed with the Department of Community Affairs, Division of Local Government Services.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, NJ**

No. 2024- 71

**WHEREAS**, the Borough of Kenilworth is desirous in obtaining services from the Township of Union for Animal Control Services; and

**WHEREAS**, the Township of Union, Board of Health, is ready, willing and able to furnish said services in accordance with the State minimum standards of performance and licensure; and


**WHEREAS**, the Animal Control Services will be for a period of January 1, 2024 through December 31, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Kenilworth, County of Union, State of New Jersey, that the Mayor and/or her designee is authorized to enter into and execute a shared services agreement with the Township of Union Board of Health, in substantially the form attached hereto, to provide the Borough of Kenilworth with Animal Control Services, subject to the approval by the Borough of Kenilworth Board of Health.

**BE IT FURTHER RESOLVED** that the Clerk shall forward a copy of this resolution and the proposed shared services agreement to the Borough of Kenilworth Board of Health for their review, consideration and formal approval at their next meeting.

**BE IT FURTHER RESOLVED** that in accordance with N.J.S.A. 40A:65-1 et seq., this Agreement shall be filed with the Department of Community Affairs, Division of Local Government Services.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough of Kenilworth is desirous in obtaining services from the Township of Union for Licensed Health Officer Services; and

**WHEREAS**, the Township of Union, Board of Health, is ready, willing and able to furnish said services in accordance with the State minimum standards of performance and licensure; and

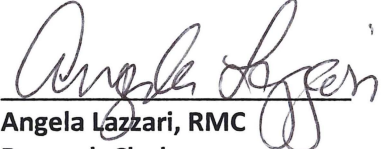
**WHEREAS**, the Licensed Health Officer Services will be for a period of January 1, 2024 through December 31, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Kenilworth, County of Union, State of New Jersey, that the Mayor and/or her designee is authorized to enter into and execute a shared services agreement with the Township of Union Board of Health, in substantially the form attached hereto, to provide the Borough of Kenilworth with Licensed Health Officer Services, subject to the approval by the Borough of Kenilworth Board of Health.

**BE IT FURTHER RESOLVED** that the Clerk shall forward a copy of this resolution and the proposed shared services agreement to the Borough of Kenilworth Board of Health for their review, consideration and formal approval at their next meeting.

**BE IT FURTHER RESOLVED** that in accordance with N.J.S.A. 40A:65-1 et seq., this Agreement shall be filed with the Department of Community Affairs, Division of Local Government Services.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough of Kenilworth is desirous in obtaining services from the City of Elizabeth for Sexually Transmitted Disease (STD) Services; and

**WHEREAS**, said services are to include testing, reporting all cases to the Health Officer, and treatment, disease prevention, and counseling to all patients infected with STDs, at the Sexually Transmitted Disease Clinic; and

**WHEREAS**, the City of Elizabeth, Department of Health and Human Services, is ready, willing and able to furnish said services; and

**WHEREAS**, the City of Elizabeth, Department of Health and Human Services fee is \$200.00 per patient for services rendered at the Sexually Transmitted Disease (STD) clinic; and

**WHEREAS**, the Sexually Transmitted Disease Services will be for a period of January 1, 2024 through December 31, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Kenilworth, County of Union, State of New Jersey, that the Mayor and Borough Clerk are hereby authorized and directed to enter into and execute a shared services with the City of Elizabeth, in substantially the form attached hereto, to provide the Sexually Transmitted Disease Services, subject to the approval by the Borough of Kenilworth Board of Health.

**BE IT FURTHER RESOLVED** that the Clerk shall forward a copy of this resolution and the proposed shared services agreement to the Borough of Kenilworth Board of Health for their review, consideration and formal approval at their next meeting.

**BE IT FURTHER RESOLVED** that in accordance with N.J.S.A. 40A:65-1 et seq., this Agreement shall be filed with the Department of Community Affairs, Division of Local Government Services.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
Angela Lazzari, RMC

Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



# **RESOLUTION KENILWORTH, NJ**

**WHEREAS**, the Township of Union has a Police Firearms Training Facility used for training and certification purposes; and

**WHEREAS**, the Borough of Kenilworth entered into a shared service agreement with the Township of Union for the use of their Police Firearms Training Facility for the year 2023; and

**WHEREAS**, that agreement had an option for a one-year extension upon the mutual consent of both parties; and

**WHEREAS**, the Borough of Kenilworth wishes to extend utilize the one-year extension and continue the share service to utilize the facility for training and certification of Kenilworth police officers.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey, authorize a one-year extension for the 2023 Share Service Agreement between the Township of Union and the Borough of Kenilworth for the use of the Police Firearms Training Facility and the Mayor and Clerk are authorized to execute an Indemnity and Hold Harmless Agreement with the Township of Union for use of the same.

