



BOROUGH OF KENILWORTH

567 BOULEVARD ♦ KENILWORTH ♦ NJ 07033

REORGANIZATION MEETING AGENDA

January 7, 2026 – 6:30PM

SUNSHINE STATEMENT This meeting is being held in accordance with the Public Laws of 1975, Chapter 231 and adequate notice of this meeting has been provided by a notice sent to the Star Ledger, Local Source and posted in the main lobby of the municipal building and on the municipal website. Accordingly, the notice requirements of the Open Public Meetings Act have been satisfied in regard to this meeting.

PLEDGE OF ALLEGIANCE

I. Oath of Office

COUNCILMEN ELECT – William Mauro & Savino Scorese

The oaths of office will be administered by Sen. John Bramnick (*District 21*)

II. Roll Call:

Karlovitch Boyle Finistrella Giordano Picerno Mauro Piper Scorese

III. Invocation – Pastor Roeline Ramirez, United Methodist Church

IV. Mayor's Address – Mayor Linda Karlovitch

V. Nomination, Election (per §5-13) and Oath of Office of Council President (Resolution 26-1)

VI. Resolution Appointing Borough Attorney – Semeraro & Fahrney LLC (Resolution 26-2)

VII. 2026 Mayoral Appointments

No confirmation of Council is required for the following appointments.

Planning Board (per §40:55D-23)

Position	Name	Term Expiration
Class 2	Michael Scuderi	12/31/2026
Class 4	Rich Picerno	12/31/2029
Class 4	Frank Mazzeo	12/31/2029
Alternate #2	Louis DeMondo	12/31/2027
Alternate #3	Tony Pugliese	12/31/2027
Alternate #4	Daniel Crincoli	12/31/2027

VIII. Resolutions:

CONSENT AGENDA: All matters listed under the Consent Agenda will be enacted upon by one motion; there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. All items will be recorded individually and in full in the minutes:

#26-

3. Approving 2026 Meeting Schedule
4. Approving By-Laws for the 2026 Governing Body

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5. Appointing Council Committees for 2026
6. Appointing Borough Auditor – Suplee, Clooney & Company CPAs
7. Appointing Bond Counsel – Rogut & McCarthy, LLC
8. *Appointing Borough Labor Attorney – Cleary, Giacobbe, Alfieri, Jacobs (Off Consent)*
9. Appointing Borough Engineer – Harbor Consultants, Inc.
10. Appointing Tax Appeal Attorney – Triarsi, Betancourt, Wukovits & Dugan, LLC.
11. Appointing Special Tax Appeal Attorney – Carlin, Ward, Ash & Heiart, LLC.
12. Appointing Municipal Prosecutor – Anthony Prieto
13. Appointing Public Defender – Robert Rowbotham
14. Appointing Assistant Public Defender – Jared Weiss, Esq.
15. Approving Temporary Budget
16. Establishing a Cash Management Plan
17. Appointing Payroll Services & ACA Reporting – CASA Payroll
18. Approving Petty Cash Custodians
19. Authorizing the CFO to Issue Payments and Premiums
20. Mile Reimbursement Rate for 2026
21. Appointing Continuing Disclosure Agent & Municipal Advisor – Phoenix Advisors
22. Appointing QPA for 2026 - Theodore Georgiou
23. Appointing Public Health Officer and Right to Know Coordinator – Marconi Gapas
24. Appointing members to the Board of Health
25. Approving BOH SSA for STD Services with the City of Elizabeth
26. Appointing regular members to the Library Board of Trustees
27. Appointing Recreation Director – Joseph Kratzer
28. Appointing Regular Members to the Kenilworth Recreation Committee
29. Appointing Insurance Agent/Risk Manager – Pinnacle Risk Solutions
30. Affirming the Borough of Kenilworth's Civil Rights Policy
31. Appointing Laura Reinertsen as the Suburban Municipal Joint Insurance Fund (SMJIF) Commissioner and Kathleen Moschitta as the Alternate Commissioner.
32. Appointing Laura Reinertsen - ADA Coordinator, Supervising Certifying Officer, Local Improvement Search Officer & Public Agency Compliance Officer
33. Appointing Kathleen Moschitta – Deputy Borough Clerk, Deputy Custodian of Records, Benefits Coordinator, and Certifying Officer
34. Appointing Smoke Detector Inspectors – Carmen Giordino and James Hannon, III
35. Appointing Fire Prevention Inspectors – Carmen Giordino and James Hannon, III

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36. Appointing Maria Anderson and Jessyca Villareal, as Kenilworth's representatives to the Union County Community Development Revenue Sharing Committee.
37. Appointing Councilmember as the Council Representative to the Planning Board
38. Appointing Municipal Drug Alliance Coordinator Shirley Maxwell
39. Approving Ad Hock Committees
40. Approving Council Meeting / Event Recording Services – Marco Antonio Studio
41. Approving Employee Assistance Program – Intervention Strategies International, Inc.
42. Approving Participation in the LESO 1033 Program.
43. Appointing Chief Officer and POCs for LESO 1033 Program.
44. Appointing Central Jersey Pump as C-2 Services Operator and Pump Station Oversight Company.
45. Designating Official Newspapers
46. Creating Mount Laurel Subcommittee
47. Appointing Municipal Housing Liaison
48. Requesting Interlocal with the County of Union for the Installation of Banner Poles on the Boulevard

26-8 Appointing Borough Labor Attorney – Cleary, Giacobbe, Alfieri, Jacobs

IX. Ordinances for Introduction

X. Meeting Open to the Public

Comments are welcome during this portion of the public meeting. Before making a comment, all speakers must identify their names and address. By Ordinance 2017-01, adopted on February 8, 2017, each speaker will be limited to 3 minutes.

XI. General Business / Council Comments

XII. Benediction - Father Giovanni Rizzo of St. Theresa's Church

XIII. Adjournment – Meeting adjournment to Wednesday, January 21, 2026 at 6:00 P.M.

Time: _____



BOROUGH OF KENILWORTH OATH OF ALLEGIANCE AND OFFICE

Chap. 217, PL 1971, NJS 41:1-1 and 41:1-3

STATE OF NEW JERSEY
COUNTY OF UNION

I, **William Mauro**, do solemnly swear that I will support the Constitution of the United States and bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do further solemnly swear (or affirm) that I will faithfully, impartially and justly perform the duties of:

Kenilworth Councilman

according to the best of my ability. So help me God.

Signed: _____

Address: 208 N. 23rd Street

Kenilworth, NJ 07033

Sworn and subscribed before me this
7th Day of January, 2026

Sen. John Bramnick (Dist. 21)



BOROUGH OF KENILWORTH OATH OF ALLEGIANCE AND OFFICE

Chap. 217, PL 1971, NJS 41:1-1 and 41:1-3

STATE OF NEW JERSEY
COUNTY OF UNION

I, **Savino Scorsee**, do solemnly swear that I will support the Constitution of the United States and bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do further solemnly swear (or affirm) that I will faithfully, impartially and justly perform the duties of:

Kenilworth Councilman

according to the best of my ability. So help me God.

Signed: _____

Address: _____
18 N. 19th Street

Kenilworth, NJ 07033

Sworn and subscribed before me this
7th Day of January, 2026

Sen. John Bramnick (Dist. 21)



BOROUGH OF KENILWORTH OATH OF ALLEGIANCE AND OFFICE

Chap. 217, PL 1971, NJS 41:1-1 and 41:1-3

STATE OF NEW JERSEY
COUNTY OF UNION

I, **William Mauro**, do solemnly swear that I will support the Constitution of the United States and bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do further solemnly swear (or affirm) that I will faithfully, impartially and justly perform the duties of:

COUNCIL PRESIDENT

according to the best of my ability. So help me God.

Signed: _____

Address: _____
208 N. 23rd Street

Kenilworth, NJ 07033

Sworn and subscribed before me this
7th Day of January, 2026

Sen. John Bramnick (Dist. 21)

**RESOLUTION
KENILWORTH, N.J.**

BE AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey, in meeting assembled, that:

be and is hereby elected Council President of said Borough Council of the Borough of Kenilworth during the year 2026.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the aforementioned appointee.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT		
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.	
Councilman Joseph Finistrella							Laura Reinertsen, Borough Clerk	
Councilwoman Toni Giordano Picerno								
Councilman William Mauro								
Councilman Douglas Piper								
Councilman Savino Scorese								
Mayor Linda Karlovitch								
ON CONSENT AGENDA	Yes _	No _						

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, the firm **SEMERARO & FAHRNEY, LLC** was responsive to the Request for Proposals (hereinafter, "RFP") due October 24, 2025 at 11:00 a.m. for the position of 2026 Borough Attorney; and

WHEREAS, Mayor Karlovitch has filed her appointment of **SEMERARO & FAHRNEY, LLC** as Borough Attorney of the Borough of Kenilworth (hereinafter, the "Borough") for the year 2026; and

WHEREAS, the firm **SEMERARO & FAHRNEY, LLC** shall perform all services as Borough Attorney of the Borough consistent with the response submitted by said firm.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **SEMERARO & FAHRNEY, LLC** be and is hereby appointed to the position of Borough Attorney of the Borough effective immediately for a term set to expire December 31, 2026 pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.

BE IT FURTHER RESOLVED that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm for their services as Borough Attorney.

BE IT FURTHER RESOLVED, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds will be available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

BE IT FURTHER RESOLVED, that this appointment is subject to the adoption of the 2026 Borough of Kenilworth Temporary Budget.

BE IT FURTHER RESOLVED that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

	MOVED	SECONDED	YES	NAYS	ABSTAIN	ABSENT	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.	
Councilman Patrick Boyle								
Councilman Joseph Finistrella								
Councilwoman Toni Giordano Picerno								
Councilman William Mauro								
Councilman Douglas Piper								
Councilman Savino Scorese								
Mayor Linda Karlovitch								
ON CONSENT AGENDA	Yes _		No x_				Laura Reinertsen, Borough Clerk	

RESOLUTION
KENILWORTH, NJ

WHEREAS, the Borough Clerk has prepared a schedule of meetings of the Governing Body of the Borough of Kenilworth for the year 2026, a true copy of which is annexed hereto and made a part hereof in accordance with the Open Public Meetings Act being Chapter 231, Public Law 1975.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Kenilworth that the Borough Clerk on or before January 10, 2026, mail true copies of this Resolution, including aforesaid schedule, to the Local Source, Union, New Jersey; and the Star Ledger, Newark, New Jersey, said newspapers being designated because they have the greatest likelihood of informing the public as to the time and place of meetings set forth in the aforesaid schedule.

BE IT FURTHER RESOLVED that the Borough Clerk, acting for the Governing Body of the Borough of Kenilworth, furnish a true copy of the aforesaid schedule and any revisions thereof and any advance written notice required by Sub-section 3 (d) of the Open Public Meetings Act or any regular, special or rescheduled meetings of the Governing Body of the Borough of Kenilworth to any persons who request same.

