

RE-ORGANIZATION MEETING OF THE PLANNING BOARD OF THE BOROUGH OF KENILWORTH  
HELD ON THURSDAY EVENING, JANUARY 9, 2025.

The meeting began with an affirmation of the Open Public Meetings Act. The schedule of meetings is on file in the Borough Clerks' office, was posted on the bulletin board, and has been mailed to the Local Source, and the Star Ledger.

Pledge of Allegiance was led by Chairman Rich Picerno

**OATHS OF OFFICE**

The Oaths of Office was administered by Mr. Lou Rago, Planning Board Attorney to Larry Clementi, Mike Scuderi, Robert Grimaldi, Nick Pantina and Savino Scorese.

**ROLL CALL:**

Mr. Picerno, Mr. Scorese, Mr. David, Mr. Clementi, Mr. Mazzeo, Mr. Laudati, Mr. Pantina, Mr. Scuderi, Mr. Deluca, Mr. Pugliese and Mr. Grimaldi.

**ELECTION OF OFFICERS**

Motion by Laudati, seconded by Deluca to nominate Rich Picerno as Planning Board Chairman for 2025. No other nominations. All in favor.

Mr. Picerno thanked the Board and said he is very humbled by the appointment and will do his very best as your Chairman.

Motion by Clementi, seconded by Deluca to nominate Mr. David as Planning Board Vice Chairman for 2025. No other nominations. All in favor.

Mr. David said he appreciated everyone's confidence in having him serve as second in command.

**RESOLUTION – PLANNING BOARD PLANNER**

**WHEREAS**, the Planning Board is an autonomous statutory board that is coordinated under the Division of Planning and Zoning in the Department of Planning and Engineering; and

**WHEREAS**, pursuant to the Fair and Open Process Rule advertisements for proposals were published in the Local Source and posted on the Borough of Kenilworth's Web Site and proposals were received and reviewed for the following Professional Service for the Year 2025.

**PLANNING BOARD PLANNER**

**WHEREAS**, after review of said proposals, the Planning Board appoints **SHAMROCK ENTERPRISES, LTD** as Planning Board Planner for the year 2025 at a rate of \$12,000 per annum and an hourly rate of \$175 for any other matter directed by the Planning Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Kenilworth Planning Board that the firm of **SHAMROCK ENTERPRISES, LTD** be and is hereby appointed to the position of Planning Board Planner, for the Year

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2025, at a rate of \$12,000 per annum and an hourly rate of \$175.00, for any other matter directed by the Planning Board, be and the same is hereby confirmed.

Motion made by Scuderi, seconded by Clementi to appoint Shamrock Enterprises as Planning Board Planner for 2025. Roll Call: Mr. Picerno, Savino, Mr. David, Mr. Clementi, Mr. Pantina, Mr. Laudati, Mr. Mazzeo, Mr. Scuderi, Mr. Deluca Mr. Pugliese and Mr. Grimaldi all voted yes.

Mr. O'Brien thanked the Board.

**RESOLUTION – PLANNING BOARD ATTORNEY**

**WHEREAS**, the Planning Board is an autonomous statutory board that is coordinated under the Division of Planning and Zoning in the Department of Planning and Engineering; and

**WHEREAS**, pursuant to the Fair and Open Process Rule, advertisements for proposals were published in the Local Source and were received and reviewed by the Planning Board for the following Professional Service for the year 2025.

**PLANNING BOARD ATTORNEY**

**NOW, THEREFORE, BE IT RESOLVED** after review of said proposals, the Planning Board appoints Louis P. Rago as Planning Board Attorney for the year 2025 at a rate of \$12,000 per annum and an hourly rate of \$145 for litigation, or any other matter directed by the Planning Board, be and the same is hereby confirmed.

**Motion made by Clementi, seconded by Deluca to appoint Louis Rago, Esq. as Planning Board Attorney for 2024. Roll Call: Mr. Picerno, Mr. Scorese, Mr. David, Mr. Clementi, Mr. Pantina, Mr. Laudati, Mr. Mazzeo, Mr. Scuderi, Mr. Deluca and Mr. Pugliese and Mr. Grimaldi all voted yes.**

Mr. Picerno stated there some State issues that Mr. Rago needs address, but he was assured by Mr. Rago that those issues have been satisfied.

