

COUNCIL MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY, JULY 2, 2025. MAYOR LINDA KARLOVITCH PRESIDED.

Time: 6:00 PM

Mayor Karlovitch read the following: I am making this notice in compliance with the Open Public Meetings Act, Chapter 231, Public Law 1975, Laws of the State of New Jersey. Adequate notice of this meeting has been provided by posting a copy on the Bulletin Board at Borough Hall, forwarding a copy to the Local Source, Star Ledger, and the Home News Tribune and posting on the Borough website at least forty-eight hours prior to the meeting. This meeting was contained on a list of meetings set by resolution on January 3, 2024, and as amended by Resolution # 2024-99 dated March 6, 2024. Accordingly, the notice requirements of the Open Public Meetings Act have been satisfied in regard to this meeting.

The Salute to the Flag was led by Mayor Karlovitch.

ROLL CALL: The following Council members were present: Mayor Karlovitch, Pat Boyle, Giordano Picerno, William Mauro, Piper, Scorese. Also present were Borough Clerk Laura Reinertsen, Borough Attorney, DPW Superintendent Greg Budesheim.

The Salute to the Flag was led by Mayor Karlovitch.

MINUTES:

It was moved by Giordano Picerno, seconded by Piper and carried that the 6/17/25 minutes and the 6/17/25 Executive minutes be approved as submitted. (Copies furnished to each Council Member prior to the meeting). All in favor.

PROCLAMATION

NJSIAA – North Jersey, Section 2, Group 1 State Sectional Champions

WHEREAS, it is with great pride that we honor the remarkable achievement of the 2025 Brearley Bears for their outstanding performance in securing the NJSIAA – North Jersey, Section 2, Group 1 State Sectional; and

WHEREAS, the Brearley Bears displayed exceptional skill, determination, and teamwork throughout the season, culminating in a record of 12 wins and 2 losses; and

WHEREAS, this remarkable season included significant victories against prominent rival teams, showcasing the resilience and talent of our student-athletes; and

WHEREAS, the Bears exhibited exemplary sportsmanship, setting a positive example for their peers and the community; and

WHEREAS, we extend our heartfelt gratitude to the dedicated coaching staff who guided and inspired these young athletes, including Head Coach David Kaplow and Assistant Coaches Erik Loneker, Ben

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DeVito, Quinn Lonergan, and John Stauffer, whose unwavering support and commitment were instrumental in the team's success; and

WHEREAS, the community of Kenilworth celebrates not only the triumphs of our young athletes but also the spirit of camaraderie and the values of hard work, discipline, and respect that they exemplify;

NOW, THEREFORE, I, Linda Karlovitch, Mayor of the Borough of Kenilworth on behalf of the Borough Council and Community, do hereby extend our heartfelt congratulations to the Brearley Bears, their dedicated coaching staff, supportive families, and the community that has cheered them on throughout their impressive season. May this victory, marked by a record of perseverance and a spirit of excellence, inspire all within our community to pursue their aspirations with vigor and determination.

IN WITNESS WHEREOF, I, Mayor Linda Karlovitch, have here unto signed my name officially and caused the seal of the Borough of Kenilworth to be affixed this 2nd day of July 2025.

Mayor karlovitch presented the Proclamation to Coach David Capwell, Erik Loneker, Ben DeVito, Quinn Lonergan and John Stauffer.

Coach Kaplow thanked the Town Council for their support all season long.

PROCLAMATION – Christopher Borowik

EAGLE SCOUT CHRISTOPHER BOROWIK

WHEREAS, the Borough of Kenilworth takes great pride in recognizing the achievements of its young citizens who contribute meaningfully to our community; and

WHEREAS, Christopher Borowik, a dedicated Life Scout in Kenilworth's Troop 83, has demonstrated exemplary leadership, commitment, and service through his Eagle Scout Project; and

WHEREAS, Christopher's project involved the restoration and refurbishment of the existing flag boxes located outside both the VFW and the American Legion buildings, as well as the establishment of a new flag box outside the Town Hall, reflecting a deep respect for our nation's symbols and veterans; and

WHEREAS, Christopher also plans to train his fellow scouts in Troop 83 on how to host a proper flag retirement ceremony, integrating this meaningful tradition into the troop's calendar for years to come; and

WHEREAS, his initiative requires fundraising efforts to purchase a new collection box, materials for refurbishing the existing flag boxes, and a portable fire pit to carry out these ceremonies with the dignity they deserve;

NOW, THEREFORE, I, Linda Karlovitch, Mayor of the Borough of Kenilworth, on behalf of the Borough Council and a grateful community, do hereby commend and honor Christopher Borowik for his outstanding community service and dedication to both his troop and the values that our flag

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represents. We encourage all residents to support his efforts and participate in the ceremonies he seeks to establish.