Council Meetings to start, unless otherwise noted, at 6:00 P.M. All meetings to be held in the Council Chamber, Second Floor, Borough Hall, 567 Boulevard, Kenilworth, New Jersey.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>					Laura Reinertsen, Borough Clerk

SCHEDULE OF MEETINGS
GOVERNING BODY OF THE BOROUGH OF KENILWORTH
FOR THE YEAR 2026

Borough of Kenilworth – 2026 Council Meetings

All Council Meetings will begin at 6:00 PM in the Council Chamber, Borough Hall, 567 Boulevard, Kenilworth, New Jersey 07033.

Meeting Dates

January: 7 (Reorg at 6:30PM), 21	July: 1
February: 4, 18	August: 19
March: 4, 18	September: 2, 16
April: 1, 15	October: 7, 21
May: 6, 20	November: 4
June: 3, 17	December: 2

Accessibility & Accommodations - In accordance with the Americans with Disabilities Act (ADA), the Borough of Kenilworth is committed to providing equal access to meetings, programs, and activities.

Accommodation Requests - Individuals requiring auxiliary aids, services, or policy modifications to participate in a Council Meeting should contact the Borough Clerk's Office at 908-276-9090 as early as possible. Requests should be made at least 72 hours in advance to allow sufficient time to coordinate accommodations.

Accessibility Information - The meeting location at 567 Boulevard is wheelchair-accessible from the 23rd Street side of Borough Hall.

Additional Information - Meeting agendas and related materials will be available in accessible electronic format on the Borough website at www.kenilworthborough.com **48 hours before the meeting**, except when preceded by a holiday closure.

Laura Reinertsen, RMC,CMR
Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

BE IT HEREBY RESOLVED: That the annexed By-Laws shall constitute the By-Laws of the Governing Body for the year 2026 or until amended.

	MOVED	AYES	NAYS	ABSTAIN	ABSENT
Councilman Patrick Boyle					
Councilman Joseph Finistrella					
Councilwoman Toni Giordano Picerno					
Councilman William Mauro					
Councilman Douglas Piper					
Councilman Savino Scorese					
Mayor Linda Karlovitch					
ON CONSENT AGENDA		Yes _	No _		

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.



BOROUGH COUNCIL BYLAWS
Borough of Kenilworth
567 Boulevard
Kenilworth, New Jersey
07033

By-law: a law or regulation or rule of a local government adopted by the municipal corporation. The function of a by-law is to prescribe the rights and duties of the members with reference to the internal government of the municipal corporation, the management of its affairs, and the rights and duties existing between the members.

Adopted: 01/07/2026

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ARTICLE 1 – MEETINGS

SECTION 1 – ANNUAL RE-ORGANIZATION MEETING

The Annual Re-organization Meeting of the Mayor and Council shall be held within the first seven (7) days of January in the Council Chambers of the Kenilworth Municipal Building. The actual date and time of each meeting shall be determined by Council by resolution.

SECTION 2 – REGULAR MEETINGS

The Regular Meetings of the Mayor and Council shall be held within the Borough at such time and place as the Council may direct by resolution but no less frequently than once a month. Seating at the dais shall have the Mayor in the middle with the Borough Clerk to the immediate right and the Council President to be seated to the immediate left of the Mayor with the remaining members of Council to be seated in alphabetical order by last name left to right.

SECTION 3 – SPECIAL MEETINGS

Special Meetings may be called by the Mayor or any four (4) members of the Council. When any Special Meeting is called, it shall be the duty of the Borough Clerk to notify the Mayor and all members of Council in writing, notice can be satisfied by electronic means.

SECTION 4 – ORDER OF BUSINESS

Except at the Annual Reorganization Meeting and any Special Meeting, the order of business shall be as follows:

1. Open Public Meetings Act Notice
2. Salute to the Flag
3. Roll Call
4. Reading of unapproved minutes
5. Presentation/hearings/etc.
6. Report of Mayor and Committees
7. Payment of Bills and Resolutions
8. Introduction and passage of Ordinances
9. Meeting Open to the Public
10. General Business
11. Workshop Items for Future Business
12. Adjournment

SECTION 5 – RESOLUTIONS

Resolutions should be offered in writing and presented to the Mayor and Council for preliminary review prior to the start of the meeting.

SECTION 6 – GOVERNING OF MEETINGS

The meetings of the Mayor and Council shall be governed by Robert's Rules of Order, revised, except as otherwise provided herein. A copy of Robert's Rules of Order, Revised, shall be kept at each meeting by the Borough Attorney.

SECTION 7 – QUORUM

Three council members and the Mayor shall constitute a quorum. In the absence of the Mayor, four (4) council members shall constitute a quorum.

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SECTION 8 – MEETING AGENDAS

The Council President shall, by first considering any requests of the Mayor, set the meeting agendas, which shall be prepared by the Borough Clerk.

The Mayor shall be entitled to have any item placed on the agenda for executive session, so long as it complies with N.J.S.A. 10:4-6. et seq. and shall be permitted to add other matters to the agenda that are related to the performance of his/her duties, as delineated in N.J.S.A. 40A:60-5 which are confirmed by the Borough Attorney. The executive session agenda shall be set by the Council President, shall include all requests of the Mayor, and shall be prepared by the Borough Clerk.

The Mayor shall also be entitled to call special meetings in accordance with N.J.S.A. 40A:60-3(g) and have items for discussion be placed on the special meeting agenda. The special meeting agenda shall be set by the Council President, shall include all requests of the Mayor, and shall be prepared by the Borough Clerk.

At all times, the Borough Clerk shall have the ultimate responsibility to compile, prepare, and share the meeting agendas with the Council, Mayor, and such other persons entitled to receive same.

The Governing Body may, during a regular meeting, add an item to the agenda under “General Business” by motion, which shall require an affirmative vote of two-thirds of the present voting members.

ARTICLE II – MAYOR

SECTION 9 – DUTIES OF MAYOR AND PRESIDENT DURING MEETINGS

The Mayor shall preside at meetings of the council and may vote to break a tie. In the absence of the Mayor, the Council President shall preside. In the absence of both the Mayor and President, the member of the Council with the most seniority at that particular meeting shall act in their absence. The person duly presiding over the meeting shall maintain order and decorum, may speak on points of order, subject to the appeal of any member of the Council. When a meeting is opened to the Public each speaker shall be limited to three (3) minutes.

SECTION 10 – GENERAL POWERS AND DUTIES

The Mayor shall be the head of the municipal government and shall have all those powers specifically designated under N.J.S.A 40A:60-5.

The Mayor shall see that the laws of the State and the Ordinances of the Borough are faithfully executed and shall recommend to the Council such measures deemed necessary or expedient for the welfare of the Borough. He/She shall maintain peace and good order and shall have the power to suppress all riots and tumultuous assemblies in the Borough.

SECTION 11 – PRECEDENCE OF SPEAKERS

When two or more Council members seek recognition at the same time, the Mayor or presiding person shall name the one entitled to the floor.

SECTION 12 – 40A:60-5 APPROVAL OR VETO OF ORDINANCES

No ordinance shall be passed, or appointment of any subordinate officer of the Borough be confirmed, except by a vote of a majority of the members of the council present at the meeting, provided that at least three affirmative votes shall be required for such purpose, the Mayor voting only in the case of a tie. Every ordinance passed by the Council shall within five (5) days after its passage, Sundays excepted, be presented to the Mayor by the Borough Clerk. The Mayor shall, within (10) days after receiving the ordinance, Sundays excepted, either approve the ordinance by affixing his/her signature thereto or return it to the council by delivering it to the Borough Clerk together with a statement setting forth the objections thereto or any item part of thereof. No ordinance or any item or part thereof shall take effect without the Mayor's approval, unless the Mayor fails to return the ordinance to the council, as prescribed

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above, or unless the council, upon consideration of the ordinance following its return shall, by a vote of two-thirds of all members of council, resolve the override of the veto.

If any ordinance contains more than one distinct section, clause or item, the mayor may approve one or more thereof and veto the rest.

ARTICLE III – COUNCIL PRESIDENT

SECTION 13 – ELECTION OF COUNCIL PRESIDENT

A President of the Borough Council shall be elected by a Majority vote of the Members of the Council at the annual reorganization meeting. If the Council fails to elect a president at the annual reorganization meeting, the Mayor shall appoint the President from the council and, in that case, no confirmation by the Council shall be necessary.

SECTION 14 – TERM OF COUNCIL PRESIDENT

The term of the President of the Council shall be for a period of one year without limit to the number of years that may be served.

SECTION 15 – DUTIES

In addition to the regular committee assignments the Council President shall preside at regular meetings of the Mayor and Council in the event of the Mayor's absence. The Council President shall have the right to debate and vote on all questions before the council. Where the absence of the Mayor is intended, the Council President shall become the acting mayor until the mayor's return. If the Council President is unable to perform the duties of the acting mayor, then the member of the council with the longest term of service may act temporarily for the president of the council as Acting Mayor until the Mayor or Council President shall return.

SECTION 16 – MATTERS REQUIRING COMMITTEE CONSIDERATION

All matters requiring consideration by a committee shall upon instruction, be referred by the Council President to the appropriate committee subject to the right of the Council to make any other reference or disposition of the same which they deem best.

SECTION 17 – FILLING OF VACANCIES/APPOINTMENTS

The Council President shall fill all vacancies in all committees, departments and offices with the advice and consent of the Council, except as otherwise provided by Statute or ordinance, not including subordinate officers of the Borough which shall be appointed in the manner described below.

The Mayor shall nominate and, with the advice and consent of council, appoint all subordinate officers of the borough, unless the specific terms of the general law clearly require a different appointment procedure. He shall make his nomination to any such office within thirty days of that office becoming vacant.

ARTICLE IV –

BOROUGH CLERK

SECTION 18 –

DUTIES

In addition to the duties imposed upon her by law, the Borough clerk shall record the

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proceedings of the Mayor and Council, furnishing the Mayor and each member of the Council and the Borough Attorney, a copy of the minutes of each session. One copy of all such minutes shall be retained by the Borough Clerk as the Official Record of the Mayor and Council and at the end of the calendar year shall be bound and permanently retained with the Borough Records.

The Borough Clerk shall also keep an Ordinance Book containing the signed copy of all ordinances, an appointment book containing a record of all appointments to the office, the term of which each is appointed. She shall collect fees at her office as may be required and to submit a monthly report on all licenses issued by her.

The Borough Clerk shall send one copy of the official minutes of all meetings of the Mayor and Council to the Kenilworth Free Public Library for permanent retention and for use and access by the residents of Kenilworth.

SECTION 19 – CUSTODY OF SEAL

The Borough Clerk shall have the custody of the Official Seal of the Borough of Kenilworth.

