

**Borough of Kenilworth**  
**Building Department**  
**Application for Certificate of Compliance**

**Anthony Monguso**  
**Building Subcode/Construction Official and Zoning Officer**

Phone (908) 276-5802  
Fax (908)-276-7688

**FEES:**  
Two Family Residence \$50.00  
Commercial, Industrial, Business \$125.00

Permit # \_\_\_\_\_

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Zone: \_\_\_\_\_ Block No. \_\_\_\_\_ Lot No. \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Phone No. \_\_\_\_\_ E-Mail \_\_\_\_\_

Name of New Owner: \_\_\_\_\_

Address of New Owner: \_\_\_\_\_

Phone No. \_\_\_\_\_ E-Mail \_\_\_\_\_

Type of Building Use: Commercial \_\_\_\_\_ Business \_\_\_\_\_ Industrial \_\_\_\_\_ Residential \_\_\_\_\_

**Fill Out if a Non-Residential Property**

1. Hours and days of operation: \_\_\_\_\_

2. What will you sell or manufacture: \_\_\_\_\_

3. State the nature of your operation or service: \_\_\_\_\_  
\_\_\_\_\_

4. How many square feet of the building will you occupy? \_\_\_\_\_

5. Does the building have parking? \_\_\_\_\_ If so, how many spaces? \_\_\_\_\_

6. Will you use or store any combustibles or flammable material on the premises? \_\_\_\_\_

If so, explain fully \_\_\_\_\_  
\_\_\_\_\_

Mr./Mrs. \_\_\_\_\_ being duly sworn on this oath, deposes and says that he/she is the applicant. That he/she resides at No. \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_, and that he/she is the Tenant/Owner of the building and that the statements made herein are correct and true. I further realize and understand if my operation changes or I move to a new location, a new Certificate of Occupancy must be obtained.

\_\_\_\_\_  
Signature of Applicant