

ORDINANCE NO. 2021-16
AN ORDINANCE AMENDING ORDINANCE NO. 2019-05 PROVIDING FOR
COMPENSATION FOR BOROUGH EMPLOYEES OF THE BOROUGH OF KENILWORTH

Purpose: To fix and determine the salaries, wages or compensation to be paid to the officers and employees of the municipality, including the members of the governing body and the mayor or other chief executive, who by law are entitled to salaries, wages, or compensation pursuant to NJSA 40A:9-165

BE IT ORDAINED by the Governing Body of the Borough of Kenilworth in the County of Union, New Jersey as follows:

SECTION 1. That Ordinance No. 2019-05 entitled “An Ordinance Providing for Compensation for Borough Employees of the Borough of Kenilworth” is hereby amended to read as follows:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Chief of Police	\$60,000.00	\$190,000.00
Emergency Management Coordinator – P/T	\$1,000.00	\$8,500.00
Deputy Emergency Management Coordinator – P/T	\$500.00	\$3,000.00
Secretary/Discovery Coordinator – Police Department	\$30,000.00	\$65,000.00
Police Dispatcher	\$30,000.00	\$55,000.00
Chief Finance Officer/ Treasurer	\$30,000.00	\$105,000.00
Chief Finance Officer/Treasurer - P/T	\$30,000.00	\$60,000.00
Assistant Finance Officer/Website	\$50,000.00	\$80,000.00
Tax Collector	\$15,000.00	\$36,000.00
Sr. Clerk/Secretary – Tax & Finance	\$30,000.00	\$55,000.00
Assistant Treasurer/Payroll Administrator	\$45,000.00	\$65,000.00
Assessor – P/T	\$10,000.00	\$40,000.00
Borough Clerk/Administrator/Ins Fund Administrator	\$65,000.00	\$140,000.00
Deputy Borough Clerk	\$30,000.00	\$65,000.00
Sr. Clerk/Secretary – Borough Clerk’s Office	\$30,000.00	\$65,000.00
Purchasing/Acct. Clerk	\$30,000.00	\$50,000.00
Municipal Court Administrator	\$45,000.00	\$75,000.00
Borough Judge	\$10,000.00	\$35,000.00
Deputy Court Administrator	\$35,000.00	\$53,000.00
Deputy Court Administrator – P/T	\$1,000.00	\$20,000.00
Superintendent of Public Works	\$35,000.00	\$98,000.00
Foreman of Public Works	\$60,000.00	\$85,000.00
Admin. Assistant/Recycling Coordinator – Public Works	\$30,000.00	\$55,000.00
Construction Official – P/T	\$10,000.00	\$65,000.00
Admin. Assistant/Code Enforcement – Building Dept.	\$40,000.00	\$85,000.00
Clerk/Secretary – Building Dept.	\$30,000.00	\$50,000.00
Planning Board Clerk	\$2,000.00	\$6,500.00
Recording Secretary/Planning Board	\$3,000.00	\$5,000.00
Building Inspector – P/T	\$3,000.00	\$45,000.00
Reg. Environmental Health Specialist – Bd. of Health	\$40,000.00	\$60,000.00
Registrar/Clerk – Bd. of Health – P/T	\$15,000.00	\$30,000.00

<u>POSITION</u>	<u>PER ANNUM</u>	
Plumbing Sub Code Official – P/T	\$3,000.00	\$17,000.00
Electrical Inspector – P/T	\$3,000.00	\$17,000.00
Fire Sub Code Official – P/T	\$2,000.00	\$17,000.00
Zoning Enforcement Officer – P/T	\$2,000.00	\$15,500.00
Mechanical Inspector – P/T	\$3,000.00	\$7,000.00
Field Housing Inspector – P/T	\$4,000.00	\$7,500.00
Oil Burner Inspector	\$100.00	\$300.00
Recreation Program Administrator	\$28,000.00	\$35,000.00
Recreation Director – P/T	\$1,500.00	\$6,000.00
Secretary – Parks & Recreation – P/T	\$250.00	\$1,800.00
Director of Public Assistance – P/T	\$4,000.00	\$17,500.00
Senior Program Director – P/T	\$4,000.00	\$15,000.00
Municipal Alliance Coordinator – P/T	\$2,000.00	\$7,500.00

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Asst. Municipal Alliance Coordinator – P/T	\$800.00	\$2,200.00
Tax Search Officer	\$350.00	\$1,500.00
Purchasing Agent – P/T	\$10,000.00	\$20,000.00
Dog Warden – P/T	\$500.00	\$1,200.00
Event Coordinator	\$750.00	\$2,000.00
Benefits & Claims Coordinator	\$1,500.00	\$3,000.00