ARTICLE V – COMMITTEES

SECTION 20 - APPOINTMENT AND COMPOSITION OF STANDING COMMITTEES: PRESENTATION OF REPORTS

The Council shall appoint six Standing Committees, each known as a "DEPARTMENT" and each Committee shall consist of three members of the Council, with the Chairman designated by the Council. Each of the Committees may elect one of its members as Secretary and said Committees shall submit their reports at the meetings of the Mayor and Council. A refusal by a member of the governing body to serve on any committee or act as Chairman, after being duly appointed, shall be deemed as creating a vacancy of that office pursuant to N.J.S.A. 40A:16-3(d). A refusal may be either by act or omission and includes, but is not limited to, failure to attend and participate in any meetings of the committees, as committeeman, or Chairman, to which the member of the governing body is appointed for a period of five (5) consecutive meetings without excuse due to legitimate illness.

SECTION 21 – ENUMERATION OF STANDING COMMITTEES: DUTIES

A. DEPARTMENT OF FINANCE

- 1) It shall be the duty of this Committee to prepare the Annual Budget and also the Annual Borough Report. This Committee shall have general charge of all matters relating to the financial affairs of the Borough. All claims and bills Against the Borough shall be referred to this Committee. It shall not be required to approve for payment at Regular Meetings any invoice not in its hands by the preceding Monday. This Committee shall recommend to the Mayor and Council the depositories for the Borough monies and the proportion allotted each depository, but the Governing Body, as such, shall decide upon the depositories and the amounts of deposit.
- 2) This Committee shall be responsible for the recommendation to Council for the Terms and conditions of employment for all employees of the borough of Kenilworth not represented by a Collective Bargaining Agreement.
- 3) This Committee shall exercise a general charge and supervision of the ordering of all printed materials and supplies of the Borough of Kenilworth.
- 4) This Committee shall exercise general supervision of all personnel in the Finance Office, Office of the Clerk and the Administrative Officer of the Borough of Kenilworth unless

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otherwise preempted by Ordinance or Statute.

- 5) This Committee shall exercise general supervision of all personnel of the Borough of Kenilworth not otherwise delegated to any other committee.
- 6) This Committee shall ensure that personnel policies, employee manuals, job descriptions and employee policies are created, followed and enforced.
- 7) It shall be the duty of the Chairperson of this Committee to chair all meetings relating to the budget of the Borough of Kenilworth.
- 8) The Chairperson of the Department of Finance shall call for the first meeting of the Budget with all members of the Governing Body during December, except where changes in Council composition, or changes in State Law and requirements, which directly affect budget deliberations, preclude such actions.

B. DEPARTMENT OF PUBLIC WORKS

- 1) This Committee shall have a general charge of all matters relating to streets, highways, sidewalks, sewers, drainage problems and all public utilities (excepting water and street lighting) and all matters and applications relating to same, their improvement, maintenance, alteration or use.
- 2) This Committee shall have charge of the cleaning of the streets and shall supervise the method adopted by the Mayor and Council for the removal of leaves, snow, debris, grass, garbage and recycling. This Committee shall also constitute the committee on streets and sewers or as contemplated by all ordinances or as contemplated by all ordinances supplemental thereto. This Committee shall also supervise the removal and planting of all shade trees in the Borough of Kenilworth.
- 3) This Committee shall have charge of the maintenance of all public equipment pertaining to work of the Public Works.
- 4) This Committee shall exercise general supervision of all personnel in the Department of Public Works of the Borough of Kenilworth unless otherwise preempted by Ordinance or Statute.

C. DEPARTMENT OF PUBLIC SAFETY

- 1) This Committee shall constitute the Board of Police Commissioners and it shall have general charge of all matters relating to the Police Department or as contemplated by all ordinances or parts of ordinances supplemental, thereto. They shall examine the report on the qualifications of all applications for membership in the Police Department.
- 2) This Committee shall constitute the Committee of the Office of Emergency Management and shall have general supervision of all matters relating to the Office of Emergency Management.
- 3) This Committee shall have charge of the maintenance of all public equipment pertaining to Police and Office of Emergency Management.
- 4) This Committee shall have general charge of all street lighting in the Borough of Kenilworth

D. DEPARTMENT OF PLANNING, ZONING AND ORDINANCES

- 1) This Committee shall constitute the Committee with respect to all buildings contemplated

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to be built or maintained by all ordinances of the Borough of Kenilworth.

- 2) This Committee shall have general charge of the Building Inspector, the building codes and all matters pertaining to the operation of the Building Department.
- 3) This Committee shall have general charge and supervision of all matters pertaining to the Land Use and Zoning Ordinances of the Borough of Kenilworth in connection with all matters concerning zoning and shall have general supervision over the Zoning Enforcement Officer.
- 4) The Chairman of this Committee shall be a member of the Planning Board of the Borough of Kenilworth.

E. DEPARTMENT OF EDUCATION, HEALTH & HUMAN SERVICES

- 1) This Committee shall have general charge of all matters pertaining to the Health Department and the Board of Health, the operation of an efficient Dog Control Program, and shall work in conjunction with the Board of Health, in the relief of any and all matters detrimental to the health and well-being of the Borough of Kenilworth. The Chairman of the Committee shall be the Representative of the Mayor and Council at meetings of the Board of Health.
- 2) The Chairman of this Committee shall serve as the Representative of the Council at meetings of the Kenilworth Library Board of Trustees, and this Committee shall act in conjunction with the Library Board of Trustees in matters under the jurisdiction of the Library Board of Trustees.
- 3) This Committee shall have general charge of all matters pertaining to the poor and indigent in the Borough of Kenilworth. The Chairman of this Committee shall be a member of the Local Assistance Board of the Borough of Kenilworth. It also shall cooperate with the Director of Social Services, subject to the laws of the State of New Jersey and ordinances of the Borough of Kenilworth.
- 4) This Committee shall exercise general supervision of all personnel in the Senior Center and Health Department of the Borough of Kenilworth unless otherwise preempted by Ordinance or Statute.
- 5) The Chairperson of this committee shall serve as the Representative of the Mayor and Council at meetings of the Kenilworth Board of Education.

F. DEPARTMENT OF FIRE AND RECREATION

- 1) This Committee shall have general charge of the operation and supervision of the Recreation Committee and shall work with the Recreation Committee in establishing a recreation program for the Borough of Kenilworth.
- 2) This Committee shall have general charge of all Public Buildings and equipment pertaining to recreational use, the public parks, playgrounds and other recreational facilities.
- 3) The Chairman of this Committee shall serve as the Representative of the Mayor and Council at the meetings of the Recreation Committee of the Borough of Kenilworth.
- 4) This Committee shall constitute the Board of Fire Commissioners and it shall have general charge of all matters relating to the Fire Department or as contemplated by all ordinances or parts of ordinances supplemental, thereto. They shall examine the report on the qualifications of all applications for membership in the Fire Department.

**RESOLUTION
KENILWORTH, N.J.**

- 5) This Committee shall have charge of the maintenance of all fire department equipment pertaining to Fire use.
- 6) This Committee shall exercise general supervision of all personnel in the Recreation Department of the Borough of Kenilworth unless otherwise preempted by Ordinance or Statute.

ARTICLE V- NEGOTIATIONS COMMITTEE

SECTION 22 – APPOINTMENT OF NEGOTIATIONS COMMITTEE

- 1) At the Annual Reorganization Meeting in any year during which a Collective Bargaining Agreement shall be subject to negotiation, the Council President shall appoint a Negotiations Committee. The Members of such Committee shall include one (1) Member of the Finance Committee and (1) member of the Committee overseeing the department comprising the Collective Bargaining Unit, i.e. Police Department, Department of Public Works, etc. In the event that the Collective Bargaining Agreements of two (2) units shall be subject to negotiation in any one (1) calendar year the Council President shall appoint as the third member of the Negotiations Committee a member of the Committee overseeing the Bargaining Agreement.
- 2) This Committee shall have responsibility for negotiating the Collective Bargaining Agreements for all employees of the Borough subject to a Collective Bargaining Agreement.

ARTICLE VI – ROLL CALL SECTION 23 – PROCEDURE

Roll Call of members of the Council shall be in Alphabetical order and no member of the Council shall be excused from voting on any question submitted to it except because of a personal interest in the matter involved. Failure to vote or refusal to vote should be taken as a vote in the negative.

A member of the Council may pass on a vote and upon completion of the roll call shall be asked for their vote on the question. Any member who abstains must state their reason for such abstention.

ARTICLE VII – AMENDMENTS SECTION 24 – PROCEDURE

After the By-Laws of the Governing Body of the Borough of Kenilworth have been adopted each year, these By-Laws may be altered or amended provided the alteration or amendment be proposed at a Regular Meeting and considered and adopted by a majority of the Council members at the next succeeding Regular Meeting: but any of them may be suspended temporarily with the concurrence of four members of the Council, or with the concurrence of members, in case of a tie-vote, with the Mayor casting the affirmative vote to suspend same. Incumbent and new members of the Borough Council, if any, shall meet and discuss the By-Laws for the next year at least once before the annual re-organization meeting; to make changes if warranted and to select the Council President and Council Committees for the following year. A copy of the By-Laws shall be provided to all members of the Governing Body and should be available to the public upon request.

**RESOLUTION
KENILWORTH, N.J.**

BE IT THEREBY RESOLVED: that the following Council Committees are designated as follows:

Dept. of Finance

Chairman Mauro, Councilman Scorese, Councilman Finistrella

Dept. of Public Works

Chairman Boyle, Councilwoman Giordano Picerno, Councilman Piper

Dept. of Public Safety

Chairman Finistrella, Councilman Mauro, Councilwoman Giordano Picerno

Dept. of Planning, Zoning & Ordinance

Chairman Scorese, Councilman Mauro, Councilman Boyle

Dept. of Recreation & Fire

Chairman Piper, Councilman Scorese, Councilman Finistrella

Dept. of Education, Health & Human Services

Chairwoman Giordano Picerno, Councilman Boyle, Councilman Piper

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.

WHEREAS, N.J.S.A. 40A:5-4 requires the Borough of Kenilworth (hereinafter, the "Borough") to cause to have an annual audit of its books, accounts and financial transactions be made for the fiscal (calendar) year ending December 31, 2026; and

WHEREAS, the above captioned statute requires the Borough to employ a Registered Municipal Accountant of New Jersey to perform said annual audit; and

WHEREAS, the funds for the purpose of performing said audit are available; and

WHEREAS, the firm **Supplee, Clooney & Company CPAs** was responsive to the Request for Proposals (hereinafter, "RFP") due October 24, 2025 at 11:00 a.m. for the 2026 position of Auditor; and

WHEREAS, Mayor Karlovitch has filed her appointment of **Supplee, Clooney & Company CPAs** as Auditor of the Borough for the year 2026; and

WHEREAS, **Supplee, Clooney & Company CPAs** shall perform all services as Auditor of the Borough consistent with the response submitted by said firm.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Supplee, Clooney & Company CPAs** be and is hereby appointed to the position of Auditor of the Borough of Kenilworth effective immediately for a term set to expire December 31, 2026 pursuant to a fair and open process under N.J.S.A. 19:44A-20.4 et seq.; and,

BE IT FURTHER RESOLVED that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm for their services.