**BE IT FURTHER RESOLVED** that the Clerk shall forward a copy of this resolution to the Borough of Kenilworth Police Department and the Township of Union.

**BE IT FURTHER RESOLVED** that in accordance with N.J.S.A. 40A:65-1 et seq., this Agreement shall be filed with the Department of Community Affairs, Division of Local Government Services.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, a vacancy exists in the position of Senior Program Director Kenilworth Senior Center within the Department of Education, Health & Human Services; and

**WHEREAS**, to continue the efficient operation and management of the Kenilworth Senior Center, interviews were conducted for a qualified professional; and


**WHEREAS**, it is the recommendation of the interview panel and the Administrative Officer that **Shirley Boyden Maxwell** be appointed Senior Program Director; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey, as follows:

1. Effective February 12, 2024, **Shirley Boyden Maxwell** be appointed **Senior Program Director** at a rate of \$25.00 per hour, scheduled to work a maximum of twenty (20) hours per week. As a part-time employee she will be subject to the policies outlined in the Borough of Kenilworth Employee Handbook and entitled to the benefits provided to part-time Borough employees as set forth in the Employee Handbook
2. This offer of employment is contingent upon successful completion of Borough's required pre-employment screenings. This position is also subject to a ninety (90) day probationary period which will begin on the first date of employment.

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
**Angela Lazzari, RMC**  
**Borough Clerk**

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, NJ**

**WHEREAS**, the Borough of Kenilworth (the "Borough") is in need of Redevelopment Counsel Services (the "Professional Legal Services"); and

**WHEREAS**, the Professional Legal Services are exempt from the requirements of public bidding pursuant to the Local Public Contracts Law, more specifically, N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, **SPIRO HARRISON & NELSON LLC** provided a proposal dated February 5, 2024, to serve as Redevelopment Counsel to the Borough of Kenilworth; and

**WHEREAS**, the Borough wishes to enter into a Professional Services Contract with **SPIRO HARRISON & NELSON LLC**, with its offices located at 200 Monmouth Street, ste 310, Red Bank, New Jersey 07702, to provide the Professional Legal Services for a term from February 7, 2024 through December 31, 2024; and

**WHEREAS**, the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) requires that notice of the award of contracts for "Professional Services" without competitive bidding must be published in a local newspaper; and

**WHEREAS**, this contract is for an amount over \$17,500.00 and is being awarded pursuant to a "Non-Fair and Open Process" pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS** **SPIRO HARRISON & NELSON LLC**, has completed and submitted a Business Entity Disclosure Certification, which certifies that **SPIRO HARRISON & NELSON LLC** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year prior to award, and that the contract will prohibit **SPIRO HARRISON & NELSON LLC** from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Kenilworth in the County of Union, New Jersey, that:

1. The Mayor and/or her designee is hereby authorized and directed on behalf of the Borough of Kenilworth to enter into and execute a contract with **SPIRO HARRISON & NELSON LLC**, in substantially the form attached hereto, to provide Professional Services as Redevelopment Counsel through December 31, 2024.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(a)(i) of the Local Public Contracts Law because the performance of the service required will be performed by a Law Firm in the State of New Jersey.




**RESOLUTION  
KENILWORTH, NJ**

No. 2024- 76

3. This contract is awarded pursuant to the Non-Fair and Open Procedures of the State Pay-to-Play Law, (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public Contracts Law, (N.J.S.A. 40A:11-5(1)(a)(i).
4. **SPIRO HARRISON & NELSON LLC** has completed and submitted a Business Entity Disclosure Certificate, which shall be placed on file with the resolution in the Office of the Borough Clerk, certifying that **SPIRO HARRISON & NELSON LLC** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year, and the contract will prohibit **SPIRO HARRISON & NELSON LLC** from making reportable contributions through the term of the contract.
5. A copy of the fully executed contract herein authorized shall be filed in the Office of the Borough Clerk and shall be made available for public inspection.
6. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this resolution.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, NJ**

**WHEREAS**, the Borough of Kenilworth (the "Borough") is in need Professional Planning Services (the "Professional Legal Services"); and