IN WITNESS WHEREOF, I, Mayor Linda Karlovitch, have here unto signed my name officially and caused the seal of the Borough of Kenilworth to be affixed this 2nd day of July 2025.

PROCLAMATION – Mason Dangle

EAGLE SCOUT MASON DANGLE

WHEREAS, the Borough of Kenilworth is proud to recognize and celebrate the exemplary achievements of its young citizens who demonstrate leadership, commitment, and a spirit of service; and

WHEREAS, Mason Dangle, a dedicated Life Scout of Troop 83, has distinguished himself through his outstanding efforts and contributions to our community; and

WHEREAS, for his Eagle Scout Project, Mason undertook the significant task of reconfiguring and organizing the storage space at the Kenilworth Senior Citizens Center, including the installation of shelving and cabinetry; and

WHEREAS, Mason's project aimed to improve the accessibility and orderliness of inventory and supplies used by the Kenilworth Senior Citizens, and his efforts have far exceeded the initial goals set forth; and

WHEREAS, Mason's hard work, determination, and vision have resulted in a more efficient and functional storage area that enhances the services provided to our senior citizens, ensuring their needs are met with care and respect; and

WHEREAS, his dedication to community service sets a commendable example for his peers and inspires others to engage in acts of kindness and generosity;

NOW, THEREFORE, I, Linda Karlovitch, Mayor of the Borough of Kenilworth, on behalf of the Borough Council and a grateful community, do hereby commend and honor Mason Dangle for his outstanding contributions and service to our community. We extend our heartfelt gratitude for his commitment to making Kenilworth a better place to live for all its residents.

IN WITNESS WHEREOF, I, Mayor Linda Karlovitch, have here unto signed my name officially and caused the seal of the Borough of Kenilworth to be affixed this 2nd day of July 2025.

PROCLAMATION – Daniel Rodrigues

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EAGLE SCOUT DANIEL RODRIGUES**

WHEREAS, it is with great pride and appreciation that we recognize Daniel Rodrigues, a dedicated Life Scout in Kenilworth's Troop 83; and

WHEREAS, Daniel has demonstrated remarkable leadership and commitment to service through his Eagle Scout leadership project, which aims to repurpose an unused area in the Kenilworth Recreation Center; and

WHEREAS, this project will create a valuable space for the storage of board games, sports equipment, books, and other materials for upcoming community events; and

WHEREAS, the Kenilworth Recreation Center serves as a vital multi-use facility, hosting after-school programs, clubs, events for senior citizens, and family activities, contributing to the well-being of our community; and

WHEREAS, Daniel's initiative to enhance the Recreation Center with a variety of board games will not only provide recreational opportunities but also foster family bonding through game nights, promoting quality time without the use of electronic devices; and

WHEREAS, this effort exemplifies the values of teamwork, community service, and leadership that are at the heart of the Scouting program;

NOW, THEREFORE, I, Linda Karlovitch, Mayor of the Borough of Kenilworth, on behalf of the Borough Council and a grateful community, do hereby honor and commend Daniel Rodrigues for his exceptional dedication and service to the community. His exemplary project is a testament to what can be achieved through hard work and a genuine desire to make a positive impact.

IN WITNESS WHEREOF, I, Mayor Linda Karlovitch, have here unto signed my name officially and caused the seal of the Borough of Kenilworth to be affixed this 2nd day of July 2025.

PROCLAMATION – Conner Samila

WHEREAS, the Borough of Kenilworth takes great pride in recognizing the achievements and contributions of its residents; and

WHEREAS, Conner Samila, a dedicated Life Scout in Kenilworth's Troop 83, has demonstrated exceptional leadership and commitment to community service; and

WHEREAS, for his Eagle Scout Project, Conner undertook the task of reconfiguring and organizing the office and storage space at the Kenilworth Recreation Center; and

WHEREAS, through Conner's diligent efforts, the goal of reorganizing and redesigning the administrative office space was not only met but far exceeded, creating a more functional and welcoming environment for the Recreation Center's staff and visitors; and

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WHEREAS, Conner's project has truly enhanced the operations of the Recreation Center, positively impacting the community and setting an inspiring example for fellow scouts;

NOW, THEREFORE, I, Linda Karlovitch, Mayor of the Borough of Kenilworth, on behalf of the Borough Council and a grateful community, do hereby honor and celebrate Conner Samila for his outstanding service and achievements. We commend him for his hard work, determination, and the positive changes he has brought to our community.

IN WITNESS WHEREOF, I, Mayor Linda Karlovitch, have here unto signed my name officially and caused the seal of the Borough of Kenilworth to be affixed this 2nd day of July 2025.

