



Borough of Kenilworth
Department of Public Works and Engineering
Application for "Driveway/Sidewalk" Permit

Date _____

Permit No. _____

Pursuant to the "Revised Ordinances of the Borough of Kenilworth", Ordinance #2023-18, Chapter 170-17, Sidewalk and Driveways and Chapter 91, Fees and Licenses, Article IV, the undersigned makes application for a permit.

Name: _____ Phone: _____ Fax: _____

Block _____ Lot: _____ Address: _____

E-Mail: _____

Describe Work/Reason for Works: _____

Length/Width of Excavation (approx.): _____

Contractor(s) Performing Work:

Name: _____ Address: _____

Phone: _____ Emergency Phone: _____ Fax: _____

Date for Work to Begin: _____

Application shall be accompanied by a diagram indicating the nature and extent of the work to be done and excavation to be made. If during the course of work any variation is required, an amended diagram shall be filed for approval with the Borough Engineer. **Note: Applicant must submit survey for all driveway applications.**

The Undersigned hereby agrees as follows:

1. That all required fees, charges and deposits will be paid before work is started.
2. Work will not interfere with proper drainage of the street. Positive drainage along property frontage is required.
3. All work will be protected in a manner approved by the Borough Engineer and Kenilworth Police Traffic Bureau.
4. Utilize advanced technologies (Infrared) subject to the approval of the Borough Engineer to restore the work area.
5. All excavated materials will be carted away. The trench or excavation must be backfilled in layers not exceeding 6" in depth. Backfill material shall be dense graded aggregate base course or other materials as approved by the Borough Engineer.
6. All concrete to be 4000 psi, 4" thickness for sidewalk, 6" thickness for driveway aprons and sidewalks crossing driveway.
7. Temporary pavement, 4" Type I-5 will be used to cover the trench or road opening until the permanent pavement is installed at least (6) months thereafter.
8. At least one day prior to backfilling and installation of pavement, Borough Engineer must be called for an inspection 908-276-2715.
9. Permanent pavement will consist of 6" Dense Graded Aggregate base course, 4" Bituminous Stabilized Base Course and 2" I-5 Surface Course.



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10. The sidewalk is to be maintained across the driveway openings with 6" depth and 4' wide not to be cast as part of the apron.
11. A full size depressed curb to be constructed at all driveway openings and independent of apron. **Pouring apron on top of curb or in paved area is prohibited.**
12. To indemnify and save harmless the Borough of Kenilworth from and against any and all loss, costs or damages incurred by reason of any damage to any property, injury to any person or any loss of like resulting from any negligence of the applicant, his agents, servants or employees in performing the work covered by this permit
13. **Call Before You Dig – 1-800-272-1000 for utility locations.** By signing this application, you Acknowledge that you have called the number above.
14. Failure to request a final inspection and release of deposit within one year of the date of this permit without written extension of time from the Borough Engineer – (908) 276- 2715, shall result in a voiding of the permit and forfeiture of the deposit and permit fees.

Signature of Applicant: _____ Date _____

DIAGRAM OF PROPOSED WORK



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OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE

Fees and Deposits:

Application Fee \$150.00 Check/Cash_____

Re-Inspection Fee \$100.00 Check/Cash_____

Note: The re-inspection fee is imposed for each additional inspection required for a Final approval to be issued by Borough Engineer.

Application Approved to Start Construction:

Date

Borough Engineer

Final Inspection and Release of Deposit Approval:

Date

Borough Engineer



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APPLICATION FOR "DRIVEWAY/SIDEWALK PERMIT"

To Be Completed By the Kenilworth Police Department

No permit shall be issued unless the application therefore has been endorsed thereon in writing with the approval of the Supervisor of the Traffic Bureau in the Police Department of the Borough of Kenilworth (Ordinance #96-16).