**WHEREAS**, the Professional Legal Services are exempt from the requirements of public bidding pursuant to the Local Public Contracts Law, more specifically, N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, **DMR ARCHITECTS** provided a proposal dated February 7, 2024, for Preliminary Investigation Study and Redevelopment Plan process for Block 181 Lot 1 2000 Galloping Hill Road; and

**WHEREAS**, the Borough wishes to enter into a Professional Services Contract with **DMR ARCHITECTS**, with its offices located at Heights Plaza, 777 Terrace Avenue, Suite 607, Hasbrouck Heights, New Jersey 07604, to provide the Professional Legal Services for a term from February 7, 2024 through December 31, 2024; and

**WHEREAS**, the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) requires that notice of the award of contracts for "Professional Services" without competitive bidding must be published in a local newspaper; and

**WHEREAS**, this contract is for an amount over \$17,500.00 and is being awarded pursuant to a "Non-Fair and Open Process" pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS** **DMR ARCHITECTS**, has completed and submitted a Business Entity Disclosure Certification, which certifies that **DMR ARCHITECTS** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year prior to award, and that the contract will prohibit **DMR ARCHITECTS** from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth in the County of Union, New Jersey, that:**

1. The Mayor and/or her designee is hereby authorized and directed on behalf of the Borough of Kenilworth to enter into and execute a contract with **DMR ARCHITECTS**, in substantially the form attached hereto, to provide Professional Planning Services through December 31, 2024.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(a)(i) of the Local Public Contracts Law because the performance of the service required will be performed by a Law Firm in the State of New Jersey.

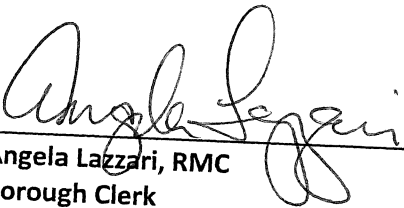


**RESOLUTION  
KENILWORTH, NJ**

No. 2024- 77

3. This contract is awarded pursuant to the Non-Fair and Open Procedures of the State Pay-to-Play Law, (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public Contracts Law, (N.J.S.A. 40A:11-5(1)(a)(i).
4. **DMR ARCHITECTS** has completed and submitted a Business Entity Disclosure Certificate, which shall be placed on file with the resolution in the Office of the Borough Clerk, certifying that **DMR ARCHITECTS** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year, and the contract will prohibit **DMR ARCHITECTS** from making reportable contributions through the term of the contract.
5. A copy of the fully executed contract herein authorized shall be filed in the Office of the Borough Clerk and shall be made available for public inspection.
6. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this resolution.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA	✓		✓			
GIORDANO PICERNO			✓			
MAURO		✓	✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, NJ**

No. 2024- 78

**WHEREAS**, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

**WHEREAS**, the Borough Council of the Borough of Kenilworth has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

**1. Personnel Matters – Personnel Policies**

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Kenilworth that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

**IT IS FURTHER RESOLVED** that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 7, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO		✓	✓			
MAURO			✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

**BE IT RESOLVED**, by the Borough of Kenilworth, County of Union, New Jersey, that the attached summary of bills in the total amount of **\$2,636,311.68**, having been duly audited and found to be correct, are hereby ordered paid and that warrants be drawn for the necessary obligations by the Chief Finance Officer (CFO) prior to the next regularly scheduled Council Meeting.

**BE IT FURTHER RESOLVED**, that in the event of the CFO's absence, the Governing Body authorizes Assistant Finance Officer Lisa Wood to carry out the duties and responsibilities of the CFO as outlined in Borough Code Chapter 5-4.

**BE IT FURTHER RESOLVED**, that the CFO has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Budget to fund the payment of the following bills attached hereto and made a part of this resolution.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



February 16, 2024  
02:06 PM

BOROUGH OF KENILWORTH  
Purchase Order Listing By Vendor Id

Page No: 16

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	35,571.77	0.00	0.00	35,571.77
CURRENT FUND	4-01	252,246.64	0.00	0.00	252,246.64
GENERAL CAPITAL	C-04	38,200.00	0.00	0.00	38,200.00
GENERAL TRUST	T-03	4,044.00	0.00	0.00	4,044.00
COMMUNITY DEVELOPMENT	T-06	339.00	0.00	0.00	339.00
UNEMPLOYMENT TRUST	T-14	7,310.22	0.00	0.00	7,310.22
ANIMAL CONTROL TRUST	T-15	427.20	0.00	0.00	427.20
Year Total:		12,120.42	0.00	0.00	12,120.42
Total of All Funds:		338,138.83	0.00	0.00	338,138.83