COMMITTEES REPORTS

FINANCE REPORT

Councilman Mauro provided updates on the following:

- The council is passing the Capital Budget tonight. Councilman explained the many improvements that are in the budget. The Borough will receive \$822,000.00 in grants. He thanked everyone involved in the budget process.

DEPARTMENT OF PUBLIC WORKS

Councilman Boyle provided updates on the following:

- DPW Monthly Report for June 2025.

DEPARTMENT OF PUBLIC SAFETY

Councilman Mauro reported on the following:

- Police Department Monthly Report for June 2025.

PLANNING AND ZONING AND ORDINANCES

Councilman Scorese reported on the following:

- Construction Monthly Report for June 2025.

RECREATION AND FIRE

Councilman Piper provided updates on the following:

- Fire Report Monthly Report for June 2025.

HEALTH, EDUCATION AND HUMAN SERVICES

Councilwoman Giordano Picerno reported on the following:

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- Library Monthly Report for June 2025. The library has an extensive amount of activities for the summer.
- The Board of Education meets on July 14, 2025. Renovations are ongoing at David Brearley High School and Harding Elementary.
- The Senior Center has a lot of different workshops centering around Social Security and Medicare programs.

BOROUGH ENGINEER

The Borough Engineer reported on the following:

- Bids Advertisements for the road project will be put out soon.
- Engineering is currently working on the walking path for DiMario Park and also Wilshire Drive.

CFO

The Borough CFO reported the following:

- The estimated tax bills are mailed and are due August 1, 2025 with a 10-day grace period.

BOROUGH ATTORNEY

The Borough Attorney reported the following:

- Governing Body will have an Executive Session this evening.

BOROUGH ADMINISTRATOR

The Borough Clerk reported on the following:

- A meeting is set for next week with the engineer, finance and recreation representatives to go over the Union County Capital Improv
- The United Way Summer Youth Employment Program starts on Monday.
- The State increased the bid threshold to \$53,000.
- Madison Borough will not be continuing Shared IT Services for 2026. A Request for Proposals (RFP) will be sent out.
- The Historical Society requests permission to run a Townwide Garage Sale on October 4th and 5th.
- Resolution #168 has been pulled from the Consent Agenda and will be addressed after the Executive Session.

CONSENT AGENDA

Motion made by Mauro, seconded by Scorese to approve resolutions 2025-159 through 2025-167. Resolution #2025-168 will be voted on separately. All items will be recorded individually in full, in the minutes. Roll call: Boyle voted yes, Giordano Picerno voted yes, Mauro voted yes, Piper voted yes, Scorese voted yes.

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RESOLUTION NO. 2025-159**

BE IT RESOLVED, by the Borough of Kenilworth, County of Union, New Jersey, that the attached summary of bills in the total amount of \$1,356,509.06, having been duly audited and found to be correct, are hereby ordered paid and that warrants be drawn for the necessary obligations by the Chief Finance Officer (CFO) prior to the next regularly scheduled Council Meeting.

BE IT FURTHER RESOLVED, that in the event of the CFO's absence, the Governing Body authorizes Assistant Finance Officer Lisa Wood to carry out the duties and responsibilities of the CFO as outlined in Borough Code Chapter 5-4.

BE IT FURTHER RESOLVED, that the CFO has certified that sufficient uncommitted funds are available in the 2025 Borough of Kenilworth Budget to fund the payment of the following bills attached hereto and made a part of this resolution.

POs Total = \$1,356,168.01

Manual Checks Total = \$341.05

Total of All Funds = \$1,356,509.06

RESOLUTION NO. 2025-160

**A RESOLUTION AUTHORIZING CFO TO CONDUCT FINANCIAL MATTERS BETWEEN MEETINGS DURING
JULY AND AUGUST OF 2025**

WHEREAS, the Mayor and Council will be holding one meeting per calendar month in July and August of 2025 and

WHEREAS, bills will need to be authorized for payment prior to the next regular business meeting of the Borough Council; and

WHEREAS, outstanding bills may only be paid with funds that have already been budgeted for and encumbered by purchase orders.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kenilworth in the County of Union, State of New Jersey that the Borough's Chief Financial Officer is hereby authorized and directed to pay bills budgeted for and encumbered between meetings in July and August of 2025.

BE IT FURTHER RESOLVED that the Mayor and Borough Council shall be provided with its regular report relating to any bills authorized for payment during this period by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that in the event of the CFO's absence, the Governing Body authorizes Assistant Finance Officer Lisa Wood to carry out the duties and responsibilities of the CFO as outlined in Borough Code Chapter 5-4.