BE IT FURTHER RESOLVED, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

BE IT FURTHER RESOLVED that a notice of this award shall be published according to law within ten (10) days of the date of passage.

	MOVED	SECONDED	AYES	NAVS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, the firm **Rogut McCarthy, LLC.** was responsive to the Request for Proposals (hereinafter, "RFP") due October 24, 2025 at 11:00 a.m. for the position of 2026 Bond Counsel; and,

WHEREAS, Mayor Karlovitch has filed her appointment of **Rogut McCarthy, LLC.** as Bond Counsel of the Borough of Kenilworth (hereinafter, the "Borough") for the year 2026; and,

WHEREAS, Rogut McCarthy, LLC. shall perform all services as Bond Counsel of the Borough consistent with the response submitted by said firm.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Rogut McCarthy, LLC.** be and is hereby appointed to the position of Bond Counsel of the Borough of Kenilworth effective immediately for a term set to expire December 31, 2026 pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.; and,

BE IT FURTHER RESOLVED that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm.

BE IT FURTHER RESOLVED that the professional service agreement shall set forth hourly rates as submitted by the firm for other services rendered not otherwise contractually specified:

Service	Hourly Rate
Partners	\$175
Of Counsels	\$125
Associates	\$100

BE IT FURTHER RESOLVED, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2025 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

BE IT FURTHER RESOLVED that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Patrick Boyle							
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No					_____ Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, the firm **Harbor Consultants, Inc.** was responsive to the Request for Proposals (hereinafter, "RFP") due October 24, 2025 at 11:00 a.m. for the position of 2026 Borough Engineer; and

WHEREAS, Mayor Karlovitch has filed her appointment of **Harbor Consultants, Inc.** as Borough Engineer of the Borough of Kenilworth (hereinafter, the "Borough") for the year 2026; and

WHEREAS, the firm **Harbor Consultants, Inc.** shall perform all services as 2026 Borough Engineer of the Borough consistent with the response submitted by said firm.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Harbor Consultants, Inc.** be and is hereby appointed to the position of Borough Engineer effective immediately for a term set to expire December 31, 2026, pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.; and,

BE IT FURTHER RESOLVED that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm for their services.

BE IT FURTHER RESOLVED that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

BE IT FURTHER RESOLVED that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.	
Councilman Patrick Boyle								
Councilman Joseph Finistrella								
Councilwoman Toni Giordano Picerno								
Councilman William Mauro								
Councilman Douglas Piper								
Councilman Savino Scorese								
Mayor Linda Karlovitch								
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk	

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, the firm **Triarsi, Betancourt, Wukovits & Dugan, LLC.** was responsive to the Request for Proposals (hereinafter, "RFP") due October 24, 2025 at 11:00 a.m. for the position of 2026 Tax Appeal Attorney; and,

WHEREAS, the Governing Body wishes to appoint **Triarsi, Betancourt, Wukovits & Dugan, LLC.** as Tax Appeal Attorney of the Borough of Kenilworth (hereinafter, the "Borough") for the year 2026; and,

WHEREAS, **Triarsi, Betancourt, Wukovits & Dugan, LLC.** shall perform all services as Tax Appeal Attorney of the Borough consistent with the response submitted by said firm.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Triarsi, Betancourt, Wukovits & Dugan, LLC.** be and is hereby appointed to the position of Tax Appeal Attorney of the Borough of Kenilworth effective immediately for a term set to expire December 31, 2026 pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.; and,

BE IT FURTHER RESOLVED that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm.

BE IT FURTHER RESOLVED, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

BE IT FURTHER RESOLVED that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

	MOVED				ABSENT
					ABSTAIN
					NAYS
					AYES
					SECONDED
Councilman Patrick Boyle					
Councilman Joseph Finistrella					
Councilwoman Toni Giordano Picerno					
Councilman William Mauro					
Councilman Douglas Piper					
Councilman Savino Scorese					
Mayor Linda Karlovitch					
ON CONSENT AGENDA	Yes _	No x _			

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, the Borough of Kenilworth (the “Borough”) is in need of Special Legal Tax Appeal Services (the “Professional Legal Services”); and

WHEREAS, the Professional Legal Services are exempt from the requirements of public bidding pursuant to the Local Public Contracts Law, more specifically, N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Borough wishes to enter into a Professional Services Contract with **Carlin, Ward, Ash & Heiart LLC** (“**Carlin Ward**”), with its offices located at 25B Vreeland Rd. Suite 203, Florham Park, NJ 07932 to provide the Professional Legal Services for a one (1) year term, effective January 1, 2024 through December 31, 2025, at a rate of \$225.00 per hour; and

WHEREAS, the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) requires that notice of the award of contracts for “Professional Services” without competitive bidding must be published in a local newspaper; and

WHEREAS, this contract is for an amount over \$17,500.00 and is being awarded pursuant to a “Non-Fair and Open Process” pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, Carlin Ward, has completed and submitted a Business Entity Disclosure Certification, which certifies that **Carlin Ward** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year prior to award, and that the contract will prohibit **Carlin Ward** from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth in the County of Union, New Jersey, that:

1. The Mayor is hereby authorized and directed on behalf of the Borough of Kenilworth to enter into and execute a contract with **Carlin, Ward, Ash & Heiart LLC** (“**Carlin Ward**”), to provide Special Legal Tax Appeal Services for the Borough for a one (1) year term, effective January 1, 2026 through December 31, 2026, at a rate of \$225.00 per hour.
2. This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(a)(i) of the Local Public Contracts Law because the performance of the service required will be performed by a Law Firm in the State of New Jersey.
3. This contract is awarded pursuant to the Non-Fair and Open Procedures of the State Pay-to-Play Law, (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public Contracts Law, (N.J.S.A. 40A:11-5(1)(a)(i)).
4. The CFO has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget to fund the payment of the bills associated with this professional services contract.
5. A copy of the Determination of Value letter is attached and shall be placed on file with the resolution in the Office of the Borough Clerk.

RESOLUTION
KENILWORTH, N.J.

6. **Carlin Ward** has completed and submitted a Business Entity Disclosure Certificate, which shall be placed on file with the resolution in the Office of the Borough Clerk, certifying that **Carlin Ward** has not made any reportable contributions to a political or a candidate committee in the Borough of Kenilworth in the previous one (1) year, and the contract will prohibit **Carlin Ward** from making reportable contributions through the term of the contract.
7. A copy of the fully executed contract herein authorized shall be filed in the Office of the Borough Clerk and shall be made available for public inspection.
8. There shall be no advance payments made against this contract in accordance with N.J.S.A. 40A:5-16.
9. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this resolution.

	MOVED	SECONDED	YES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

BE IT HEREBY RESOLVED: That the Mayor's appointment of **Anthony Miguel Prieto, Esq.** as Municipal Prosecutor for the year 2026, be and the same is hereby confirmed.

BE IT FURTHER RESOLVED that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

	MOVED	SECONDED	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle						I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella						
Councilwoman Toni Giordano Picerno						
Councilman William Mauro						
Councilman Douglas Piper						
Councilman Savino Scorese						
Mayor Linda Karlovitch						
ON CONSENT AGENDA	Yes _	No _				Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.

BE IT HEREBY RESOLVED: That the Mayor's appointment of **Robert Rowbotham** as **PUBLIC DEFENDER** for the year 2026, be and the same is hereby confirmed.

BE IT FURTHER RESOLVED, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds will be available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

BE IT FURTHER RESOLVED, that this appointment is subject to the adoption of the 2026 Borough of Kenilworth Temporary Budget.

	MOVED	SECONDED	ABSENT	ABSTAIN	NAYS	AYES
Councilman Patrick Boyle						
Councilman Joseph Finistrella						
Councilwoman Toni Giordano Picerno						
Councilman William Mauro						
Councilman Douglas Piper						
Councilman Savino Scorese						
Mayor Linda Karlovitch						
ON CONSENT AGENDA	Yes _	No _				

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.

BE IT HEREBY RESOLVED: That the Mayor's appointment of **Jared Weiss, Esq.** as Assistant Public Defender for the year 2026, be and the same is hereby confirmed.

BE IT FURTHER RESOLVED that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

	MOVED	SECONDED	ABSENT	ABSTAIN	NAYS	AYES
Councilman Patrick Boyle						
Councilman Joseph Finistrella						
Councilwoman Toni Giordano Picerno						
Councilman William Mauro						
Councilman Douglas Piper						
Councilman Savino Scorese						
Mayor Linda Karlovitch						
ON CONSENT AGENDA	Yes <u> </u>	No <u>x</u>				

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, N.J.S.A. 40A:4-19 provides that the Governing Body may, and if any contracts, commitments or payments are to be made prior to the adoption of the Budget shall by resolution adopt prior to January 31st of the fiscal year, make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the Budget.

NOW, THEREFORE BE IT RESOLVED that the following temporary appropriations be made for the year 2026:

<u>APPROPRIATIONS</u>	<u>SALARIES AND WAGES</u>	<u>OTHER EXPENSES</u>
Mayor and Council	\$ 984.38	\$ 2,887.50
Municipal Clerk's Office	\$ 64,212.75	\$ 15,487.50
Tax and Finance Office	\$ 61,791.19	\$ 30,240.00
Payroll and Human Resources	\$ -	\$ 12,552.75
Audit Services	\$	\$ 9,279.38
Assessment of Taxes	\$ 8,286.08	\$ 1,837.50
Legal Services and Costs	\$	\$ 65,625.00
Engineering Services and Costs	\$	\$ 32,812.50
Municipal Land Use - Planning Board	\$ 1,417.50	\$ 14,437.50
Other Insurance - Premiums	\$	\$ 137,893.61
Employee Group Health Insurance	\$	\$ 833,437.50
Health Benefits Waiver	\$	\$ 11,812.50
Municipal Court	\$ 49,087.50	\$ 4,620.00
Public Defender	\$	\$ 1,771.88
Police	\$ 1,081,631.25	\$ 65,900.63
Traffic Control & School Guards	\$ 55,440.00	\$ 10,552.50
Emergency Management	\$ 1,575.00	\$ 4,725.00
First Aid Organization Contribution	\$	\$ 6,562.50
Fire	\$ 2,821.88	\$ 97,254.68
Fire Prevention Bureau	\$ 29,400.00	\$ 3,832.50
Municipal Prosecutor	\$	\$ 4,725.00
Roads Repairs and Maintenance	\$ 320,481.00	\$ 45,675.00
Garbage and Trash Removal	\$ 71,877.75	\$ 18,296.25
Recycling	\$	\$ 27,562.50
Buildings and Grounds	\$	\$ 35,700.00
Sewer System	\$	\$ 10,762.50
Shade Trees	\$	\$ 9,187.50
Parks	\$	\$ 3,675.00
Board of Health	\$ 11,618.25	\$ 13,651.31
Dog and Cat Regulation	\$	\$ 3,483.38
Senior Citizen Transportation	\$ 6,149.06	\$ 787.50

RESOLUTION
KENILWORTH, N.J.