POs Total \$ 338,138.83

Wires Total \$ 2,298,172.85

Total of All Funds \$ 2,636,311.68



RESOLUTION  
KENILWORTH, NJ

BE IT HEREBY RESOLVED, that the following individual(s) be appointed on the Kenilworth Volunteer Fire Department based upon the letter from the Fire Chief dated February 14, 2024;

Name	Appointment
Amalia Perez	Probationary EMT

BE IT FURTHER RESOLVED that this appointment is contingent upon successful completion of medical release, criminal and background checks.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on February 21, 2024.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, NJ**

**WHEREAS**, the Mayor and Council are planning to hold an event on the Boulevard on Sunday, May 19, 2024; and

**WHEREAS**, JC Promotions, will supply, contract, coordinate approximately 100+ vendors, provide amusements, live entertainment, obtain the appropriate permits through the Board of Health and Kenilworth Fire Department and provide porta sans; and

**WHEREAS**, JC Promotions will provide the Borough of Kenilworth a certificate of liability insurance, with the Borough of Kenilworth as additional insured; and

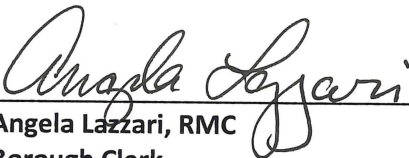
**WHEREAS**, the Governing Body of the Borough of Kenilworth and Kenilworth Police Chief have approved this event which will necessitate the closing of the Boulevard as follows:

**Closing of the Boulevard from 24<sup>th</sup> Street to 14<sup>th</sup> Street  
Sunday, May 19, 2024 from 7:00 A.M. to 7:00 P.M. for the Kenilworth Street Fair.**

**THEREFORE, BE IT RESOLVED**, that the Mayor and Clerk be authorized to enter into agreement with JC Promotions, Inc. of 117 Prospect Ave., North Arlington, NJ 07031.

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Kenilworth request the approval of the Union County Board of Chosen Freeholders for the closing of the Boulevard for the above event.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



RESOLUTION NO. 2024- 82

BOROUGH OF KENILWORTH  
COUNTY OF UNION

**RESOLUTION AUTHORIZING AND REQUESTING THAT THE PLANNING BOARD  
UNDERTAKE A PRELIMINARY REDEVELOPMENT INVESTIGATION TO DETERMINE  
WHETHER THE DELINEATED AREA OF BLOCK 181, LOT 1 (2000 GALLOPING HILL ROAD)  
SATISFIES THE CRITERIA FOR DESIGNATION AS AN AREA IN NEED OF  
REDEVELOPMENT FOR NON-CONDEMNATION PURPOSES**

**WHEREAS**, N.J.S.A. 40A:12A-1 et seq., the Local Redevelopment and Housing Law (“LRHL”), sets forth the criteria for a determination of whether a delineated area may be designated as an area in need of redevelopment; and

**WHEREAS**, N.J.S.A. 40A:12A-6 authorizes the Borough of Kenilworth (“Borough”) to adopt a resolution directing its Planning Board to conduct a preliminary investigation to determine whether a delineated area is an area in need of redevelopment according to the criteria set forth under N.J.S.A. 40A:12A-5; and

**WHEREAS**, the Borough’s governing body desires to authorize its pre-qualified planning consultant, DMR Architects (“DMR”), to assist the Planning Board in its preliminary investigation of Block 181, Lot 1 (2000 Galloping Hill Road) to determine if the delineated area qualifies as an area in need of redevelopment for non-condemnation purposes pursuant to the criteria set forth under N.J.S.A. 40A:12A-5.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey, as follows:


1. The Planning Board is hereby authorized and requested to undertake a preliminary redevelopment investigation of Block 181, Lot 1 (2000 Galloping Hill Road) to determine whether the delineated area of investigation warrants being designated as an “area in need of redevelopment” for non-condemnation purposes according to the criteria set forth in N.J.S.A. 40A:12A-5.
2. DMR is hereby authorized to assist the Planning Board in its preliminary investigation of the delineated area of investigation, and to begin preparation of a Redevelopment Plan in the event the Planning Board recommends that all or some of the delineated area of investigation constitutes an “area in need of redevelopment.”
3. The Mayor, Council President, Borough Clerk, DMR, Borough Attorney and Redevelopment Counsel are each hereby authorized and directed to take any necessary and appropriate actions in connection with the investigation of the



delineated area of investigation, and are hereby authorized and directed to take such actions, including but not limited to, the negotiation of any and all documents, including entering a Funding Agreement for pre-development activities, necessary to undertake the investigation as being hereby ratified and confirmed.