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RESOLUTION NO. 2025-161**

WHEREAS, there appears on the tax records overpayment as shown below and the Collector of Taxes recommends the refund of such overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kenilworth, after proper notation on the tax account records by the Tax Collector, that the proper officers be and they are hereby authorized and directed to issue checks refunding such overpayment as shown below:

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of, that the Treasurer after proper notation on the tax account records by the Tax Collector is authorized to refund and pay the overpayment to the below stated of the specific property listed below:

REASON:	1. Incorrect Payment	6. Tax Appeal County Board
	2. Duplicate Payment	7. Tax Appeal State Tax Court
	3. Senior Citizen	8. 100% Disabled Veteran
	4. Veteran Deduction	9. Replacement Check
	5. Homestead Rebate	10. Reduced Assessment
		11. Other

Block/Lot	Property Address	Refund To	Refund Amount	Year	Reason
B 72 L 21	22 NO 8th St Kenilworth, NJ 07033	Cotality Attn: Centralized Refunds P.O. Box 9202 Coppell, TX 75019-9760	2,040.65	2025	2
B 100 L 7	47 Arbor St Kenilworth, NJ 07033	Cotality Attn: Centralized Refunds P.O. Box 9202 Coppell, TX 75019-9760	2,436.71	2025	2

BE IT FURTHER RESOLVED, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2025 Borough of Kenilworth Budget for the purposes set forth herein.

BE IT FURTHER RESOLVED, that certified copies of this resolution be forwarded to the Tax Collector and the Assistant Finance Director and the Chief Financial Officer by the Borough Clerk.

RESOLUTION NO. 2025-162

WHEREAS, the Mayor and Council of the Borough of Kenilworth has directed the Administrator and Chief Financial Officer to conduct research to determine whether the Borough could purchase natural gas at a discounted fee below market standard rates; and

WHEREAS, after conducting their due diligence, the Administrator and Chief Financial Officer have determined that it would be in the Borough's best financial interest to continue the services of NJ SEM (NJ Sustainable Energy Joint Meeting) as an independent Natural gas provider and consultant; and

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WHEREAS, NJ SEM will be issuing a request for bids for a new gas supply contract for its members;

NOW THEREFORE, BE IT RESOLVED, the Mayor and Council does hereby direct the Administrator to continue the Borough's membership with NJ SEM (NJ Sustainable Energy Joint Meeting) for the purpose of participating in the new bid for discounted natural gas.

RESOLUTION NO. 2025-163

WHEREAS, the Governor's Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey; and

WHEREAS, The Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Union.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Kenilworth, County of Union, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Kenilworth Municipal Alliance grant for Fiscal Year 2025 in the amount of:

GCSUD GRANT	\$ 10,666.00
Cash Match	\$ 2,666.50
In-Kind	\$ 7,999.50

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION NO. 2025-164

A RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK OF THE MUNICIPALITY OF KENILWORTH TO EXECUTE AN AGREEMENT WITH THE COUNTY OF UNION TO MODIFY THE COOPERATIVE AGREEMENT DATED JUNE 2014, AS AMENDED JULY 2017

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WHEREAS, certain Federal funds are potentially available to the County of Union under Title I of the Housing and Community Development Block Grant Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

WHEREAS, certain Federal funds are potentially available to the County of Union under Title II of the National Affordable Housing Act of 1990, commonly known as the HOME Investment Partnership program; and

WHEREAS, substantial Federal funds provided through subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act commonly known as the Emergency Solutions Grants program (ESG) are allocated to prevent homelessness and to enable homeless individuals and families to move toward independent living; and

WHEREAS, it is necessary to amend an existing Cooperative Agreement for the County of Union and its people to benefit from this program; and

WHEREAS, it is in the best interest of the Borough of Kenilworth and the County of Union in cooperation with each other to enter into a modification of the existing Cooperative Agreement pursuant to N.J.S.A. 40A:65-1 et seq;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of the Municipality of Kenilworth that the agreement entitled "**COOPERATIVE AGREEMENT BETWEEN THE COUNTY OF UNION AND CERTAIN MUNICIPALITIES FOR CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES**," dated June 2014, as amended July 2017 for the Purpose of Inserting a Description of Activities for Fiscal Year 2025-2026 of the Union County Community Development Block Grant program, the HOME Investment Partnership program, and the Emergency Shelter Grant program (ESG), a copy of which is attached hereto; be executed by the Mayor and Municipal Clerk in accordance with the provisions of law;

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.

