

**ORDINANCE NO. 2014-10**  
**AN ORDINANCE AMENDING ORDINANCE NO. 2012-04 PROVIDING FOR**  
**COMPENSATION FOR BOROUGH EMPLOYEES OF THE BOROUGH OF KENILWORTH**

**BE IT ORDAINED** by the Governing Body of the Borough of Kenilworth in the County of Union, New Jersey as follows:

**SECTION 1.** That Ordinance No. 2012-04 entitled "An Ordinance Providing for Compensation for Borough Employees of the Borough of Kenilworth" is hereby amended to read as follows:

<u>POSITION</u>	<u>PER ANNUM</u>		
Chief of Police	\$60,000.00	to	\$160,000.00
Emergency Management Coordinator – P/T	\$ 1,000.00	to	\$8,500.00
Secretary/Records Clerk – Police Department	\$20,000.00	to	\$50,000.00
Police Dispatcher	\$17,000.00	to	\$50,000.00
Chief Finance Officer/Tax Collector/Treasurer	\$35,000.00	to	\$95,000.00
Chief Finance Officer/Treasurer P/T	\$30,000.00	to	\$60,000.00
Tax Collector P/T	\$25,000.00	to	\$55,000.00
Deputy Tax Collector	\$32,750.00	to	\$36,500.00
Sr. Clerk/Secretary – Tax & Finance	\$30,000.00	to	\$55,000.00
Assistant Treasurer	\$20,000.00	to	\$50,000.00
Tax Search Officer	\$ 350.00	to	\$1,500.00
Administrator – Gas Monitoring System	\$ 1,000.00	to	\$2,500.00
Assessor – P/T	\$10,000.00	to	\$35,000.00
Borough Clerk/Assess. Search Officer	\$35,000.00	to	\$85,000.00
Deputy Borough Clerk	\$30,000.00	to	\$50,000.00
Sr. Clerk/Secretary – Borough Clerk's Office	\$17,000.00	to	\$50,000.00
Purchasing/Acct. Clerk	\$20,000.00	to	\$50,000.00
Purchasing Agent	\$ 1,000.00	to	\$3,500.00
Dog Warden – P/T	\$ 500.00	to	\$1,200.00
Joint Insurance Fund Administrator	\$ 1,000.00	to	\$3,500.00
Municipal Court Administrator	\$22,000.00	to	\$65,000.00
Borough Judge	\$10,000.00	to	\$35,000.00
Deputy Court Administrator	\$25,000.00	to	\$53,000.00
Deputy Court Administrator – P/T	\$ 1,000.00	to	\$20,000.00
Borough Prosecutor	\$ 5,000.00	to	\$17,500.00
Public Defender	\$ 2,000.00	to	\$7,000.00
Superintendent of Public Works	\$35,000.00	to	\$98,000.00
Clerk/Recycling Coordinator – Public Works	\$30,000.00	to	\$50,000.00
Construction Official – P/T	\$10,000.00	to	\$30,000.00
Administrative Assistant – Building Dept.	\$21,000.00	to	\$55,000.00
Clerk/Secretary – Building Dept.	\$30,000.00	to	\$50,000.00
Land Use Secretary/Planning Board Clerk	\$ 2,000.00	to	\$6,500.00
Building Inspector – P/T	\$ 3,000.00	to	\$45,000.00

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Plumbing Sub Code Official – P/T	\$ 3,000.00	to	\$15,000.00
Electrical Inspector – P/T	\$ 3,000.00	to	\$15,000.00
Fire Sub Code Official – P/T	\$ 2,000.00	to	\$15,000.00
Zoning Enforcement Officer – P/T	\$ 2,000.00	to	\$14,000.00
Field Housing Inspector – P/T	\$ 4,000.00	to	\$7,500.00
Oil Burner Inspector	\$ 100.00	to	\$300.00
Planning Board Attorney	\$ 2,000.00	to	\$5,800.00
Recreation Director – P/T	\$ 1,500.00	to	\$6,000.00
Secretary – Parks & Recreation – P/T	\$ 250.00	to	\$1,800.00
Director of Public Assistance – P/T	\$ 4,000.00	to	\$17,500.00
Senior Program Director – P/T	\$ 4,000.00	to	\$15,000.00
Municipal Alliance Coordinator – P/T	\$ 2,000.00	to	\$7,500.00
Asst. Municipal Alliance Coordinator – P/T	\$ 800.00	to	\$2,200.00