4. This Resolution shall become effective immediately upon adoption.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, there appears on the tax records overpayment as shown below and the Collector of Taxes recommends the refund of such overpayment.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, after proper notation on the tax account records by the Tax Collector, that the proper officers be and they are hereby authorized and directed to issue checks refunding such overpayment as shown below:

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of, that the Treasurer after proper notation on the tax account records by the Tax Collector is authorized to refund and pay the overpayment to the below stated of the specific property listed below:

- |                |                      |                                    |
|----------------|----------------------|------------------------------------|
| <b>REASON:</b> | 1. Incorrect Payment | 6. Tax Appeal County Board         |
|                | 2. Duplicate Payment | 7. Tax Appeal State Tax Court      |
|                | 3. Senior Citizen    | 8. 100% Disabled Veteran           |
|                | 4. Veteran Deduction | 9. Replacement Check               |
|                | 5. Homestead Rebate  | 10. Reduced Assessment             |
|                |                      | 11. Other-Overpayment 100% Vet Dis |

Block/Lot	Property Address	Refund To	Refund Amount	Year	Reason
B 101, L 8	331 Coolidge Dr. Kenilworth, NJ 07033	Corelogic, Inc. Attn: Centralized Refunds P.O. Box 9202 Coppell, TX 75019-9760	\$2,547.91	2024	11

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Budget for the purposes set forth herein.

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be forwarded to the Tax Collector and the Assistant Finance Director and the Chief Financial Officer by the Borough Clerk.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
 Angela Lazzari, RMC  
 Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

**WHEREAS**, the legislature in adopting N.J.S.A. 54:4-3.30-3.33 has granted full property tax exemption for veterans suffering from service-connected disabilities as declared by the United States Department of Veterans Administration; and

**WHEREAS**, such exemption shall be approved and granted by the Tax Assessor upon filing of the claim demonstrating the right of exemption; and

**WHEREAS**, the statute does not specify the effective date for granting of a disabled Veteran tax exemption but rather states that the municipal governing body shall by resolution establish a policy for the granting of property tax exemptions under this statute.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Kenilworth, County of Union and the State of New Jersey, that the Tax Assessor shall be authorized to grant property tax exemption to Veterans suffering from service connected disabilities as declared by the United States Department of Veterans Administration upon the filing of a claim demonstrating the right to an exemption; such property tax exemption shall be effective as of the date the completed application is received in the Tax Assessor's Office.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, New Jersey Department of Community Affairs' (DCA) Division of Local Government Services (DLGS) is administering the Fiscal Year 2024 Local Recreation Improvement Grant Program; and

**WHEREAS**, the above-mentioned grant program supports improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums; and

**WHEREAS**, the Borough of Kenilworth desires to further the public interest by obtaining funding from the above grant program to construct a steel pavilion on a concrete base at Di Mario Park in Kenilworth; and

**WHEREAS**, on behalf of the Borough of Kenilworth, the Borough Administrative Officer and Borough Engineer wish to submit an application requesting grant funding in the amount of (\$135,000.00) from the Fiscal Year 2024 Local Recreation Improvement Grant Program. The request for \$100,000.00 will be to construct a steel pavilion on a concrete base at Di Mario Park in Kenilworth. The additional \$35,000.00, if available, would be used to provide electrical outlets and lighting for the pavilion.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Kenilworth, County of Union, New Jersey, that:

1. The Borough Administrative Officer, on behalf of the Borough of Kenilworth is hereby authorized to submit an application to the DLGS requesting grant funding in the amount of (\$135,000.00) from the Fiscal Year 2024 Local Recreation Improvement Grant Program. The request for \$100,000.00 will be to construct a steel pavilion on a concrete base at Di Mario Park in Kenilworth. The additional \$35,000.00, if available, would be used to provide electrical outlets and lighting for the pavilion.
2. Upon notification of the receipt of the grant awards in connection with this application, the grant is hereby accepted.
3. Upon notification of the receipt of the grant awards in connection with these applications, the Mayor and/or her designee is hereby authorized to enter into and execute grant documents with the DLGS to receive and expend the grant awards for the above-referenced purposes.
4. A fully-executed copy of the grant applications, the grant award letters, the grant agreements, and a funding certifications for any required matching funds shall be placed on file in the Office of the Borough Clerk.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						