RESOLUTION NO. 2025-165

WHEREAS, 2025-2026 applications for renewal of liquor licenses have been submitted electronically to the Division of Alcoholic Beverages; and

WHEREAS, the appropriate municipal fees have been received and Alcoholic Beverage Retail Licensee Tax Clearance Certificates issued; and

WHEREAS, the Police Department and Health Department have raised no cause to object to this renewal, nor have any protests been filed with the Clerk's office; and

WHEREAS, the licensee below has applied for and received Ad Interim Permit #139164, valid through July 3, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey, that the following Alcoholic Beverage License is hereby renewed for a period of one (1) year expiring June 30, 2026:

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HOTEL/MOTEL LICENSE:

Kenilworth Hospitality, LLC t/a JL Hospitality LLC

LICENSE NUMBER

2008-36-004-009

RESOLUTION NO. 2025-166

WHEREAS, the Borough of Kenilworth desires to amend the 2025 Capital Budget of said municipality by inserting thereon the items therein shown in such budget for:

Undertaking of pedestrian safety improvements and acquisition of new additional or replacement equipment and machinery, new communication and signal systems equipment and a new automotive vehicle, including original apparatus and equipment, for the use of the Department of Public Works including but not limited to radio equipment, traffic signs and a pickup truck; and

Acquisition of new additional or replacement equipment and machinery and new automotive vehicles, including original apparatus and equipment, for the use of the Police Department including but not limited to traffic/radar signal equipment and SUVS; and

Acquisition of new additional or replacement equipment and machinery and a new automotive vehicle, including original apparatus and equipment, for the use of the Fire Department consisting of turnout gear, self-contained breathing apparatus equipment, various firefighting tools and other equipment and an SUV; and

Acquisition of new information technology equipment consisting of computer equipment for the use of various Borough Departments, offices and agencies; and

Undertaking of various improvements to public buildings and property; and

Undertaking of the Tree Planting Program; and

Undertaking of various improvements to the Senior Center, including window replacement; and

Undertaking of the following public improvements: installation of an ADA ramp at the Police Detective Bureau and installation of a cleanwater vehicle wash facility at the DPW Yard; and

Undertaking various improvements to parks; and

Undertaking of the 2025 Capital Road Improvement Program (including roadway reconstruction and resurfacing, and the undertaking of the following, where necessary: repair of the storm drainage system, construction or reconstruction of curbs, sidewalks and driveway aprons and the making of landscaping improvements), as set forth on a list prepared by the Borough Engineer on file or to be placed on file with the Borough Clerk, and hereby approved as if set forth herein in full. Depending upon the contract price and other exigent circumstances, and upon approval by the Borough Council, there may be additions to or deletions from the aforesaid list; and

Undertaking of sidewalk improvements at Boulevard and other locations; and

Undertaking of drainage improvements at Vernon Avenue and Michigan Avenue; and

Reconstruction of catch basins at various locations; and

Undertaking of sanitary and storm sewer system improvements at various locations.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kenilworth, Union County, New Jersey that:

AMENDMENT

**COUNCIL MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD
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**CAPITAL BUDGET OF THE
BOROUGH OF KENILWORTH
COUNTY OF UNION, NEW JERSEY**

PROJECTS SCHEDULE FOR 2025

METHOD OF FINANCING

PROJECT	ESTIMATED COSTS	BONDS OR NOTES AUTHORIZED		CAPITAL IMPROVEMENT FUND		CAPITAL GRANTS	CAPITAL SURPLUS
		AUTHORIZED	FUND	GRANTS	SURPLUS		
Vehicles and Equipment for the Department of Public Works	\$ 170,000.00	\$ 155,000.00	\$ 15,000.00	\$ -	\$ -		
Vehicles and Equipment for the Police Department	\$ 210,000.00	\$ 195,000.00	\$ 15,000.00	\$ -	\$ -		
Vehicles and Equipment for the Fire Department	\$ 105,000.00	\$ 95,000.00	\$ 10,000.00	\$ -	\$ -		
Acquisition of new information technology equipment for Borough Departments	\$ 25,000.00	\$ 20,000.00	\$ 5,000.00	\$ -	\$ -		
Various Improvements to Public Buildings and Grounds	\$ 100,000.00	\$ 95,000.00	\$ 5,000.00	\$ -	\$ -		
Tree Planting Program	\$ 8,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -		
Various Improvements to Senior Center	\$ 33,500.00	\$ -	\$ -	\$ 33,500.00	\$ -		
Installation of an ADA ramp at the Police Detective Bureau and a cleanwater vehicle wash facility at Public Works	\$ 200,000.00	\$ 140,000.00	\$ 10,000.00	\$ 50,000.00	\$ -		
Various Improvements to Parks	\$ 447,000.00	\$ 70,000.00	\$ 5,000.00	\$ 372,000.00	\$ -		
Capital Road Improvement Program	\$ 500,000.00	\$ 125,000.00	\$ 12,000.00	\$ 363,000.00	\$ -		
Sidewalk Improvements	\$ 200,000.00	\$ 185,000.00	\$ 15,000.00	\$ -	\$ -		
Drainage Improvements at Vernon Avenue and Michigan Avenue	\$ 50,000.00	\$ 45,000.00	\$ 5,000.00	\$ -	\$ -		
Reconstruction of catch basins	\$ 25,000.00	\$ 21,000.00	\$ 4,000.00	\$ -	\$ -		
Undertaking of sanitary and storm sewer system improvements	\$ 225,000.00	\$ 214,000.00	\$ 11,000.00	\$ -	\$ -		
Total	\$ 2,298,500.00	\$ 1,360,000.00	\$ 116,000.00	\$ 822,500.00	\$ -		

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services.