A. Does the proposed excavation require Police assistance? Yes _____ No _____

B. Does the proposed excavation require road closure? Yes _____ No _____

C. Does proposed excavation require overnight warning devices? Yes _____ No _____

D. Please list emergency phone numbers.
#1 _____
#2 _____
E-Mail _____

E. Remarks by Police Traffic Bureau

Approval of Police Traffic Supervisor _____

Date _____

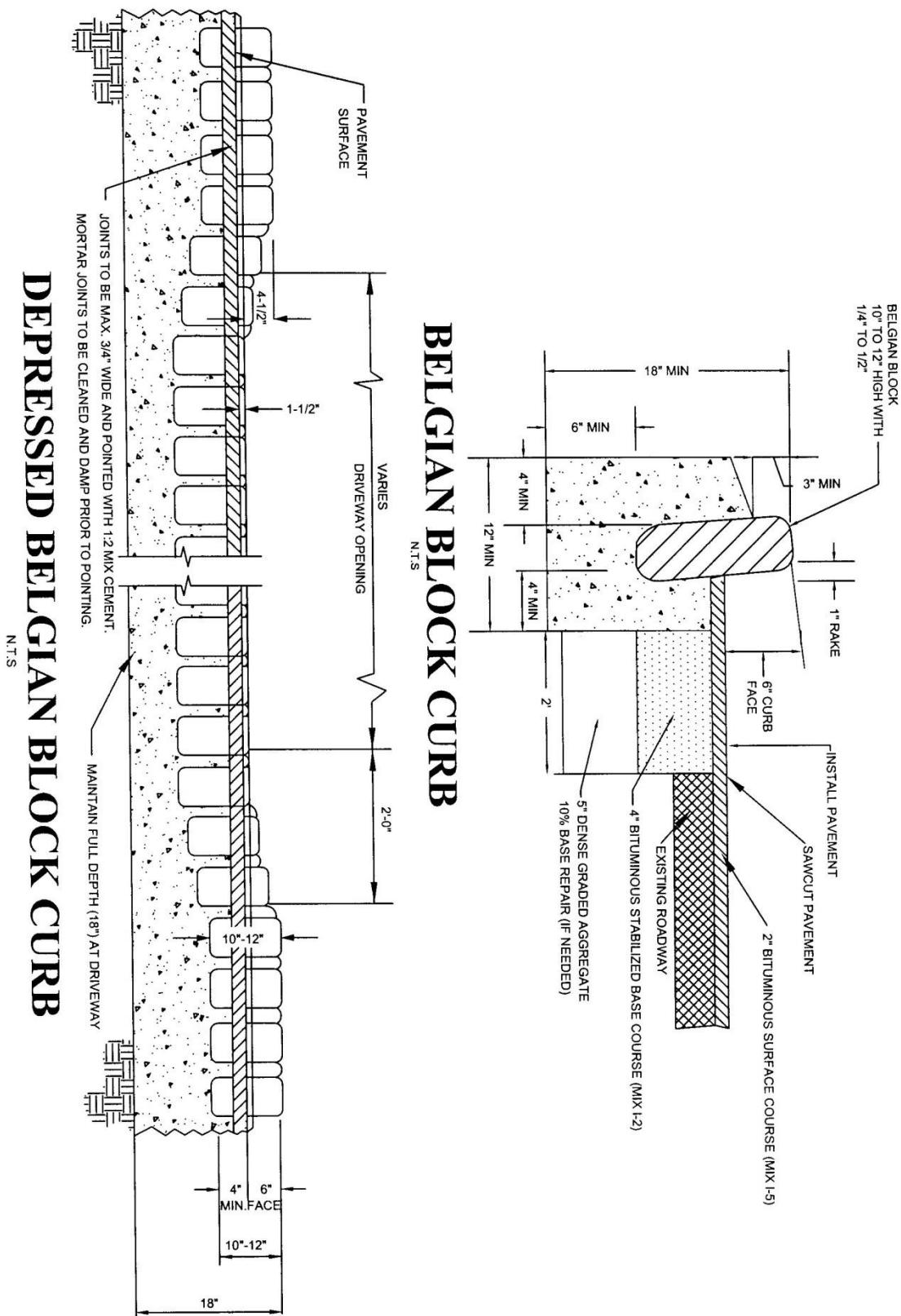
ZONING APPROVAL

Approval of Zoning Officer _____

Date _____



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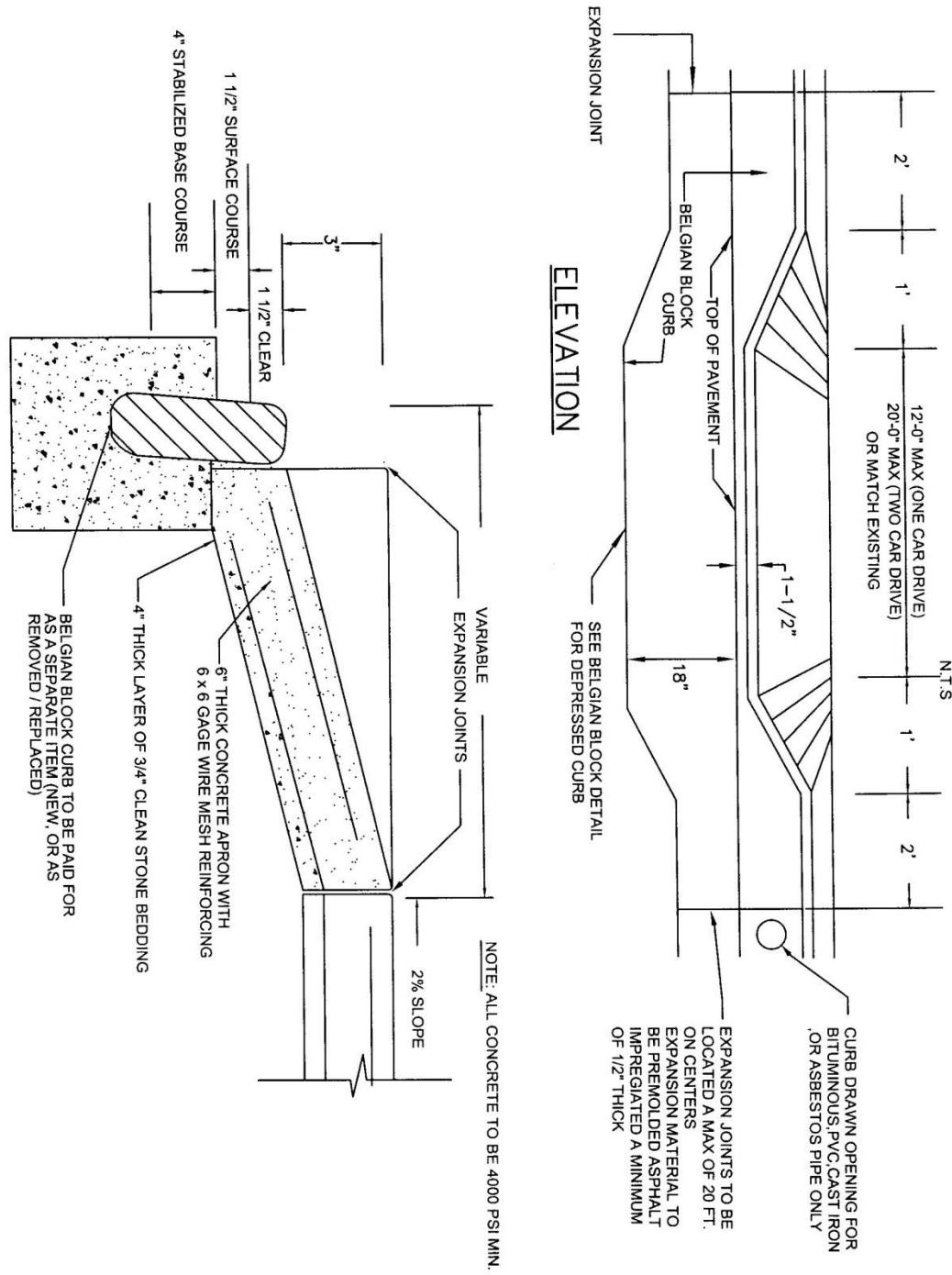
DEPRESSED BELGIAN BLOCK CURB



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CONCRETE DRIVEWAY APRON DETAIL