<u>POSITION</u>	<u>PER HOUR</u>		
Municipal Court Attendant	\$ 8.00	to	\$30.00
Clerical – P/T	\$ 8.00	to	\$20.00
Custodian of Buildings & Grounds – P/T	\$ 8.00	to	\$17.50
Driver/Sr. Citizen Van – P/T	\$ 8.00	to	\$25.00
Police Matrons	\$ 10.00	to	\$22.00
Police Dispatchers – P/T	\$ 8.00	to	\$25.00
School Crossing Guards	\$ 8.00	to	\$20.00
Electrical Inspector (Stipend)	\$ 15.00	to	\$40.00
Plumbing Inspector (Stipend)	\$ 15.00	to	\$40.00
Fire Sub-Code Inspector (Stipend)	\$ 15.00	to	\$40.00
Construction Code Official (Stipend)	\$ 15.00	to	\$40.00
General Foreman – Public Works	\$ 25.00	to	\$60.00
Foreman – Public Works	\$ 24.50	to	\$55.00
Playground Supervisor	\$ 5.50	to	\$15.50
Playground Leader	\$ 5.50	to	\$15.50
Playground Instructor – Arts & Crafts	\$ 5.50	to	\$15.50
Police Clerk - P/T	\$ 10.00	to	\$20.00
Construction Clerk – P/T	\$ 10.00	to	\$20.00
Public Works Clerk/Recycling Coordinator	\$ 10.00	to	\$20.00

<u>POSITION</u>	<u>PER WEEK</u>		
Playground Administrator	\$ 200.00	to	\$500.00

<u>FIRE PREVENTION BUREAU</u>			
Fire Prevention Officer	\$10,000.00	to	\$45,000.00

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Fire Prevention Specialist	\$ 2,500.00	to	\$26,000.00
Fire Inspector – Class A	\$ 5.50	to	\$25.00
Fire Inspector – Class B	\$ 30.00	to	\$65.00
Fire Inspector – Class C	\$ 70.00	to	\$115.00
Fire Inspector – Class D	\$ 120.00	to	\$165.00
Fire Inspector – Class E	\$ 170.00	to	\$200.00
Part Time Clerk – Fire Prevention Bureau	\$ 8.00	to	\$13.50/hour

**SECTION 2.** School Crossing Guards shall receive three (3) sick days per annum.

**SECTION 3.** (I) In addition to the above salaries for full-time officers and employees hired on or before December 31, 1995, other than members of the Governing Body, a longevity payment shall be paid as hereinafter fixed and determined. Such longevity pay to be considered as additional compensation based upon the length of service of said officers and employees according to the following schedule:

**ADDITIONAL COMPENSATION PER ANNUM**

<u>YEARS OF SERVICE</u>	<u>(Percentage of Annual Salary)</u>
5 years	2 %
10 years	4 %
15 years	6 %
20 years	8 %
25 years	10 %

- (II) Such additional compensation shall be based upon the annual salary of each full time officer or employee. No employee who works less than an average of 35 hours her week in any one year shall be eligible for said additional compensation. In calculating said additional compensation, the base salary in effect on December 31<sup>st</sup> of the preceding calendar year shall be used for such purpose.
- (III) Any interruption of service, due to a cause beyond the control of the officer or employee, such as military service, injury in line of duty or illness, shall be considered as service for purpose of determining the compensation of said longevity periods. Leaves of absence granted at the request of any officer or employee will not be considered in determining length of service.
- (IV) All periods of employment shall be computed from January 1<sup>st</sup> of the year taking office, appointment or employments unless said date was subsequent to June 30<sup>th</sup>, in which case the calculation shall be computed from January 1<sup>st</sup> of the year following. Additional compensation of any nature, including overtime will not be considered in computing longevity payment.

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- (V) In order to compute the periods of said longevity payment, credit will be given for all time served with the Borough of Kenilworth, whether consecutive or nonconsecutive, and whether on a full or on a part time basis, as hereinabove defined.
- (VI) The aforesaid additional compensation of longevity payments shall become effective as of January 1, 1965, and shall be added to the salaries above set forth and paid at the same time basis as hereinabove. Any person hired on or after January 1, 1996 shall not be entitled to longevity pay.

**SECTION 4.** Permanent full time Clerks are to receive two (2) personal days after one year of employment.

**SECTION 5.** This Ordinance shall take effect upon final passage and publication according to law.

Introduced: \_\_\_\_\_August 27, 2014\_\_\_\_\_

Adoption: \_\_\_\_\_September 10, 2014\_\_\_\_\_

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Scott Klinder, Mayor

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Laura Reinertsen, Borough Clerk