<u>APPROPRIATIONS</u>	<u>SALARIES AND WAGES</u>	<u>OTHER EXPENSES</u>
Senior Citizen Director	\$ 7,651.88	\$ 2,231.25
Parks and Playgrounds	\$ 11,262.56	\$ 8,163.75
Construction Official	\$ 51,371.25	\$ 13,912.50
Building Inspector		\$ -
Plumbing Inspector	\$ -	\$ -
Electrical Inspector	\$ -	\$ -
Fire Protection Official	\$ -	\$ -
Zoning Enforcement Officer		\$ -
Celebration of Public Events		\$ 7,875.00
Beautification		\$ 525.00
Utilities		\$ 89,250.00
Street Lighting		\$ 36,487.50
Fire Hydrant Services		\$ 38,325.00
Solid Waste Disposal Costs		\$ 91,875.00
Accumulated Leave	\$ 26.25	
Public Employees Retirement System		\$ 99,922.73
Social Security System		\$ 88,725.00
Police and Firemen's Retirement System		\$ 278,270.74
Unemployment Compensation Insurance		\$ 5,250.00
Defined Contribution Retirement Program		\$ 3,150.00
Maintenance of Free Public Library		\$ 223,955.81
Rahway Valley Sewerage Authority		\$ 318,272.06
Length of Service Award Program		\$ 17,062.50
Reserve for Tax Appeals		\$ 7,875.00
Shared Service Agreement - Roselle Park - CPWM		\$ 15,225.00
Shared Service Agreement - Roselle Park - CFO		\$ 19,687.50
Special Emergency Authorization		\$ 17,225.88
Capital Improvement Fund		\$ 15,750.00
Payment of Bond Principal		\$ 940,000.00
Payment of Bond Anticipation Notes		\$ 100,000.00
Interest on Bonds		\$ 70,231.25
Interest on Notes		\$ 346,500.00
Reserve for Uncollected Taxes		\$ 268,749.60
Total	\$ 1,837,085.53	\$ 4,571,526.94

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.	
Councilman Patrick Boyle								
Councilman Joseph Finistrella								
Councilwoman Toni Giordano Picerno								
Councilman William Mauro								
Councilman Douglas Piper								
Councilman Savino Scorese								
Mayor Linda Karlovitch								
ON CONSENT AGENDA	Yes _	No _						

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, it is required for the Borough of Kenilworth to adopt and have on file a detailed Cash Management Plan regarding investments of Borough funds.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kenilworth that the following Cash Management Plan is hereby adopted and it is to be kept on file in the offices of the Borough CFO and Borough Clerk:

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Kenilworth, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

1. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of Kenilworth.

1. Current Fund	6. Unemployment Trust
2. Trust Other Account	7. Affordable Housing
3. General Capital Fund	8. Grants
4. Animal Control Trust	9. Payroll
5. CDBG Trust	10. Retired Police Prescription Fund

III. DESIGNATION OF OFFICIAL AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN AND DESIGNATE AUTHORIZED CHECK SIGNERS

The Chief Financial Officer of the Borough of Kenilworth (the "Designated Official") and their designees are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

The Chief Finance Officer, Assistant Chief Finance Officer, Municipal Clerk, Mayor, and Assistant Finance Officer are hereby authorized as check signers for borough accounts listed above.

The Payroll Administrator is hereby authorized as check signer for borough payroll account.

**RESOLUTION
KENILWORTH, N.J.**

IV. DESIGNATION OF DEPOSITORYES

The following banks and financial institutions are hereby designated as depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

For purposes of investing, all institutions presenting a GUDPA certificate may be used. The following banks and financial institutions are hereby designated as official depositories for the deposit of all public funds referred to in this plan: PNC and TD Bank.

A "Certificate of Eligibility" is the certification issued by the New Jersey Department of Banking, Division of Banking, that a public depository if eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Depository Protection Act (GUPA).

V. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of the purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section I of P.L. 1977, c. 281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;

**RESOLUTION
KENILWORTH, N.J.**

- (b) the custody of collateral is transferred to a third party;
- (c) the maturity of the agreement is not more than 30 days;
- (d) the underlying securities are purchased through a public depository as defined in section I of P.L. 1970, c.236 (C.17:9-41); and
- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, C.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting

**RESOLUTION
KENILWORTH, N.J.**

requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

(e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

(f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49.3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Kenilworth, then such instrument or security shall be covered by a custodial agreement—with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Kenilworth to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Borough of Kenilworth or by a third-party custodian prior to or upon the release of the Borough's funds.

To assure that all parties with whom the Borough of Kenilworth deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VII. FEES CHARGED BY THE OFFICE OF THE TAX COLLECTOR

The Collector of Taxes shall charge interest at the rate of 8% per annum on the first \$1,500 of a delinquency and 18% per annum on that amount of the delinquency as defined in N.J.S.A. 54:4-67 in excess of \$1,500 on all delinquent taxes and sewer fees to be calculated from the date the tax or fee was due until the date of actual payment.

The grace period of ten (10) calendar days will be allowed for an installment of taxes and sewer fees where payments received on or before the 10th of the due date month will not be subject to interest charges as provided by Chapter 105, Public Laws of 1965.

There will be a six percent (6%) penalty on delinquency of ten thousand dollars (\$10,000) or more at the end of the calendar year.

RESOLUTION
KENILWORTH, N.J.

The Tax Collector is hereby authorized to cancel at year-end small balances on taxes and sewer accounts whether owed to the Borough or owed by the Borough an amount of \$5.00 and under.

VIII. TERM OF PLAN

This Plan shall be in effect from adoption until December 31, 2025. Attached to this Plan is a resolution of the governing body of the Borough of Kenilworth approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the governing body of the Borough of Kenilworth, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Councilman Patrick Boyle						
Councilman Joseph Finistrella						
Councilwoman Toni Giordano Picerno						
Councilman William Mauro						
Councilman Douglas Piper						
Councilman Savino Scorese						
Mayor Linda Karlovitch						
ON CONSENT AGENDA	Yes _	No _				

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, the Borough of Kenilworth is in need for payroll services, and;

WHEREAS, Casa Payroll Services has provided for these services in the past, and;

WHEREAS, the Mayor and Council of the Borough of Kenilworth desires to continue payroll services with Casa Payroll Services for the year 2025; and

WHEREAS, on March 23, 2010, the Affordable Care Act was signed into law, and;

WHEREAS, employers with fifty (50) or more employees are required to report to the federal government on health coverage they provide as well as ongoing tracking to maintain compliance, and;

WHEREAS, CASA Payroll Services, our current payroll service provider, offers tracking and reporting of the required data to comply with the law.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth that it does hereby authorize Casa Payroll Services for payroll services and ACA reporting services and HR Administration and compliance under the provisions of Federal and State laws for the year 2026.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, the approval of the Petty Cash funds listed below has been given by the Division of Local Government Services, and

WHEREAS, these funds for 2026 have been returned to the Finance Officer according to R.S. 40A5-21;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Borough of Kenilworth that the Treasurer be authorized to draw and deliver said warrants to the following Petty Cash Custodians for the year 2026:

<u>Police Department</u>	<u>Total Fund</u>
Paul Campanelli, Police Chief	\$150.00

<u>Tax & Finance</u>	<u>Total Fund</u>
Lisa Woods Tax & Finance	\$100.00

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.

BE IT HEREBY RESOLVED, by the Mayor and Council of the Borough of Kenilworth that the Chief Financial Officer, is hereby authorized to perform all matters necessary to enable the following:

- Issuance of payroll checks in 26 installments throughout the year as authorized by ordinances and resolutions currently in effect
- Issuance of Borough Social Security payments in 26 installments throughout the year
- Issuance of all debt payments throughout the year
- Issuance of the Unemployment/Disability payments on a quarterly basis throughout the year
- Issuance of all medical insurance premiums throughout the year

Without the need of further resolution or action by the Mayor and Council of the Borough of Kenilworth.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.

WHEREAS, the Borough of Kenilworth has a policy of reimbursing mileage to all officials and employees while on official Borough business; and

WHEREAS, the mileage reimbursement rate will be equivalent to the standard business rate as permitted by the Internal Revenue Service effective January 1, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth, County of Union State of New Jersey that authorization is hereby given for all officials and employees a mileage reimbursement rate of **72.5 cents** per mile of business travel driven, equivalent to the standard business rate as permitted by the Internal Revenue Service, effective January 1, 2025.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, a proposal for services was received from Phoenix Advisors, LLC to serve as Continuing Disclosure Agent & Municipal Advisor for the Borough of Kenilworth; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the Mayor and Council pass a resolution authorizing the award of contracts.

NOW THEREFORE BE IT RESOLVED, as follows:

1. The Borough of Kenilworth hereby awards a contract to **Phoenix Advisors, LLC**, 625 Farnsworth Avenue, Bordentown, NJ 08505, as follows:
 - \$1,600 base fee (for up to three (3) outstanding issues), plus \$100 for each additional outstanding obligation, if filings are required.
 - \$450 per issue set-up charge, discounted to \$200 if Phoenix Advisors serves as Municipal Advisor on the transaction.
 - \$250 for each Event filing we make under the SEC's Event Disclosure Rule. Phoenix Advisors will waive this fee if engaged as Municipal Advisor on a transaction that involves such Event filing.
 - \$250 for each Notice of Redemption made in connection with an outstanding term bond maturity.
 - All fees are accumulated and invoiced toward the end of the relevant year.
2. The Mayor and the Borough Clerk are hereby authorized to execute all documents to effectuate the purposes herein expressed.

BE IT FURTHER RESOLVED, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, the Borough of Kenilworth has the need for the position of Qualified Purchasing Agent; and

WHEREAS, it has been determined that Theodore Georgiou is qualified to fill all the requirements of the position;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth that:

1. Theodore Georgiou is appointed as Qualified Purchasing Agent for one year, from January 1, 2026 through December 31, 2026, with an annual salary of twelve thousand, four hundred eighty (\$12,480.) dollars, to be paid in accordance with the regular Borough payroll schedule.
2. This part-time position is entitled to paid sick leave pursuant to the NJ Sick Leave Law NJSA 34:11-d-1 and any other benefits required by State Law. Other than those benefits required by law, it is agreed that Mr. Georgiou is not eligible for and/or declines any other employment benefits.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

BE IT HEREBY RESOLVED: That the appointment of **MARCONI GAPAS** as Public Health Officer and Right to Know Coordinator for the year 2025 be and the same is hereby confirmed.

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	
Councilman Patrick Boyle							
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.

BE IT HEREBY RESOLVED by the Borough Council of the Borough of Kenilworth, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the **Board of Health**.