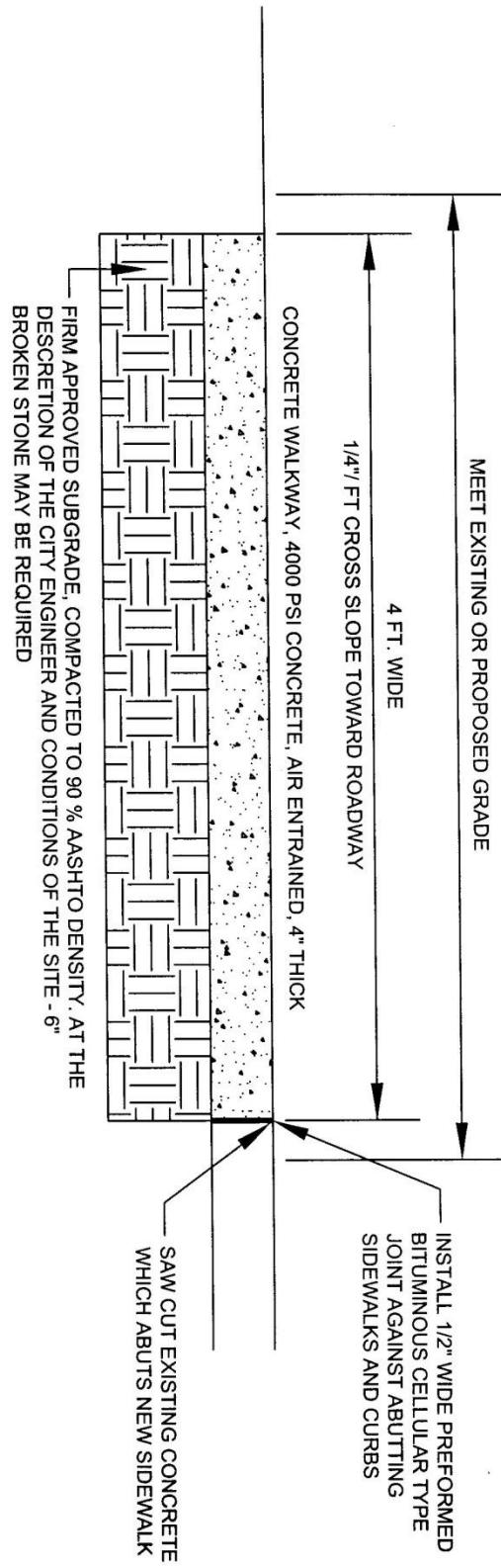
SECTION





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NOTE:
PATCHING OF SIDEWALK SHALL NOT BE ACCEPTED, REPAIR SHALL CONSIST
OF REPLACEMENT OF ENTIRE SLAB.



CONCRETE SIDEWALK DETAIL

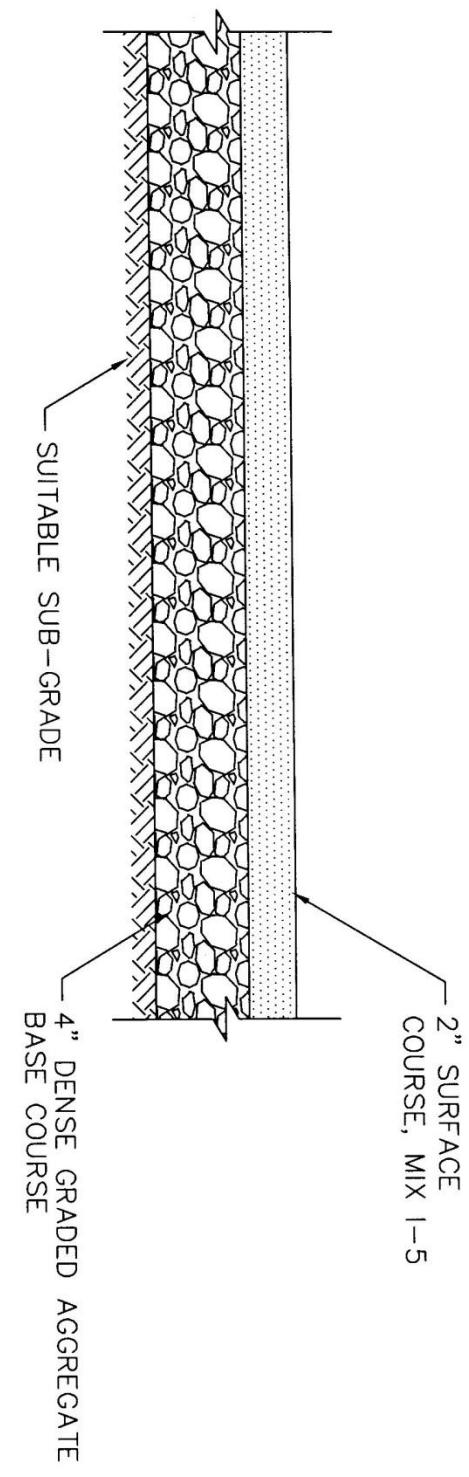
N.T.S.



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DRIVEWAY REPLACEMENT DETAIL

N.T.S





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TYPIICAL TRENCH DETAIL

N.T.S.