  
 Angela Lazzari, RMC  
 Borough Clerk



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough of Kenilworth is in need of a garbage truck on the Tuesday of each week from the date of this adoption through June 30, 2024 to continue to provide garbage collection on a timely basis for its residents; and

**WHEREAS**, the County of Union, is ready, willing and able to provide use of a garbage truck on the dates needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Kenilworth, County of Union, State of New Jersey, that the Mayor and/or her designee is hereby authorized and directed to enter into and execute a shared services agreement with the County of Union, in substantially the form attached hereto, to provide the use of a garbage truck on Tuesday of each week from February 21, 2024 through June 30, 2024.

**BE IT FURTHER RESOLVED** that in accordance with N.J.S.A. 40A:65-1 et seq., this Agreement shall be filed with the Department of Community Affairs, Division of Local Government Services.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, NJ**

No. 2024-

87

*Pulled from  
Agenda*

**WHEREAS**, the Borough of Kenilworth (the "Borough") is in need of Special Tax Counsel legal services (the "Professional Legal Services"); and

**WHEREAS**, the Professional Legal Services are exempt from the requirements of public bidding pursuant to the Local Public Contracts Law, more specifically, N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Borough wishes to enter into a Professional Services Contract with **CARLIN, WARD, ASH & HEIART, LLC**, with its offices located at 25B Vreeland Road, Suite 102, Florham Park, NJ 07932, to provide the Professional Legal Services for a term from February 21, 2024 through December 31, 2024; and

**WHEREAS**, the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) requires that notice of the award of contracts for "Professional Services" without competitive bidding must be published in a local newspaper; and

**WHEREAS**, this contract is for an amount over \$17,500.00 and is being awarded pursuant to a "Non-Fair and Open Process" pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS CARLIN, WARD, ASH & HEIART, LLC**, has completed and submitted a Business Entity Disclosure Certification, which certifies that **CARLIN, WARD, ASH & HEIART, LLC** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year prior to award, and that the contract will prohibit **CARLIN, WARD, ASH & HEIART, LLC** from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth in the County of Union, New Jersey, that:**

1. The Mayor and/or her designee is hereby authorized and directed on behalf of the Borough of Kenilworth to enter into and execute a contract with **CARLIN, WARD, ASH & HEIART, LLC**, in substantially the form attached hereto and subject to revisions suggested by the Borough Attorney, to provide Professional Services as Special Tax Counsel through December 31, 2024.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(a)(i) of the Local Public Contracts Law because the performance of the service required will be performed by a Law Firm in the State of New Jersey.



**RESOLUTION  
KENILWORTH, NJ**

3. This contract is awarded pursuant to the Non-Fair and Open Procedures of the State Pay-to-Play Law, (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public Contracts Law, (N.J.S.A. 40A:11-5(1)(a)(i).
4. **CARLIN, WARD, ASH & HEIART, LLC** has completed and submitted a Business Entity Disclosure Certificate, which shall be placed on file with the resolution in the Office of the Borough Clerk, certifying that **CARLIN, WARD, ASH & HEIART, LLC** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year, and the contract will prohibit **CARLIN, WARD, ASH & HEIART, LLC** from making reportable contributions through the term of the contract.
5. A copy of the fully executed contract herein authorized shall be filed in the Office of the Borough Clerk and shall be made available for public inspection.
6. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this resolution.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

\_\_\_\_\_  
Angela Lazzari, RMC  
Borough Clerk

*Pulled from  
Agenda*



**RESOLUTION  
KENILWORTH, NJ**

**WHEREAS**, the Borough of Kenilworth (the "Borough") is in need of Financial Advisory services (the "Professional Services"); and

**WHEREAS**, the Professional Services are exempt from the requirements of public bidding pursuant to the Local Public Contracts Law, more specifically, N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, **NW FINANCIAL GROUP, LLC** provided a proposal dated February 16, 2024, to provide Financial Advisory services to the Borough of Kenilworth; and

**WHEREAS**, the Borough wishes to enter into a Professional Services Contract with **NW FINANCIAL GROUP, LLC**, with its offices located at 522 Broad Street, Bloomfield, NJ 07003, to provide the Professional Services for a term from February 21, 2024 through December 31, 2024; and

