

**AGENDA**  
**REGULAR MEETING OF KENILWOTH BOARD OF**  
**HEALTH**  
**May 16, 2024**

1. Call to Order: (Open Public Meeting Statement)
2. Acceptance of previous minutes.
3. Approval Statistical Financial Report for April 2024; Registrar's Report for April 2024; Health Officer Report April 2024, Registered Environmental Health Specialist's Report for April 2024; Union Animal Control Report for April 2024; Community Health Services reports for April 2024
4. Finance: Payment of Bills
5. Correspondence: None
6. Old Business:
  - COVID-19 & Community Health Updates
  - Second and Final Passage – Pet Shop Fee
7. New Business:
  - Open Discussion Forum
8. Commissioner's Report:
9. Council Liaison's Report:
10. Opened Meeting to Public:
11. Closed Meeting to Public:
12. Meeting Adjourned:



## **KENILWORTH BOARD OF HEALTH**

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### **Minutes of April 25th, 2024, Regularly Scheduled Meeting**

The meeting of the Board of Health was called to order at **7:00 PM**, within, the conference room at Borough Hall at 567 Boulevard, Kenilworth, NJ 07033.

Randy Moscaritolo announced that the meeting was being held in compliance with the Open Public Meetings Act. The Sunshine law was read.

Upon roll call the following attendance was recorded for BOH members:

|                                  |         |
|----------------------------------|---------|
| Randy Moscaritolo,<br>President  | PRESENT |
| Gail Laudati,<br>Alt 1           | ABSENT  |
| Dr. Jerome Forman                | PRESENT |
| Michelle Panichi                 | ABSENT  |
| Jessyca Villareal                | PRESENT |
| Scott Klinder                    | PRESENT |
| Krystyna Maslenko                | PRESENT |
| Jeanine Pentz,<br>Vice President | PRESENT |

Council Liaison and Health Officer Marconi Gapas was present, as well as the Health Department staff.

President Moscaritolo asked if everyone had time to review previous Board of Health (BOH) meeting minutes of the March meetings. He inquired as to if there were any comments, additions, corrections, or deletions desired. With no BOH Commissioner indicating a concern, President Moscaritolo went on to ask if anyone would make a motion to accept the presented minutes. At that time Commissioner Klinder made the motion to accept previous minutes, which was seconded by Vice President Pentz. Upon roll call, all in favor.

President Moscaritolo then directed the BOH members to review presented reports which included the following: Statistical Financial Report for March 2024; Registrar's Report for February 2024; Health Officers (HO) report for March 2024; Registered Environmental Health Specialist's (REHS) Report for March 2024; the Animal Control reports for March 2024; and the Visiting Nurses Services (VNS) report for March 2024. He inquired as to if there were any comments, concerns or inquiries pertaining to the presented reports. Commissioner Forman DMD. provided a quick review of the statistical financial report. He requested some documentation on bills. President Moscaritolo asked if there was a motion accept bills. At that time, a motion was made by Commissioner Maslenko to accept all presented reports, which was seconded by Commissioner Villareal. Upon roll call, all in favor.

After the acceptance of the presented reports, Commissioner Forman DMD was then given the floor to provide a detail on current BOH finances as the Finance Chairmen of the BOH. He provided a summary on receipts and expenses as incurred leading up to the meeting as follows:

**TOTAL RECEIPTS: \$6,241.00**

**TOTAL EXPENSES: \$2,503.30**

With no addition comments from BOH members, President Moscaritolo asked if there was a motion to pay all bills. At that time Vice President Pentz made the motion to pay the bills, which was seconded by Commissioner Maslenko. Upon roll call, all in favor.

#### **Old Business**

With no correspondence presented, President Moscaritolo guided the meeting to addressing old business. He gave the floor to Health Officer Gapas, who provided COVID-19 updates. Health Officer Gapas gave a summary of case averages per week, demographic breakdown of the past 30 days, and total case count for each year of the Covid-19 pandemic.

With no further discussion pertaining to Covid 19, the next topic of old business pertained to the final passage of the vending permit fee ordinances. It was discovered that the proposed increase was already passed electronically in 2023. After that was briefly discussed, there was an update on the chicken trial where defendant pleads guilty and is to pay the summons and the fines they owe.

#### **New Business**

As topics of old business wrapped up, the topic of the ordinance for pet shops and updating the 2018 fees was brought up. Health Officer Gapas and President Moscaritolo then present the resolution for the ordinance and the board makes the motion and all were in favor to accept it. After the acceptance of the ordinance was settled, President Moscaritolo brings up the concern that Kenilworth residents are having complaints about an issue with rats in the town. This opens a discussion amongst the board about the issue.

#### **Council Liaison Report**

With all matters of new business discussed and no commissioner reports to present, the floor was given to Council Liaison Toni Giordano-Picerno to then present her report. She was not present to give her reports. The Board then has a general discussion the Health Fair and high dose vaccines. Possible solutions for the rat issue are again briefly discussed.

**Public discussion**

With all business items and reports addressed, President Moscaritolo opened the meeting to the public at 7:37 pm. President Moscaritolo then went on to ask if there is a motion to adjourn the meeting. At that time, Commissioner Klinder made the motion to adjourn the meeting and Commissioner Villareal seconded.

Meeting Adjourned: 7:38 pm

The next Board of Health Meeting will be held in the conference room at Borough Hall located at 567 Boulevard Kenilworth NJ, 07033, on May 16th, 2024, at 7:00 pm. All additional information and updates will be posted and maintained through [Kenilworthborough.com](http://Kenilworthborough.com), on the Board of Health's Calendar.

Randy Moscaritolo  
President Board of Health

Marconi Gapas  
Health Officer

Transcribed by: Li'Ani Miller, BOH Secretary