<u>POSITION</u>	<u>PER HOUR</u>	
Tax Collector P/T	\$50.00	\$60.00
Tax & Finance Clerical – P/T	\$10.30	\$20.00
Municipal Court Attendant	\$10.00	\$30.00
Municipal Court Clerical – P/T	\$15.00	\$25.00
Custodian of Buildings & Grounds – P/T	\$10.00	\$17.50
Driver/Sr. Citizen Van – P/T	\$18.00	\$25.00
Special Law Enforcement Officer “SLEO”, Class III	\$25.00	\$30.00
Police Matrons	\$10.00	\$22.00
Police Clerk - P/T	\$10.00	\$20.00
Police Dispatchers – P/T	\$10.00	\$25.00
School Crossing Guards	\$10.00	\$20.00
Electrical Inspector (Stipend)	\$15.00	\$40.00
Plumbing Inspector (Stipend)	\$15.00	\$40.00
Fire Sub-Code Inspector (Stipend)	\$15.00	\$40.00
Construction Code Official (Stipend)	\$15.00	\$40.00
Playground Supervisor	\$8.50	\$15.50
Playground Leader	\$8.50	\$15.50
Playground Instructor – Arts & Crafts	\$8.50	\$15.50
Construction Clerk – P/T	\$10.00	\$20.00
DPW Seasonal Employees – P/T	\$10.00	\$15.00
Handyman	\$17.00	\$24.00
Part Time Clerk – Fire Prevention Bureau	\$10.00	\$18.00

FIRE PREVENTION BUREAU

Fire Official	\$40,000.00	\$50,000.00
Fire Prevention Inspector	\$7,500.00	\$25,000.00
Assistant Inspector	\$20/unit	\$25/unit

SECTION 2. Permanent School Crossing Guards shall receive three (3) personal days to be used during the school year (September through June) pursuant to the Police Department approved protocol for School Crossing Guards.

SECTION 3. (I) In addition to the above salaries for full-time officers and employees hired on or before December 31, 1995, other than members of the Governing Body, a longevity payment shall be paid as hereinafter fixed and determined. Such longevity pay to be considered as additional compensation based upon the length of service of said officers and employees according to the following schedule:

ADDITIONAL COMPENSATION PER ANNUM

<u>YEARS OF SERVICE</u>	<u>(Percentage of Annual Salary)</u>
5 years	2 %
10 years	4 %
15 years	6 %
20 years	8 %
25 years	10 %

(II) Such additional compensation shall be based upon the annual salary of each full time officer or employee. No employee who works less than an average of 35 hours her week in any one year shall be eligible for said additional compensation. In calculating said additional compensation, the base salary in effect on December 31st of the preceding calendar year shall be used for such purpose.

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- (III) Any interruption of service, due to a cause beyond the control of the officer or employee, such as military service, injury in line of duty or illness, shall be considered as service for purpose of determining the compensation of said longevity periods. Leaves of absence granted at the request of any officer or employee will not be considered in determining length of service.
- (IV) All periods of employment shall be computed from January 1st of the year taking office, appointment or employments unless said date was subsequent to June 30th, in which case the calculation shall be computed from January 1st of the year following. Additional compensation of any nature, including overtime will not be considered in computing longevity payment.
- (V) In order to compute the periods of said longevity payment, credit will be given for all time served with the Borough of Kenilworth, whether consecutive or nonconsecutive, and whether on a full or on a part time basis, as hereinabove defined.
- (VI) The aforesaid additional compensation of longevity payments shall become effective as of January 1, 1965, and shall be added to the salaries above set forth and paid at the same time basis as hereinabove. Any person hired on or after January 1, 1996 shall not be entitled to longevity pay.

SECTION 4. Permanent full time Clerks are to receive two (2) personal days after one year of employment.

SECTION 5. Permanent full-time employees hired after December 31, 2014 are entitled to a proration of 10 vacation days based on date of hire.

SECTION 6. This Ordinance shall take effect upon final passage and publication according to law.

Linda Karlovitch, Mayor

INTRODUCTION						COUNCILPERSON	FINAL ADOPTION					
Moved	Sec.	Aye	Nay	Abs.	NP		Moved	Sec.	Aye	Nay	Abs.	NP
		X				KAY CECERI			X			
X		X				MARK DAVID		X	X			
	X	X				JOSEPH FINISTRELLA					X	
		X				GERRY LAUDATI	X		X			
		X				SCOTT PENTZ			X			
		X				FRED PUGLIESE					X	
						MAYOR KARLOVITCH						
Introduced: September 22, 2021						I hereby certify the above ordinance was adopted by the Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey on the aforementioned date.						
Final Adoption: October 27, 2021												
						_____ Laura Reinertsen, Borough Clerk						