

Firearms Permits and Registration

The firearms application process is now electronic. Please follow the below instructions for the Firearms Reporting System.

FARS Application Procedures for Applicants

Step 1: visit this website. You MUST enter the site address as follows:

<https://www.njportal.com/NJSP/fars>

Step 2: When you log on, you must enter the Kenilworth Police Department's ORI #: **NJ0200800**

Step 3: Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer.

When deciding how many permits you would like to get, remember:

- a. ONE Permit is required for each handgun you wish to purchase (each permit is \$2)
- b. You can purchase 1 handgun in a 30 day period
- c. Permits are good for up to 180 days (with renewal after 90 days)
- d. If you decide you want another handgun permit and you didn't get more than one initially, you will need to apply again.

Step 4: You will need to submit payment at the Kenilworth Police Department when application is submitted for your permits and, if applicable, the Firearms ID card. Permits to Purchase handguns are \$2 for each permit, and \$5 for the ID card.

*You will be receiving automated email updates throughout this new process.

*Once your application is complete, a KPD representative will contact you to retrieve your FID card and/or pistol purchase permit documents.

***Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desktop computer. Please advise them to complete the questions immediately to progress your background investigation.**

*The on-line application is applicant driven. Please ensure that you have entered the best phone numbers for yourself and references as well as the best email addresses for yourself and references.

Additional Firearms Forms and Information

- [State of New Jersey Voluntary Form of Firearms Registration \(SP 650\)](#)
- [State of New Jersey Certificate of Eligibility](#)

The New Jersey State Police website provides information on New Jersey firearms laws, transportation of firearms, and frequently asked questions. The site can be found by following this link:

<http://www.njsp.org/firearms/index.shtml>