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RESOLUTION NO. 2025-167

WHEREAS, the State of New Jersey Department of Transportation (NJDOT), Municipal Aid Grant Program Application for the 2026 NJDOT Roadway Improvement Project, provides grant funding for roadway improvements; and

WHEREAS, the Borough of Kenilworth (the “Borough”) has a need for said grant funding to improve various streets and sidewalks throughout the Borough of Kenilworth; and

WHEREAS, the Borough desires to further the public interest by obtaining NJDOT funding from the 2026 Municipal Aid Grant Program; and

WHEREAS, on or about July 2, 2025, on behalf of the Borough, the Mayor, the Clerk or the Mayor’s designee submitted an application to NJDOT requesting grant funding in the amount of \$1,042,183.13 from the 2026 Municipal Aid Grant Program Application to construct roadway improvements along Bloomingdale Avenue, Pembrook Drive, North 21st Street, Faitoute Avenue and North 6th Street; and

WHEREAS, pursuant to the terms of the grant application, a copy of which is attached hereto, the Borough is required to submit a resolution from the Municipal Council authorizing submission of the grant application; and

WHEREAS, upon notification of the receipt of a grant award in connection with this application, the Mayor of the Borough of Kenilworth’s designee desires to accept the grant award and execute a grant agreement governing said award; and

WHEREAS, upon notification of the receipt of a grant award in connection with this application, the Mayor and/or her the Mayor’s designee or the Borough Clerk shall submit a copy of the grant agreement to the Borough Counsel for review, approval and signature.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF KENILWORTH,
NEW JERSEY, THAT:**

1. The Mayor of the Borough of Kenilworth and/or her designee or the Borough Clerk, are hereby authorized to submit an electronic grant application to the NJDOT, requesting grant funding in the amount of \$1,042,183.13 from the 2026 Municipal Aid Grant Program, with no Borough funds required (a copy of the application is attached hereto and made a part hereof including a map of the street locations for the construction of roadway improvements).
2. Upon notification of the receipt of a grant award in connection with this application, the grant is hereby accepted in the amount applied for and/or any increase or decrease thereto.
3. Upon notification of the receipt of a grant award in connection with this application, the Mayor of the Borough of Kenilworth and/or his designee, the Borough Clerk, are hereby authorized to enter into and execute grant documents with NJDOT for the 2026 Municipal Aid Grant Program, to receive and expend the grant award to construct roadway improvements along Bloomingdale Avenue, Pembrook Drive, North 21st Street, Faitoute Avenue and North 6th Street.
4. Upon notification of receipt of grant award in connection with this application, the Mayor of the Borough of Kenilworth and/or her designee, the Borough Clerk shall submit a complete copy of the grant agreement and any associated documents to the Borough Counsel for review, approval, and signature.

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5. No municipal funds are required for receipt or acceptance of this grant award.
6. The Mayor of the Borough of Kenilworth's designee, shall file a fully-executed copy of the grant application, grant award letter, and grant agreement in the Office of the Borough Clerk.

ORDINANCES – PUBLIC HEARING AND ADOPTION

ORDINANCE NO. 2025-08

AN ORDINANCE OF THE BOROUGH OF KENILWORTH AMENDING THE EXISTING CHAPTER 190 “VEHICLES AND TRAFFIC”, SECTION 43 “SCHEDULE XI: STOP INTERSECTIONS”, WITHIN THE BOROUGH OF KENILWORTH, COUNTY OF UNION, STATE OF NEW JERSEY

The purpose of this ordinance is to add a 4 way stop at the intersection of Sheridan and 11th St.

Motion made by Mauro, seconded by Scorese to open the floor for public comments on Ordinance 2025-08 only. All in favor.

No one wished to speak.

Motion made by Scorese seconded by Mauro to close the floor for public comments on Ordinance 2025-08 only. All in favor.

Motion made by Mauro, seconded by Boyle adopt Ordinance 2025-08. Roll Call: Boyle voted yes, Giordano Picerno voted yes, Mauro voted yes, Piper voted yes, Scorese voted yes.

The Clerk stated motion passes.

ORDINANCE 2025-09

ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 91, “FEES AND LICENSES” ARTICLE I, “FEES GENERALLY” SECTION 1.3, “UNIFORM CONSTRUCTION CODE FEES,” OF THE MUNICIPAL CODE OF THE BOROUGH OF KENILWORTH

The purpose of this ordinance is to amend the UCC fees in the Borough Code.