**RESOLUTION – PLANNING BOARD ENGINEER**

**WHEREAS**, the Planning Board is an autonomous statutory board that is coordinated under the Division of Planning and Zoning in the Department of Planning and Engineering; and

**WHEREAS**, pursuant to the Fair and Open Process Rule advertisements for proposals were published in the Local Source and posted on the Borough of Kenilworth's Web Site and proposals were received and reviewed for the following Professional Service for the Year 2025.

**WHEREAS**, the firm **Harbor Consultants, Inc.** was responsive to the Request for Proposals due December 1, 2023, at 11:00 a.m. for the position of 2024 Planning Board Borough Engineer; and

**WHEREAS**, the firm **Harbor Consultants, Inc.** shall perform all services of Planning Board Engineer consistent with the response submitted by said firm.

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**NOW, THEREFORE, BE IT RESOLVED** by the Planning Board of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Harbor Consultants, Inc.** be and is hereby appointed to the position of Planning Board Engineer effective January 1, 2025 for a term set to expire December 31, 2025, pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.

Motion made by Pantina, seconded by Grimaldi to appoint Harbor Consultants as Planning Board Engineer for 2025. Roll Call: Mr. Picerno, Mr. David, Mr. Clementi, Mr. Pantina, Mr. Laudati, Mr. Mazzeo, Mr. Scuderi, Mr. Deluca, Mr. Grimaldi and Mr. Pugliese all voted yes.

**PLANNING BOARD SECRETARY/RECORDING SECRETARY**

**BE IT HEREBY RESOLVED** That the Planning Board's appointment of **KATHLEEN MOSCHITTA** as Planning Board Secretary and Recording Secretary for four-year term expiring 2028, be and the same is hereby confirmed. Roll Call: Mr. Picerno, Mr. David, Mr. Clementi, Mr. Pantina, Mr. Laudati, Mr. Mazzeo, Mr. Scuderi, Mr. Deluca, Mr. Grimaldi and Mr. Pugliese all voted yes.

**RESOLUTION – VIDIOGRPHER**

**BE IT HEREBY RESOLVED:** That MARCO ANTONIO STUDIO, 401 Scott Mobus Place, Harrison, NJ 07029, be contracted to videotape and edit Kenilworth Planning Board Meetings for the year 2025 at a rate of \$150 per hour (editing fee of \$55 per meeting/event), not to exceed \$5,000 for the year.

Motion made by Clementi, seconded by Pugliese to appoint Harbor Consultants as Planning Board Engineer for 2024. Roll Call: Mr. Picerno, Mr. David, Mr. Clementi, Mr. Pantina, Mr. Laudati, Mr. Mazzeo, Mr. Scuderi, Mr. Calello, Mr. Deluca and Mr. Pugliese all voted yes.

**2025 PLANNING BOARD MEETING DATES**

Motion was made by Scorese, seconded by Scuderi to approve the 2025 Planning Board Meeting Dates. All in favor.

**APPROVAL OF MINUTES**

A motion was made by Mr. Mazzeo, seconded by Mr. Scuderi to approve the minutes for the Planning Board's December 12, 2024, meeting. All in favor.

**COMMENTS FOR THE GOOD OF THE BOARD**

Mr. Laudati said last year the Board had a lot of applicants and attorney's not prepared, we cleaned up a lot of that, but he wants to make sure this year that they are all prepared along with the diagrams and that we are all prepared in order to save time.

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Mr. Picerno stated that he agrees with Mr. Laudati and one of the things we have stressed over the past couple of years is that if the applicants are not prepared, and we do understand that some things could be missed, but if there are more than 3, they need to go back to the drawing board. He is happy to see Councilman Scorese here so that he can see what we do and understand what we do to bring it back to the Council.

Mr. Picerno said he is glad to have Mr. Grimaldi back on the Board and he welcomed him back.

Mr. Picerno recognized Council President Savino Scorese and said he is going to be a great addition to the Planning Board and will bring a lot of his talents to the Board. Mr. Picerno said he is happy Savino is here so that he can see what we go through to get things done and back to the Council.

**OPEN MEETING TO PUBLIC**

Motion was made by Mr. David, seconded by Mr. Laudati to open the meeting to the public. All in favor.

No one wished to speak.

Motion was made by Mr. David, seconded by Mr. Mazzeo to close the meeting to the public. All in favor.

**ADJOURNMENT**

A motion to adjourn was made by Mr. David, seconded by Mr. Pantina. All in favor.

Respectfully submitted by:  
Kathleen Moschitta  
Recording Secretary