**WHEREAS**, the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) requires that notice of the award of contracts for "Professional Services" without competitive bidding must be published in a local newspaper; and

**WHEREAS**, this contract is for an amount over \$17,500.00 and is being awarded pursuant to a "Non-Fair and Open Process" pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS NW FINANCIAL GROUP, LLC**, has completed and submitted a Business Entity Disclosure Certification, which certifies that **NW FINANCIAL GROUP, LLC** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year prior to award, and that the contract will prohibit **NW FINANCIAL GROUP, LLC** from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth in the County of Union, New Jersey, that:**


1. The Mayor and/or her designee is hereby authorized and directed on behalf of the Borough of Kenilworth to enter into and execute a contract with **NW FINANCIAL GROUP, LLC**, in substantially the form attached hereto, to provide Professional Services as Financial Advisor through December 31, 2024.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(a)(i) of the Local Public Contracts Law because the performance of the service required will be performed by a Law Firm in the State of New Jersey.



**RESOLUTION  
KENILWORTH, NJ**

3. This contract is awarded pursuant to the Non-Fair and Open Procedures of the State Pay-to-Play Law, (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public Contracts Law, (N.J.S.A. 40A:11-5(1)(a)(i).
4. **NW FINANCIAL GROUP, LLC** has completed and submitted a Business Entity Disclosure Certificate, which shall be placed on file with the resolution in the Office of the Borough Clerk, certifying that **NW FINANCIAL GROUP, LLC** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year, and the contract will prohibit **NW FINANCIAL GROUP, LLC** from making reportable contributions through the term of the contract.
5. A copy of the fully executed contract herein authorized shall be filed in the Office of the Borough Clerk and shall be made available for public inspection.
6. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this resolution.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, NJ**

No. 2024- 89

**BE IT HEREBY RESOLVED**, that **Gregory Budesheim** be appointed as **Superintendent of Public Works** for the Borough of Kenilworth for the Year 2024 at a salary of \$88,400.00, subject to the same terms and conditions that are currently in place.

**BE IT FURTHER RESOLVED** that this appointment is ratified back to January 1, 2024.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, a vacancy exists in the position of Dispatcher within the Kenilworth Police Department; and

**WHEREAS**, the Police Chief and the Public Safety Committee conducted interviews and recommend that **Michael Cascarano** be appointed as Dispatcher for the Kenilworth Police Department; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey, as follows:

1. Effective February 26, 2024, **Michael Cascarano** be appointed **Dispatcher** at a starting salary of \$38,195.00 per annum in accordance with the Dispatcher Salary Schedule of Steps.
2. As a Dispatcher, Michael Cascarano will be entitled to the benefits of and subject to the policies and procedures outlined in the Borough of Kenilworth Employee Handbook and the Kenilworth Police Department Rules and Regulations covering Dispatchers.
3. This offer of employment is contingent upon successful completion of Borough's required pre-employment screenings. This position is also subject to a six (6) month probationary period which will begin on the first date of employment.

**BE IT FURTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Department of Public Works Lead Foreman and Foreman are not members of the Department of Public Works collective bargaining unit but currently retain the quality of benefits provided to employees of the Department's collective bargaining unit covered by the negotiated collective bargaining agreement; and

**WHEREAS**, the Borough of Kenilworth, the Lead Foreman, and the Foreman all wish to have the Lead Foreman and Foreman positions be entitled to the benefits of and subject to the policies and procedures of the Kenilworth Employee Handbook; and

**WHEREAS**, all parties have signed an agreement testifying to the same.

**NOW THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey, that:

1. The Lead Foreman and Foreman positions in the Borough of Kenilworth will be entitled to the benefits of and subject to the policies and procedures set forth in the Kenilworth Employee Handbook.
2. The Lead Foreman and Foreman positions shall not be covered by or subject to the terms of the Department's collective bargaining agreement.
3. This resolution is hereby ratified back to January 1, 2024.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the Borough of Kenilworth Recreation runs an after-school "Homework Club" program during the school year; and

**WHEREAS**, to effectively run the Homework Club program, the Recreation Department is recommending the hiring of two (2) temporary Program Counselors for the remainder of the 2023/2024 school year.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey, that:

1. Effective March 4, 2024, **Amalia Perez** and **Conor Samila** are appointed as temporary Program Counselors at a rate of \$15.13 per hour, scheduled to work twenty (20) hours per week, but not to exceed 30 hours. This appointment runs for the remainder of the 2023/2024 school year, which ends on June 18, 2024.
2. This offer of employment is contingent upon successful completion of Borough's required pre-employment screenings.
3. Temporary Program Counselors are not eligible for holiday or vacation pay.