Motion made by Piper, seconded by Giordano Picerno to open the floor for public comments on Ordinance 2025-09 only. All in favor.

No one wished to speak.

Motion made by Scorese seconded by Piper to close the floor for public comments on Ordinance 2025-09. All in favor.

Motion made by Mauro, seconded by Piper adopt Ordinance 2025-09. Roll Call: Boyle voted yes, Giordano Picerno voted yes, Mauro voted yes, Piper voted yes, Scorese voted yes.

The Clerk stated motion passes.

INTRODUCTION ORDINANCE 2025-10

ORDINANCE 2025-10

COUNCIL MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY, JULY 2, 2025. MAYOR LINDA KARLOVITCH PRESIDED.

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY EQUIPMENT, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF KENILWORTH, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,298,500 TO PAY THE COST THEREOF, TO APPROPRIATE VARIOUS GRANTS, TO MAKE A DOWN PAYMENT OR PARTIALLY FUND AN APPROPRIATION FROM THE CAPITAL IMPROVEMENT FUND, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

This ordinance authorizes the Borough to undertake capital improvements such as infrastructure projects or equipment purchases and to finance them through borrowing issuing bonds or notes.

Motion made by Boyle seconded Mauro by to approve Ordinance 2025-10 for introduction.
Roll Call: Boyle voted yes, Giordano Picerno voted yes, Mauro voted yes, Piper voted yes, Scorese voted yes.

Ordinance 2025-10 will be scheduled for public hearing and adoption at the August 20, 2025 council meeting at 6PM.

INTRODUCTION ORDINANCE 2025-11

ORDINANCE 2025-11

AN ORDINANCE AMENDING ORDINANCE NO. 2024-22 AFFECTING EMPLOYMENT TITLES, SALARY RANGES AND PERSONNEL POLICIES FOR BOROUGH EMPLOYEES OF THE BOROUGH OF KENILWORTH AND AMENDING ORDINANCE #2022-03 PROVIDING FOR COMPENSATION FOR THE DEPARTMENT OF PUBLIC WORKS OF THE BOROUGH OF KENILWORTH

This Ordinance sets salary ranges and establishes new titles in the salary ordinance

Motion made by Scorese, seconded by Piper to approve Ordinance 2025-11 for introduction. Roll Call: Boyle voted yes, Giordano Picerno voted yes, Mauro voted no, Piper voted yes, Scorese voted yes.

Ordinance 2025-11 will be scheduled for public hearing and adoption at the August 20, 2025 council meeting at 6PM.

INTRODUCTION ORDINANCE 2025-12

ORDINANCE 2025-12

ORDINANCE ADOPTING AMENDMENTS TO ARTICLES I, II, AND III OF CHAPTER 106, "GARBAGE, RUBBISH, REFUSE, AND RECYCLING," OF THE MUNICIPAL CODE OF THE BOROUGH OF KENILWORTH

**COUNCIL MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD
ON WEDNESDAY, JULY 2, 2025. MAYOR LINDA KARLOVITCH PRESIDED.**

This ordinance amends Chapter 106 garbage, rubbish, refuse and recycling of the Borough Code.

**Motion made by Mauro seconded by Piper to approve Ordinance 2025-12 for introduction. Roll Call:
Boyle voted yes, Giordano Picerno voted yes, Mauro voted no, Piper voted yes, Scorese voted yes.**

Ordinance 2025-12 will be scheduled for public hearing and adoption at the August 20, 2025 council meeting at 6PM.

OPEN MEETING TO PUBLIC

Motion made by Piper, seconded by Scorese to open the meeting to the public. All in favor.

No one wished to speak.

Motion made by Piper, seconded by Scorese to close the meeting to the public. All in favor. All in favor.

Mayor Karlovitch stated there is a need to go into the Executive Session and formal action will be taken during the Executive Session.

6:50 PM - EXECUTIVE SESSION

Motion made by Mauro, seconded by Giordano Picerno, to go into Executive Session. Formal action will be taken after the Executive Session.

8:42 PM

RESOLUTION NO. 2025-168

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF KENILWORTH
ENDORsing A FOURTH ROUND HOUSING ELEMENT AND FAIR SHARE PLAN**

WHEREAS, on March 20, 2024, Governor Murphy signed into law P.L. 2024, c.2, which amended the 1985 New Jersey Fair Housing Act (hereinafter the “Amended FHA”); and

WHEREAS, the Borough adopted a “binding resolution” accepting the DCA-calculated Present Need and Prospective Need, as required by the Amended FHA, on January 15, 2025, establishing its Fourth Round Present Need of 35 and Prospective Need of 208; and

