

AGENDA
REGULAR MEETING OF KENILWOTH BOARD OF
HEALTH
April 25, 2024

1. Call to Order: (Open Public Meeting Statement)
2. Acceptance of previous minutes.
3. Approval Statistical Financial Report for March 2024; Registrar's Report for March 2024; Health Officer Report March 2024, Registered Environmental Health Specialist's Report for March 2024; Union Animal Control Report for March 2024; Community Health Services reports for March 2024
4. Finance: Payment of Bills
5. Correspondence: None
6. Old Business:
 - COVID-19 & Community Health Updates
 - Second and Final Passage - Vending permit and Vending license stamp Ord. Amendment
7. New Business:
 - First reading of two ordinance amendments, Pet Shop Fee and Massage/Body Works Fee
 - Open Discussion Forum
8. Commissioner's Report:
9. Council Liaison's Report:
10. Opened Meeting to Public:
11. Closed Meeting to Public:
12. Meeting Adjourned:



KENILWORTH BOARD OF HEALTH

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Minutes of March 21st, 2024, Regularly Scheduled Meeting

The meeting of the Board of Health was called to order at **7:00 PM**, within, the conference room at Borough Hall at 567 Boulevard, Kenilworth, NJ 07033.

Randy Moscaritolo announced that the meeting was being held in compliance with the Open Public Meetings Act. The Sunshine law was read.

Upon roll call the following attendance was recorded for BOH members:

Randy Moscaritolo, President	PRESENT
Gail Laudati, Alt 1	PRESENT
Dr. Jerome Forman	PRESENT
Michelle Panichi	PRESENT
Jessyca Villareal	PRESENT
Scott Klinder	PRESENT
Krystyna Maslenko	PRESENT
Jeanine Pentz, Vice President	PRESENT

Council Liaison and Health Officer Marconi Gapas was present, as well as the Health Department staff.

President Moscaritolo asked if everyone had time to review previous Board of Health (BOH) meeting minutes of the February 2024 meetings. He inquired as to if there were any comments, additions, corrections, or deletions desired. With no BOH Commissioner indicating a concern, President Moscaritolo went on to ask if anyone would make a motion to accept the presented minutes. At that time Commissioner Laudati made the motion to accept previous minutes, which was seconded by Vice President Pentz. Upon roll call, all in favor.

President Moscaritolo then directed the BOH members to review presented reports which included the following: Statistical Financial Report for February 2024; Registrar's Report for February 2024; Health Officers (HO) report for February 2024; Registered Environmental Health Specialist's (REHS) Report for February 2024; the Animal Control reports for February 2024; and the Visiting Nurses Services (VNS) report for February 2024. He inquired as to if there were any comments, concerns or inquiries pertaining to the presented reports. Commissioner Forman DMD. provided a quick review of the statistical financial report. He requested some documentation on bills. President Moscaritolo asked if there was a motion accept bills. At that time, a motion was made by Commissioner Villareal to accept all presented reports, which was seconded by Commissioner Maslenko. Upon roll call, all in favor.

After the acceptance of the presented reports, Commissioner Forman DMD was then given the floor to provide a detail on current BOH finances as the Finance Chairmen of the BOH. He provided a summary on receipts and expenses as incurred leading up to the meeting as follows:

TOTAL RECEIPTS: \$7,232.00

TOTAL EXPENSES: \$1,888.43

With no addition comments from BOH members, President Moscaritolo asked if there was a motion to pay all bills. At that time Vice President Pentz made the motion to pay the bills, which was seconded by Commissioner Laudati. Upon roll call, all in favor.

Old Business

With no correspondence presented, President Moscaritolo guided the meeting to addressing old business. He gave the floor to Health Officer Gapas, who provided COVID-19 updates. Health Officer Gapas gave a summary of case averages per week, demographic breakdown of the past 30 days, and total case count for each year of the Covid-19 pandemic.

With no further discussion pertaining to Covid 19, the next topic of old business pertained to Licensing fees ordinance. President Moscaritolo announced to the board that new licensing fee update has been published on the paper for this month. Then the discussion moved on to the topic of the health fair. The board collectively discussed the details and decided on a confirmed time and date: September 28th from 9 AM to 11 AM.

New Business

As topics of old business wrapped up, the topic of the ordinance for pet shops and updating the 2018 fees was brought up. After some discussion, one of the board members asked about financial disclosures. After collectively agreeing that no one has received it and there were no more topics to discuss, they then moved to the Council Liaison Report.

Council Liaison Report

With all matters of new business discussed and no commissioner reports to present, the floor was given to Council Liaison Toni Giordano-Picerno to then present her report. She was not present to give her reports. The Board then had a brief general discussion on activities happening Easter Sunday, the Little Leagues coming up and concession stands.

Public discussion

With all business items and reports addressed, President Moscaritolo opened the meeting to the public at 7:27 pm. President Moscaritolo then went on to ask if there is a motion to adjourn the meeting. At that time, Commissioner Klinder made the motion to adjourn the meeting and Commissioner Maslenko seconded.

Meeting Adjourned: 7:27 pm

The next Board of Health Meeting will be held in the conference room at Borough Hall located at 567 Boulevard Kenilworth NJ, 07033, on April 25th, 2024, at 7:00 pm. All additional information and updates will be posted and maintained through Kenilworthborough.com, on the Board of Health's Calendar.

Randy Moscaritolo
President Board of Health

Marconi Gapas
Health Officer

Transcribed by: Li'Ani Miller, BOH Secretary