NAME	MEMBER TYPE	TERM	EXPIRATION
Randy Moscaritolo	Regular Member	3-year	12/31/2028
Gail Laudati	Regular Member	3-year	12/31/2028
Krystyna Maslenko	Regular Member	3-year	12/31/2028

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, the Borough of Kenilworth is desirous in obtaining services from the City of Elizabeth for Sexually Transmitted Disease (STD) Services; and

WHEREAS, said services are to include testing, reporting all cases to the Health Officer, and treatment, disease prevention, and counseling to all patients infected with STDs, at the Sexually Transmitted Disease Clinic; and

WHEREAS, the City of Elizabeth, Department of Health and Human Services, is ready, willing and able to furnish said services; and

WHEREAS, the City of Elizabeth, Department of Health and Human Services fee is \$250.00 per patient for services rendered at the Sexually Transmitted Disease (STD) clinic; and

WHEREAS, the Sexually Transmitted Disease Services will be for a period of January 1, 2026 through December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Kenilworth, County of Union, State of New Jersey, that the Mayor and Borough Clerk are hereby authorized and directed to enter into and execute a shared services with the City of Elizabeth, in substantially the form attached hereto, to provide the Sexually Transmitted Disease Services, subject to the approval by the Borough of Kenilworth Board of Health.

BE IT FURTHER RESOLVED that the Clerk shall forward a copy of this resolution and the proposed shared services agreement to the Borough of Kenilworth Board of Health for their review, consideration and formal approval at their next meeting.

BE IT FURTHER RESOLVED that in accordance with N.J.S.A. 40A:65-1 et seq., this Agreement shall be filed with the Department of Community Affairs, Division of Local Government Services.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _		No x _				Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.

BE IT HEREBY RESOLVED, that in accordance with NJSA 40:54-9, the Mayors appointment of the following as members of the **Kenilworth Library Board of Trustees** be and is hereby confirmed.

NAME	TYPE	TERM	EXPIRATION
Mary Ann Gasper	Regular Member	5 years	12/31/2030
Connie Conrad	Regular Member	5 years	12/31/2030

	MOVED	ABSENT	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.		
Councilman Patrick Boyle					
Councilman Joseph Finistrella					
Councilwoman Toni Giordano Picerno					
Councilman William Mauro					
Councilman Douglas Piper					
Councilman Savino Scorese					
Mayor Linda Karlovitch					
ON CONSENT AGENDA	Yes _	No _	Laura Reinertsen, Borough Clerk		

RESOLUTION
KENILWORTH, N.J.

BE IT HEREBY RESOLVED: That the Mayor's appointment of **JOSEPH KRATZER** as Recreation Director for 2026 at a salary of \$6,000 per year, be and the same is hereby confirmed.

BE IT FURTHER RESOLVED, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds will be available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

BE IT FURTHER RESOLVED, that this appointment is subject to the adoption of the 2026 Borough of Kenilworth Temporary Budget.

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.		
Councilman Patrick Boyle									
Councilman Joseph Finistrella									
Councilwoman Toni Giordano Picerno									
Councilman William Mauro									
Councilman Douglas Piper									
Councilman Savino Scorese									
Mayor Linda Karlovitch									
ON CONSENT AGENDA	Yes	No					Laura Reinertsen, Borough Clerk		

**RESOLUTION
KENILWORTH, N.J.**

BE IT HEREBY RESOLVED, that in accordance with Borough Code 41-2 (B) the Mayor's appointments of the following as a member to the **Kenilworth Recreation Committee** for 3-year terms, are effective 1/1/2026 through 12/31/28, be and the same is hereby confirmed.

NAME	TYPE	TERM	EXPIRATION
Amanda Piotrowicz	Regular Member	3 Years	12/31/2028
Tom Piotrowicz	Regular Member	3 Years	12/31/2028

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA		Yes	No				

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, the Borough of Kenilworth has resolved to join the Suburban Municipal Joint Insurance Fund, following a detailed analysis; and

WHEREAS, the bylaws of said Funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey does hereby appoint **Pinnacle Risk Solutions**, 4 Becker Farm Rd., Roseland, NJ 07068, as its Risk Management Consultant in accordance with the Fund's bylaws.

BE IT FURTHER RESOLVED that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No					Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, NJ**

**A RESOLUTION TO AFFIRM THE BOROUGH OF KENILWORTH'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL
OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS,
AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND
VOLUNTEERS**

WHEREAS, it is the policy of Borough of Kenilworth to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of Borough of Kenilworth has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Borough Council that:

Section 1: No official, employee, appointee or volunteer of the Borough by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrative Officer shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Administrative Officer shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Administrative Officer shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Borough Administrative Officer shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough in order for the public to be made aware of this policy and the Borough's commitment to the implementation and enforcement of this policy.

RESOLUTION
KENILWORTH, NJ

	MOVED	ABSTAIN	ABSENT	
	NAVS	NAVS	NAVS	
	AVFS	AVFS	AVFS	
Councilman Patrick Boyle				
Councilman Joseph Finistrella				
Councilwoman Toni Giordano Picerno				
Councilman William Mauro				
Councilman Douglas Piper				
Councilman Savino Scorese				
Mayor Linda Karlovitch				
ON CONSENT AGENDA	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.

WHEREAS, the Borough of Kenilworth is a member of the Suburban Municipal Joint Insurance Fund ("SMJIF"); and

WHEREAS, it is required by the SMJIF bylaws for the Borough of Kenilworth to have representation on the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey that:

1. **Laura Reinertsen** is hereby appointed as Fund Commissioner representing the Borough of Kenilworth on the Suburban Municipal Joint Insurance Fund Board of Commissioners.
2. **Kathleen Moschitta** is hereby appointed as Alternate Fund Commissioner representing the Borough of Kenilworth on the Suburban Municipal Joint Insurance Fund Board of Commissioners.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Councilman Patrick Boyle						
Councilman Joseph Finistrella						
Councilwoman Toni Giordano Picerno						
Councilman William Mauro						
Councilman Douglas Piper						
Councilman Savino Scorese						
Mayor Linda Karlovitch						
ON CONSENT AGENDA	Yes _	No _				

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.

BE IT HEREBY RESOLVED that **LAURA REINERTSEN** is appointed as ADA Coordinator, Local Improvement Search Officer, and Public Agency Compliance Officer (P.A.C.O.) for the year 2026, be and the same is hereby confirmed.

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.	
Councilman Patrick Boyle								
Councilman Joseph Finistrella								
Councilwoman Toni Giordano Picerno								
Councilman William Mauro								
Councilman Douglas Piper								
Councilman Savino Scorese								
Mayor Linda Karlovitch								
ON CONSENT AGENDA	Yes _	No _					_____ Laura Reinertsen, Borough Clerk	

**RESOLUTION
KENILWORTH, N.J.**

BE IT HEREBY RESOLVED that **KATHLEEN MOSCHITTA** is appointed as Deputy Borough Clerk, Benefit Coordinator, Deputy Records Custodian, and Certifying Officer for the year 2026, be and the same is hereby confirmed.

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	
Councilman Patrick Boyle							
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA		Yes _	No _				

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

BE IT HEREBY RESOLVED: That **CARMEN GIORDINO AND JAMES HANNON, III** be and are hereby appointed Smoke Detector Inspectors for the year 2026.

BE IT FURTHER RESOLVED, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

BE IT HEREBY RESOLVED: That **CARMEN GIORDINO AND JAMES HANNON, III** be and are hereby appointed Fire Prevention Inspectors for the year 2026.

BE IT FURTHER RESOLVED that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.

BE IT HEREBY RESOLVED, that the Mayor's appointments of **MARIA ANDERSON** and **JESSYCA VILLARREAL** as Kenilworth's representatives to the Union County Community Development Revenue Sharing Committee be appointed for a 1 yr. term for the year 2026, be and the same is hereby confirmed.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

IT IS HEREBY RESOLVED by the Borough Council of the Borough of Kenilworth, County of Union and State of New Jersey, in meeting assembled, that the following be appointed to the Planning Board for a term to expire 12/31/2026.

PLANNING BOARD

Chairperson of the PZO Council Committee (*resolution #26-5*)
as
Class #3 Borough Council Representative 12/31/2026

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.	
Councilman Patrick Boyle								
Councilman Joseph Finistrella								
Councilwoman Toni Giordano Picerno								
Councilman William Mauro								
Councilman Douglas Piper								
Councilman Savino Scorese								
Mayor Linda Karlovitch								
ON CONSENT AGENDA	Yes _	No _					_____ Laura Reinertsen, Borough Clerk	

RESOLUTION
KENILWORTH, N.J.

BE IT HEREBY RESOLVED: That the Mayor's appointment of **SHIRLEY MAXWELL** as Municipal Drug Alliance Coordinator for the year 2026, be and the same is hereby confirmed.

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	
Councilman Patrick Boyle							
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

IT HEREBY RESOLVED: That the following AD HOC COMMITTEES be continued and/or created for 2026:

MERCK TAX APPEAL & DEVELOPMENT COMMITTEE
DRUG ALLIANCE COMMITTEE
PRIDE IN KENILWORTH COMMITTEE
FLOOD COMMITTEE

BE IT FURTHER RESOLVED that Committees may be added and/or deleted as the need arises.

	MOVED	SECONDED	ABSENT	ABSTAIN	NAYS	AYES	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026. <hr/> Laura Reinertsen, Borough Clerk
Councilman Patrick Boyle							
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					

**RESOLUTION
KENILWORTH, N.J.**

BE IT HEREBY RESOLVED: That **MARCO ANTONIO STUDIO**, 401 Scott Mobus Place, Harrison, NJ 07029, be contracted to videotape and edit two DVD's of the Borough of Kenilworth Council Meetings for the year 2026 at a rate of \$150 per hour (editing fee of \$55 per meeting/event), not to exceed \$5,000 for the year.

BE IT FURTHER RESOLVED, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.	
Councilman Patrick Boyle							
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, the Borough understands that it is beneficial to have in place an Employee Assistance Program, which is a third-party professional agency providing counseling and referral services for employees and their dependents; consultation and training for supervisors; human resources consultation and cost containment services; and

WHEREAS, while the Local Public Contracts Law does not require competitive bidding for contracts anticipated to be below \$17,500, or which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, **Intervention Strategies International, Inc.** is qualified and has agreed to provide professional services in relation to the provision of employee assistance pursuant to the rate schedules provided for in its proposal for 2026.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Kenilworth in the County of Union, State of New Jersey that **Intervention Strategies International, Inc., 351 Evelyn St., Paramus, NJ 07652** is hereby awarded a contract for the provision of the Borough's employee assistance program as needed during 2025, pursuant to the non-fair and open process for at a rate of \$500.00 per month.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Borough's official newspaper pursuant to law.