**BE IT FUTHER RESOLVED**, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2024 Borough of Kenilworth Budget for the purposes set forth herein.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO		✓	✓			
SCORESE	✓		✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

**WHEREAS**, the Borough Council of the Borough of Kenilworth has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

### 1. Attorney/Client Communications regarding Redevelopment

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Kenilworth that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

**IT IS FURTHER RESOLVED** that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 21, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA		✓	✓			
GIORDANO PICERNO						✓
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, pursuant to the Borough Code of the Borough of Kenilworth, the Public Safety Committee and Police Chief are recommending the appointment of **Antonio Nogueira** as Probationary Police Officer; and

**WHEREAS**, the Governing Body agrees with the recommendation; and

**WHEREAS**, **Antonio Nogueira** has successfully completed a background, medical, and psychological evaluation.

**NOW THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey, that **Antonio Nogueira** be appointed as a probationary police officer at a Step 4 salary of \$72,370.76.

**BE IT FURTHER RESOLVED**, that this appointment is effective as of March 6, 2024.

**BE IT FURTHER RESOLVED**, that the hiring of said officer will be subject to the terms and conditions of the Borough's Collective Bargaining Agreement with PBA Local #135 and any memorandums of understanding thereunder.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 28, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



# RESOLUTION KENILWORTH, NJ

**WHEREAS**, pursuant to the Borough Code of the Borough of Kenilworth, the Public Safety Committee and Police Chief are recommending the appointment of **Philip Young** as Probationary Police Officer; and

**WHEREAS**, the Governing Body agrees with the recommendation; and

**WHEREAS**, **Philip Young** has successfully completed a background, medical, and psychological evaluation.

**NOW THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey, that **Philip Young** be appointed as a probationary police officer at a Step 2 salary of \$55,628.00.

**BE IT FURTHER RESOLVED**, that this appointment is effective as of March 2, 2024.

**BE IT FURTHER RESOLVED**, that the hiring of said officer will be subject to the terms and conditions of the Borough's Collective Bargaining Agreement with PBA Local #135 and any memorandums of understanding thereunder.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 28, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



**RESOLUTION  
KENILWORTH, NJ**

**WHEREAS**, pursuant to the Borough Code of the Borough of Kenilworth, the Public Safety Committee and Police Chief are recommending the appointment of **Jaron Footman** as Probationary Police Officer; and

**WHEREAS**, the Governing Body agrees with the recommendation; and

**WHEREAS**, **Jaron Footman** has successfully completed a background, medical, and psychological evaluation.

**NOW THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey, that **Jaron Footman** be appointed as a probationary police officer at a Step 3 salary of \$69,990.35.

**BE IT FURTHER RESOLVED**, that this appointment is effective as of March 2, 2024.

**BE IT FURTHER RESOLVED**, that the hiring of said officer will be subject to the terms and conditions of the Borough's Collective Bargaining Agreement with PBA Local #135 and any memorandums of understanding thereunder.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 28, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO	✓		✓			
SCORESE			✓			
ZIMMERMAN		✓	✓			
MAYOR KARLOVITCH						



## RESOLUTION KENILWORTH, NJ

**WHEREAS**, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

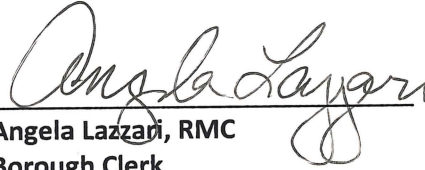
**WHEREAS**, the Borough Council of the Borough of Kenilworth has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

1. **Personnel Matters – Police Promotions**
2. **Personnel Matters – Personnel Policies**

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Kenilworth that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

**IT IS FURTHER RESOLVED** that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified.

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on **February 28, 2024**.

  
Angela Lazzari, RMC  
Borough Clerk

	Moved	Seconded	AYE	NAY	ABSTAIN	ABSENT
BOYLE			✓			
FINISTRELLA			✓			
GIORDANO PICERNO						✓
MAURO	✓		✓			
SCORESE		✓	✓			
ZIMMERMAN			✓			
MAYOR KARLOVITCH						