WHEREAS, in accordance with the Amended FHA and the Administrative Office of the Court’s Directive No. 14-24, the Borough filed a timely Fourth Round Declaratory Judgment complaint (“DJ Complaint”) with the Court and the Affordable Housing Dispute Resolution Program (“the Program”), along with its binding resolution, on January 16, 2025; and

WHEREAS, the filing of the DJ Complaint gave the Borough automatic, continued immunity from all exclusionary zoning lawsuits, including builder’s remedy lawsuits, which is still in full force and effect; and

**COUNCIL MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD
ON WEDNESDAY, JULY 2, 2025. MAYOR LINDA KARLOVITCH PRESIDED.**

WHEREAS, the Borough did not receive any objections to its Present and Prospective Need Obligations by February 28, 2025, resulting in the statutory automatic acceptance of the Borough's Fourth Round obligations on March 1, 2025; and

WHEREAS, on March 27, 2025, the Court entered an order establishing the Borough's Fourth Round Present Need of 35 and Prospective Need of 208; and

WHEREAS, the Amended FHA requires a municipality to adopt and file a Fourth Round Housing Element and Fair Share Plan by June 30, 2025; and

WHEREAS, in accordance with the Amended FHA, the Borough's affordable housing planner drafted a Fourth Round Housing Element and Fair Share Plan, which is attached hereto as Exhibit A; and

WHEREAS, the Borough's Fourth Round Housing Element and Fair Share Plan identified the Former National Tool Site, consisting of five (5) properties, located at 120 North 13th Street (Block 56, Lot 9.01), 234 North 12th Street (Block 58, Lot 4), 109 North 10th Street (Block 59, Lot 1), 50 Washington Avenue (Block 59, Lot 2), and 56 Washington Avenue (Block 59, Lot 3), as a site that is likely to redevelop and contributing towards the satisfaction of the Borough's Fourth Round Unmet Need; and

WHEREAS, the Borough Planning Board held a meeting on June 24, 2025, during which the Board heard Application #24-006 from North Holdings NY, LLC, which sought site plan approval for new loading bays proposed at 109 North 10th Street (Block 59, Lot 1), which is a property included in the Former National Tool Site and the Borough's Fourth Round Housing Element and Fair Share Plan; and

WHEREAS, during the June 24, 2025 meeting, the Planning Board granted site plan approval to North Holdings NY, LLC to construct new loading bays at 109 North 10th Street (Block 59, Lot 1), thereby continuing the existing use of warehousing on the site and rendering this site no longer viable to contribute to the satisfaction of the Borough's Fourth Round Unmet Need; and

WHEREAS, for the above mentioned reasons, the Planning Board recommended during the meeting that the Former National Tool Site be removed from the Borough's Fourth Round Housing Element and Fair Share Plan and that the Borough Council and Borough Planning Board collaborate to identify a more appropriate site to address the Borough's Unmet Need that shall provide at least the same number of affordable housing units that was previously proposed for the Former National Tool Site; and

WHEREAS, during the June 24, 2024 meeting, the Planning Board also held a public hearing on the Fourth Round Housing Element and Fair Share Plan and adopted the Fourth Round Housing Element and Fair Share Plan via a resolution on that same night, and both were subsequently filed with the Program and the Court within 48 hours of adoption; and

WHEREAS, the Borough Council wishes to endorse the Fourth Round Housing Element and Fair Share Plan that was adopted by the Planning Board.

**COUNCIL MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD
ON WEDNESDAY, JULY 2, 2025. MAYOR LINDA KARLOVITCH PRESIDED.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Kenilworth, County of Union, State of New Jersey, as follows:

1. The Borough Council hereby endorses the Fourth Round Housing Element and Fair Share Plan attached hereto as Exhibit A, which was adopted by the Borough's Planning Board on June 24, 2025, subject to the removal of the Former National Tool Site as a property contributing to the Borough's Unmet Need.
2. The Borough Council hereby directs the Borough's Affordable Housing Counsel to seek Program and Court approval of the Fourth Round Housing Element and Fair Share Plan via a Compliance Certification, and to take whatever actions authorized by the Governing Body to maintain the Borough's immunity from all Mount Laurel exclusionary zoning lawsuits.
3. The Borough reserves the right to further amend the Fourth Round Housing Element and Fair Share Plan during the planned approval process before the Program and the Court.

**Motion made by Scorese, seconded by Giordano Picerno to approve resolution 2025-168. Roll Call:
Boyle voted yes, Giordano Picerno voted yes, Mauro voted no, Piper voted yes, Scorese voted yes.**

GENERAL BUSINESS

Mayor Karlovitch wished everyone a Happy 4th of July and happy and safe summer since the council will not be meeting until the end of August.

Happy National #2 pencil day!

ADJOURNMENT

Motion made by Piper, seconded by Scorese to adjourn. All in Favor.

8:45

Respectfully submitted.

Kathleen Moschitta
Deputy Borough Clerk