BE IT FURTHER RESOLVED that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

	MOVED				ABSENT	
					ABSTAIN	
					NAYS	
					AYES	
					SECONDED	
Councilman Patrick Boyle						I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella						
Councilwoman Toni Giordano Picerno						
Councilman William Mauro						
Councilman Douglas Piper						
Councilman Savino Scorese						
Mayor Linda Karlovitch						
ON CONSENT AGENDA	Yes _	No _				

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

**RESOLUTION AUTHORIZING THE BOROUGH OF KENILWORTH POLICE DEPARTMENT TO PARTICIPATE
IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO
ENABLE THE KENILWORTH POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF
DEFENSE EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEA's); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEA's to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Kenilworth that the Kenilworth Police Department, is hereby authorized for enrollment in the Department of Defense 1033 Program for no more than a one (1) year period, with authorization to participate terminating in the December 31st of the current calendar year; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Kenilworth Police Department is hereby authorized to acquire items of non-controlled property designated "**DEMIL A**," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic signal systems, exercise equipment, moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorized, based on the needs of the Kenilworth Police Department, without restriction; and

BE IT FURTHER RESOLVED, that the Kenilworth Police Department is hereby authorized to acquire "**DEMIL B through Q**" property, if it shall become available in the period of time for which this resolution authorizes in the attached list; and

BE IT FURTHER RESOLVED, that the Kenilworth Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED, that the Kenilworth Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and shall be valid to authorize requests to acquire (1) "**DEMIL A**" property and (2) "**DEMIL B through Q**" property that may

**RESOLUTION
KENILWORTH, N.J.**

be made available through the 1033 Program during the period of time for which this resolution authorizes, with 1033 Program participation and all property request authorization terminating on December 31st of the current calendar year.

DEMIL B- Q ITEM NAME

ARMORED SECURITY VEHICLE
ARMORED SECURITY VEHICLE 2
AUTOMOBILE, SEDAN
AUTOMOBILE, WAGON
BATON, KINETIC ENERGY
BODY SHIELD
BOAT, ZODIAC
BOAT, AVON
BOAT, INFLATABLE
CAPABILITIES SET NON-LETHAL
CAR ARMORED
CAR ARMORED MINEDISPOSAL
CARRIER AMBULANCE
CARRIER CARGO
CARRIER, COMMAND POST
CARTRIDGE, 12 GAGE SHOTGUN
CARTRIDGE, 12 GAGE SHOTGUN, NON-LETHAL
CLUB, SELF-PROTECTI ON
COMMUN, EQUIP, SOMS-B
CUTTER HEAD, HYDRAULIC BREACHING AND EXTRACATION TOOL
DOOROPENER, HYDRAULIC BREACHING AND EXTRACATION TOOL
FACE SHIELD, MILITARY, RIOT C O N T R O L
FACE SHIELD, RIOT CONTROL
FACE SHIELD, RIOT CONTROL
FORCED ENTRY AND RESCUE EQUIPMENT, AIRCRAFT CRASH
GENERATOR, POWER EQUIPEMT
CARRIER, TRAILER
GOGGLES, PROTECTION, RIOT CONTROL
GUN,PORTABLE RIOT CONTROL
HATBOX, RIOT CROWD
SEARCH AND RESCUE EQUIP
MUNITION, CROWD CONTROL MODULAR, NON-LETHAL
HELMET, POLICE
HELMET, SAFETY
KIT, MECHANICAL BREA

**RESOLUTION
KENILWORTH, N.J.**

KIT, RIOT PROTECTION
LIGHT ARMORED VEHICLE
MINE CLEARING VEHICLE, MINE RESISTANT VEHICLE
MISCELLANEOUS WEAPONS - LOGSA LSN
MODIFICATION KIT.GUN.WEAPON
NON-BALLISTIC BODY SHIELD
NON-LETHAL WEAPONS CAPABILITIES SET
COMPLETE COMBAT/ASSAULT Tactical WHEELED VEHICLES
PERSONELL CARRIERS
PROTECTIVE SHIELD, T
RAM.BATTERING
RAM.DOOR. MINI
RIOT CONTROL SHIELD
SEARCH AND RESCUE VEHICLE
SECURITY VEHICLE
SHIELD.PERSONAL PROTECTIVE
SHIELD.SELF-PROTECTION
SHOP EQUIPMENT.CONTACT MAINTENANCE
SHOP SET.CONTACT MAINTENANCE, TRUCK MOUNTED (ENGINEER)
SHOP SET, CONTACT MAINTENANCE, TRUCK MOUNTED (ORDNANCE)
SIGHT, THERMAL
SLEDGE HAMMER
TACTICAL VEHICLE
TOOL.BREAKER, HINGE
TRAINING KIT, DEMOLITION
TRUCK, HMMWV, MRAP
TRUCK TRACTOR
TRUCK, AMBULANCE
TRUCK.ARMORED
TRUCK.BOLSTER
TRUCK, BOMB SERVICE
TRUCK.CARGO
TRUCK, CARRYALL
TRUCK.COMMAND RECONNAISSANCE
TRUCK, DUMP
TRUCK.MAINTENANCE
TRUCK.MATERIALS HANDLING-CONTAINER HOISTING
TRUCK.PALLETIZED LOADING
TRUCK.PANEL
TRUCK, STAKE
TRUCK, TANK
TRUCK, UTILITY

RESOLUTION
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TRUCK.VAN
TRUCK.WRECKER
TRUCKS AND TRUCK TRACTORS, DEMIL C
UP ARMORED NTVS
UTILITY VEHICLE, OFF ROAD
WATER RESCUE EQUIP
WATER RESCUE VEHICLE
WATER RESCUE

	MOVED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle						
Councilman Joseph Finistrella						
Councilwoman Toni Giordano Picerno						
Councilman William Mauro						
Councilman Douglas Piper						
Councilman Savino Scorese						
Mayor Linda Karlovitch						
ON CONSENT AGENDA	Yes <u> </u>	No				

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

**RESOLUTION AUTHORIZING THE BOROUGH OF KENILWORTH POLICE DEPARTMENT POINT OF
CONTACT(S) FOR LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE
KENILWORTH POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF
DEFENSE EQUIPMENT**

WHEREAS, the Borough of Kenilworth participates in the State Department of Defense excess personal property program which allows approved municipalities to receive excess property at no cost; and

WHEREAS, LESO Operations will be coordinating with the Borough to identify and receive property; and

WHEREAS, the Borough of Kenilworth has agreed to abide by the provisions of the agreement for any property received.

BE IT HEREBY RESOLVED, that the Mayor and Council of the Borough of Kenilworth hereby authorizes the continued participation in the program.

BE IT FURTHER RESOLVED, that the following Kenilworth Police Officers be designated as POC's for the LESO Operations Program:

Captain Ed Paster	Chief Officer and Point of Contact
Sergeant Anthony Tancs	Point of Contact
Officer Raymond Fuschino	Point of Contact
Officer Robert Rueger	Point of Contact

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					_____ Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

WHEREAS, Central Jersey Pump, PO Box 541, Springfield, NJ 07081-0541, has submitted a proposal to provide **C-2 Licensed Operator Services** at a rate of \$550.00 per month; and

WHEREAS, Central Jersey Pump, PO Box 541, Springfield, NJ 07081-0541, has also submitted a proposal to provide **Pump Station Oversight Services** at a rate of \$300.00 per month; and

WHEREAS, the Superintendent of the Kenilworth Public Works Department is recommending Central Jersey Pump be awarded the contract for both **C-2 Licensed Operator** and **Pump Station Oversight** services.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey authorizes a contract for **C-2 Licensed Operator Services** at a rate of \$550.00 per month and **Pump Station Oversight Services** at a rate of \$300.00 per month be awarded to:

**Central Jersey Pump
PO Box 541
Springfield, NJ 07081
908-248-4642 (w) 908-202-0903 (c)
CentralJerseyPump@gmail.com**

UST A/B Operator #8899766
C-4 Collection System Operator #839384
Backflow Certification Inspector #13536

for a one-year period, January 1, 2026 through December 31, 2026.

BE IT FURTHER RESOLVED that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

	MOVED				ABSENT		I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Patrick Boyle				ABSTAIN			
Councilman Joseph Finistrella				NAYS			
Councilwoman Toni Giordano Picerno				AYES			
Councilman William Mauro				SECONDED			
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA		Yes _	No _				

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

BE IT HEREBY RESOLVED: That the Mayor's designation of **THE LOCAL SOURCE, STAR LEDGER, HOME NEWS TRIBUNE/COURIER NEWS, and KENILWORTH LIFE**, as the Official Newspapers of the Borough of Kenilworth for the year 2026, be and the same is hereby confirmed.

	MOVED	SECONDED	ABSENT	ABSTAIN	NAYS	AYES	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.	
Councilman Patrick Boyle								
Councilman Joseph Finistrella								
Councilwoman Toni Giordano Picerno								
Councilman William Mauro								
Councilman Douglas Piper								
Councilman Savino Scorese								
Mayor Linda Karlovitch								
ON CONSENT AGENDA	Yes _	No _					_____ Laura Reinertsen, Borough Clerk	

**RESOLUTION
KENILWORTH, N.J.**

**RESOLUTION CREATING A MOUNT LAUREL SUBCOMMITTEE TO ASSIST THE BOROUGH IN
ADDRESSING AFFORDABLE HOUSING ISSUES**

WHEREAS, in order to facilitate the Borough's efforts to comply voluntarily with its Mount Laurel obligations, and to enable the Borough to begin planning for the Fourth Round, the Borough Council believes it is in the Borough's best interest to form a "Mount Laurel Subcommittee" to meet periodically to address the manner in which the Borough will meet its Mount Laurel obligations.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey as follows:

1. The Borough hereby creates a "Mount Laurel Subcommittee" to work with the Borough's professionals to facilitate the production of affordable housing and to address the ever changing laws that determine what the Borough's responsibilities are and how the Borough may address them.
2. In particular the Mount Laurel subcommittee shall (a) investigate facts and issues relevant to the Borough's satisfaction of its affordable housing obligations; (b) ensure that the Borough is preparing to address the upcoming Fourth Round, which will begin on July 1, 2025, and (c) discuss issues relevant to the Borough's efforts to address future affordable housing obligations as defined by the courts, the legislature, and/or various state agencies.
3. The Subcommittee's membership shall be made up of 1) two members of the Borough Council; 2) a member of the Borough Planning Board; 3) the Borough Solicitor; 4) the Borough's Affordable Housing Counsel; and 5) the Borough's Affordable Housing Planner.
4. The members of the Subcommittee shall be: Mark J. Semeraro, Esq. and/or Rafiq Mooreman, Esq., Borough Attorney; Linda Karlovitch, Mayor; Toni Giordano Picerno, Councilwoman; Savino Scorese, Councilman and Planning Board Member; Erik C. Nolan, Esq. and/or Jeffery R. Surenian, Esq., Affordable Housing Counsel; and Michael Mistretta, Affordable Housing Planner.
5. Subcommittee members shall serve at the pleasure of the Borough Council. The Borough Council shall annually review the Subcommittee membership and in its discretion shall make appointments as necessary to maintain the Subcommittee's full membership.
6. The Subcommittee shall meet periodically to consider and address the Borough's affordable housing obligations, and shall make recommendations, as appropriate to the Borough Council as to how the Borough should satisfy those obligations.
7. The Subcommittee shall remain in existence until dissolved or terminated by the Borough Council.
8. If any part(s) of this resolution shall be deemed invalid, such part(s) shall be severed and the validity thereof shall not affect the remaining parts of this resolution.
9. All resolutions or parts thereof inconsistent with this resolution are hereby rescinded.

This resolution shall take effect immediately, according to law.

RESOLUTION
KENILWORTH, N.J.

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED	
Councilman Patrick Boyle							
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

**RESOLUTION
KENILWORTH, N.J.**

**RESOLUTION APPOINTING MUNICIPAL HOUSING LIAISON FOR THE BOROUGH OF
KENILWORTH**

WHEREAS, pursuant to P.L. 2024, c.2, the Borough is required to appoint a Municipal Housing Liaison for the oversight of administration of its affordable housing program to enforce the requirements of the law and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Borough's Municipal Housing Liaison ("MHL") will assist the Borough's affordable housing professionals with the administration of Kenilworth's affordable housing program, and to help enforce the requirements of applicable COAH and UHAC regulations.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Kenilworth, in the County of Union, and the State of New Jersey, that Laura Reinertsen, Borough Clerk, is hereby appointed by the Council of the Borough of Kenilworth as the Municipal Housing Liaison.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.	
Councilman Patrick Boyle								
Councilman Joseph Finistrella								
Councilwoman Toni Giordano Picerno								
Councilman William Mauro								
Councilman Douglas Piper								
Councilman Savino Scorese								
Mayor Linda Karlovitch								
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk	

**RESOLUTION
KENILWORTH, N.J.**

**A RESOLUTION OF THE BOROUGH OF KENILWORTH REQUESTING THE COUNTY OF UNION TO
AUTHORIZE AN INTERLOCAL AGREEMENT FOR THE INSTALLATION AND USE OF BANNER
POLES AND SEASONAL BANNERS AND DECORATIONS OVER AND ALONG THE BOULEVARD, A
COUNTY ROADWAY**

WHEREAS, the Borough of Kenilworth desires to enhance the appearance and community character of the Boulevard, a County roadway located within the municipal boundaries of the Borough, through the installation of banner poles and the seasonal display of banners and decorative elements; and

WHEREAS, the proposed improvements include the installation of banner poles within the County right-of-way along the Boulevard, as well as the placement of seasonal banners and decorations affixed to such poles and extending over the County roadway where appropriate; and

WHEREAS, the banners and decorations are intended to promote civic pride, seasonal programming, and community identity while maintaining public safety and compliance with applicable standards; and

WHEREAS, the County of Union has advised that because the banner poles, banners, and decorations will be installed within and over a County roadway, an interlocal agreement between the Borough of Kenilworth and the County of Union is required to clearly establish jurisdiction, responsibilities, maintenance obligations, liability, and related matters; and

WHEREAS, the County has further advised that the process for such an agreement requires the Borough to adopt a resolution formally requesting the interlocal agreement and to provide appropriate background materials, including location plans and maps identifying proposed banner pole locations along the Boulevard; and

WHEREAS, upon receipt of this resolution and supporting materials, the County of Union will consider adoption of its own authorizing resolution, after which County Counsel will prepare an interlocal agreement for review and execution by the Borough; and

WHEREAS, the County Engineer has indicated that the Borough may continue planning for the installation and use of the banner poles and seasonal banners while the interlocal agreement process proceeds.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey, as follows:

1. **Request for Interlocal Agreement.** The Borough of Kenilworth hereby formally requests that the County of Union authorize and enter into an interlocal agreement with the Borough to permit the installation of banner poles and the placement and use of seasonal banners and decorative elements along and over the Boulevard, a County roadway.
2. **Submission of Supporting Materials.** The Borough Clerk, Borough Administrator, and/or other appropriate municipal officials are hereby authorized and directed to transmit this Resolution to the County of Union together with all required supporting documentation, including location plans, maps, and details identifying proposed banner pole placements along the Boulevard.
3. **Coordination and Review.** The Borough Administrator, Borough Engineer, and Borough Attorney are authorized to coordinate with the County Engineer and County Counsel in connection with the preparation, review, and finalization of the interlocal agreement.
4. **Execution of Agreement.** Upon authorization by the County of Union and preparation of the interlocal agreement by County Counsel, the Mayor and Borough Clerk are hereby authorized to

RESOLUTION
KENILWORTH, N.J.

execute the agreement on behalf of the Borough, subject to final legal review and approval as required by law.

5. **Effective Date.** This Resolution shall take effect immediately upon adoption.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the County of Union, the County Engineer, the Borough Engineer, and any other appropriate parties.

	MOVED	ABSENT	ABSTAIN	NAYS	AYES	SECONDED
Councilman Patrick Boyle						
Councilman Joseph Finistrella						
Councilwoman Toni Giordano Picerno						
Councilman William Mauro						
Councilman Douglas Piper						
Councilman Savino Scorese						
Mayor Linda Karlovitch						
ON CONSENT AGENDA	Yes _	No _				

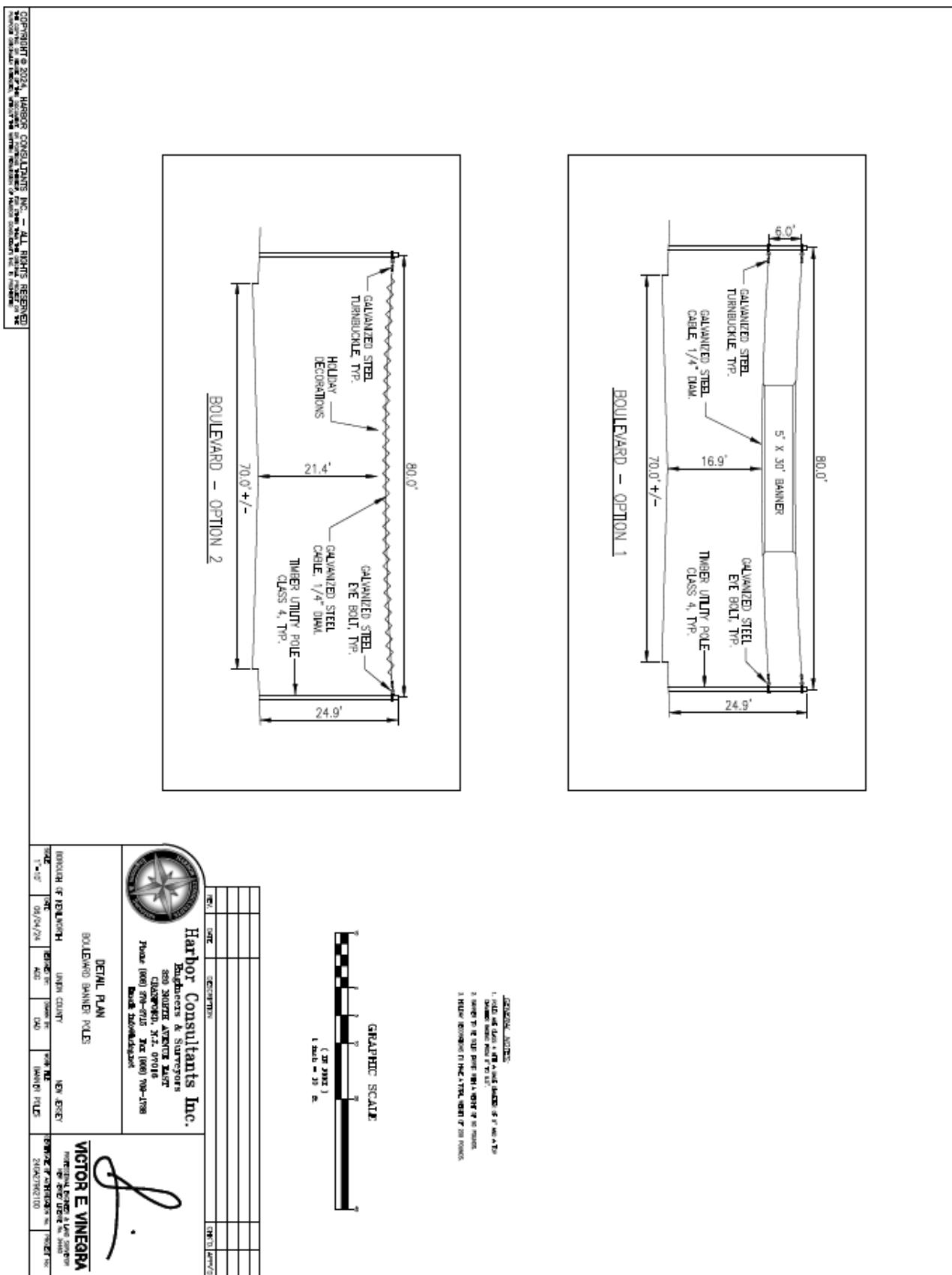
I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.

Laura Reinertsen, Borough Clerk

RESOLUTION
KENILWORTH, N.J.



**RESOLUTION
KENILWORTH, N.J.**



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WHEREAS, the firm of **Cleary, Giacobbe, Alfieri, Jacobs** was responsive to the Request for Proposals (hereinafter, "RFP") due October 24, 2025 at 11:00 a.m. for the position of 2026 Labor Attorney; and,

WHEREAS, the Governing Body wishes to appoint **Cleary, Giacobbe, Alfieri, Jacobs** as Labor Attorney of the Borough of Kenilworth (hereinafter, the "Borough") for the year 2026; and,

WHEREAS, the firm **Cleary, Giacobbe, Alfieri, Jacobs** shall perform all services as Labor Attorney of the Borough consistent with the response submitted by said firm.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey that the firm **Cleary, Giacobbe, Alfieri, Jacobs** is hereby appointed to the position of Labor Attorney of the Borough effective immediately for a term set to expire December 31, 2026 pursuant to a Fair and Open process under N.J.S.A. 19:44A-20.4 et seq.; and,

BE IT FURTHER RESOLVED that a professional service agreement is hereby authorized so as to include compensation in accordance with the RFP as submitted by the captioned firm for their services as for a maximum contract amount not to exceed \$30,000.00; and,

BE IT FURTHER RESOLVED, that the Borough of Kenilworth's Chief Financial Officer has certified that sufficient uncommitted funds are available in the 2026 Borough of Kenilworth Temporary Budget for the purposes set forth herein.

BE IT FURTHER RESOLVED that notice of this award be published in a newspaper authorized to receive legal advertisements on behalf of the Borough within ten (10) days of this date in accordance with New Jersey law.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilman Patrick Boyle							I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Kenilworth at a Meeting held on January 7, 2026.
Councilman Joseph Finistrella							
Councilwoman Toni Giordano Picerno							
Councilman William Mauro							
Councilman Douglas Piper							
Councilman Savino Scorese							
Mayor Linda Karlovitch							
ON CONSENT AGENDA	Yes _	No _					Laura Reinertsen, Borough Clerk